



LEETON
SHIRE COUNCIL

**MINUTES OF THE ORDINARY
COUNCIL MEETING
WEDNESDAY 30 JUNE 2021
COMMENCING AT 7.00PM
AT THE COUNCIL CHAMBERS**

Present:

Councillors:

Cr. Paul Maytom (Mayor), Cr. George Weston (Deputy Mayor), Cr. Paul Smith,
Cr. Peter Davidson, Cr. Tony Ciccia, Cr. Tony Reneker, Cr. Sandra Nardi,
Cr. Tracey Morris and Cr. Michael Kidd

Staff:

Jackie Kruger (General Manager), Mandy Rogers (Group Manager Corporate),
Tom Steele (Group Manager Operations), Andrew Reilly (Group Manager Shire
Activation) Kerrie-Anne Hare (Executive Manager IPR, Governance and
Engagement)

Press: Nil

LEETON SHIRE COUNCIL

T. (02) 6953 0911 F. (02) 6953 0977
council@leeton.nsw.gov.au

23-25 Chelmsford Place Leeton NSW 2705
www.leeton.nsw.gov.au 

1. **CIVIC PRAYER** – Cr Reneker
2. **ACKNOWLEDGEMENT OF COUNTRY** – Mayor Cr Maytom
3. **APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE**

Nil

4. **CONFIRMATION OF MINUTES AND MATTERS ARISING**

21/066

Resolved

THAT the Minutes of the Ordinary Council Meeting held on Wednesday 26 May 2021, as circulated, be taken as read and CONFIRMED.

(Moved Cr Morris, seconded Cr Smith)

ADDITIONAL/LATE ITEMS

21/067

Resolved

THAT the following item, namely:

8.14. SUBMISSION IN SUPPORT OF THE RICE INDUSTRY
is accepted as a late item onto this Agenda for discussion.

(Moved Cr Weston, seconded Cr Davidson)

5. **DISCLOSURES OF INTERESTS**

Cr Paul Smith declared a less-than-significant non-pecuniary interest in the Late Item: Submission in Support of the Rice Industry because one of his immediate family members works for SunRice and a member of his partner's family is a shareholder of SunRice.

Cr George Weston declared a less-than-significant non-pecuniary interest in the Late Item: Submission in Support of the Rice Industry because one of his immediate family members works for SunRice.

6. **PUBLIC REPRESENTATIONS**

Nil

7. MAYORAL MINUTES

Item 7.1 SPEED ZONES IN NSW

21/068

Resolved

THAT the General Manager writes to Transport for NSW to request a response and a follow-up face-to-face meeting regarding the criteria and process for applying for speed zones.

(Moved Cr Maytom)

8. REPORTS TO COUNCIL

GENERAL MANAGER'S MATTERS

Item 8.1 MINUTES OF COUNTRY MAYORS MEETING - 28 MAY 2021

21/069

Resolved

THAT Council receives for information the Minutes of the Country Mayors Association meeting held on Friday 28 May 2021.

(Moved Cr Weston, seconded Cr Kidd)

Item 8.2 MINUTES OF RAMJO MEETING - 10 FEBRUARY 2021

21/070

Resolved

THAT Council receives for information the Minutes of the RAMJO meeting held on Wednesday 10 February 2021.

(Moved Cr Reneker, seconded Cr Kidd)

Item 8.3 ESTABLISHMENT OF A REGIONAL PANEL OF CONDUCT REVIEWERS

21/071

Resolved

THAT Council agrees to establish a regional panel of conduct reviewers and appoints the six conduct reviewers selected by the RAMJO Review Panel through their Expression of Interest (EOI) process:

- BAL Lawyers
- Centium
- Local Government Legal
- Moray & Agnew Lawyers
- SINC Solutions Pty Ltd
- Wise Workplace.

(Moved Cr Kidd, seconded Cr Reneker)

Item 8.4 ENDORSEMENT OF THE DRAFT VOLUNTEERING POLICY AND DRAFT VOLUNTEER HANDBOOK

21/072

Resolved

THAT Council:

1. Endorses the DRAFT Volunteering Policy and DRAFT Volunteer Handbook on Public Exhibition for a period of 28 days from Friday 2 July 2021 for community comment
2. Adopts the Volunteering Policy and Volunteer Handbook if no submissions regarding the documents are received by the completion of the exhibition period.

(Moved Cr Weston, seconded Cr Davidson)

Item 8.5 REVIEW OF COUNCIL'S GRANTS POLICY AND GRANTS PROGRAM GUIDELINES

21/073

Resolved

THAT Council:

1. Endorses the DRAFT Grants Policy and DRAFT Grants Program Guidelines for Public Exhibition for a period of 28 days from Friday 2 July 2021 for community comment, and
2. Adopts the Grants Policy and Grants Program Guidelines if no submissions regarding the documents are received by the completion of the exhibition period.

(Moved Cr Smith, seconded Cr Kidd)

Item 8.6 QUICK RESPONSE AND YOUTH DEVELOPMENT GRANT APPLICATIONS

21/074

Resolved

THAT Council awards:

1. Leeton High School a \$570 Quick Response Grant to assist with the costs associated with coordinating a student car awareness program.
2. Leeton Rainbow Pride Collective Inc a \$185 Quick Response Grant to purchase a banner in celebration of NAIDOC Week.
3. Leeton Motor Sports Club Inc a \$1,000 Quick Response Grant to cover some of the costs associated with reconstructing turn one of the raceway.

4. Mason Boardman a \$250 Youth Development Grant to attend the NSW Schools State Squash Carnival in Coffs Harbour.

(Moved Cr Nardi, seconded Cr Morris)

**Item 8.7 MINUTES OF THE YANCO COMMUNITY HALL COMMITTEE MEETING -
10 MAY 2021**

21/075

Resolved

THAT Council receives for information the Minutes of the Yanco Community Hall Committee meeting held on Monday 10 May 2021.

(Moved Cr Nardi, seconded Cr Kidd)

CORPORATE MATTERS

**Item 8.8 ADOPTION OF THE OPERATIONAL PLAN, BUDGET AND REVENUE
POLICY (INCLUDING THE SCHEDULE OF FEES AND CHARGES) FOR THE
2021/22 FINANCIAL YEAR**

21/076

Resolved

THAT Council adopts:

1. The DRAFT Operational Plan for the 2021/22 Financial Year (included in the Delivery Program 2017–2022), with alterations reflecting the changes to the capital budget as listed below:
 - In the Transport and Communications section
 - correct Brigalow 'Road' to Brigalow 'Street'
 - correct Wattle 'Avenue' to Wattle 'Road'
 - reduce the Resealing Budget by \$260K by removing Argyle Street, Colinroobie Road, Dundas Street, Kirkup Road, Scarlet Street, Wattle Road and Corbie Hill Road from the 2021/22 program (leaving a balance of \$376K in the Resealing Budget)
 - increase Rehabilitation Budget by \$110K for improving the Kirkup Road/Houghton Road intersection
 - add a new section called "Shoulder Widening" with an allocation of \$150K for works on Wattle Road and Kirkup Road North.
 - In the Budget, replace pages 7, 11 and 29 with updated pages tabled at the Council meeting.
2. The DRAFT Revenue Policy (including the DRAFT Schedule of Fees and Charges for the 2021/22 Financial Year), with:

- the addition of a half day Yanco Community Hall hire fee of \$150.00
- the replacement of a \$30 'per meeting' fee with a \$5 'per person' fee for the hire of the Yanco Community Hall supper room for meetings
- a reduction in Fee 141 (for a S603 Certificate) from \$88.00 to \$85.00.

(Moved Cr Nardi, seconded Cr Reneker)

Item 8.9 THE MAKING OF RATES AND CHARGES FOR THE 2021/22 FINANCIAL YEAR

21/077

Resolved

THAT Council authorises the General Manager to prepare and serve the following 2021/22 Rate Notices or, in her absence, they may be served by the Group Manager Corporate.

1. Ordinary Rates

a) Ordinary Rate - Residential

In accordance with section 494 of the *Local Government Act 1993*, Council make the Base Amount \$484.00 for Ordinary Rates for the 2021/22 financial year, which represents 48% of the total revenue for the Residential Rating category and make the Ad Valorem component of the rate at 0.00735346 cents in the dollar on all land value of all rateable land within the Residential Rating category.

b) Ordinary Rate - Farmland

In accordance with section 494 of the *Local Government Act 1993*, Council makes the Base Amount \$755 for Ordinary Rates for the 2021/22 financial year, which represents 20% of the total revenue for the Farmland Rating category and make the Ad Valorem component of the rate at 0.00758551 cents in the dollar on all land value of all rateable land within the Farmland Rating category.

c) Ordinary Rate – Business

In accordance with section 494 of the *Local Government Act 1993*, Council makes the Base Amount \$337 for Ordinary Rates for the 2021/22 financial year, which represents 25% of the total revenue for the Business Rating category and make the Ad Valorem component of the rate at 0.00886487 cents in the dollar on all land value of all rateable land within the Business Rating category.

2. Charges – Sewerage Local Fund

a) Sewerage Annual Charge - Residential

That Council make the Sewerage Annual Charge – Residential for the 2021/22 financial year \$639 for each parcel of land categorised as Residential land within the Leeton, Yanco and Whitton Sewerage Local Rate Areas in accordance with section 501 of the *Local Government Act 1993*.

b) Sewerage Annual Charge – Non-Residential

The charge is to apply to each water meter attached to the assessment categorised as Non-Residential land within the Leeton, Yanco and Whitton Sewerage Local Rate Areas in accordance with section 501 of the *Local Government Act 1993*.

The usage charge is proposed to be \$ 1.18 cents per kilolitre with a minimum charge equivalent to the Residential charge of \$ 639.00.

The Non-Residential Sewer Access charge be as follows:

Meter Size	2021/2022
20mm	135.18
25mm	212.25
32mm	347.75
40mm	543.35
50mm	849.00
80mm	2,174.00
100mm	3,396.00
150mm	7,641.00
200mm	13,584.00

3. Interest Rate on Overdue Rates and Charges

That the interest rate to be charged on all overdue Rates and Charges and arrears during the 2021/22 financial year to be set at 6% for the period 1 July 2021 to 30 June 2022.

4. Domestic Waste Management Charge

That Council make a Domestic Waste Management Charge under section 496 of the *Local Government Act 1993* of \$288 on all rateable parcels of land for which there is a full service.

5. Waste Management Charge

That Council make a Waste Management Charge under section 501 of the *Local Government Act 1993* of \$288 to the non-residential and non-

rateable parcels of land in the Leeton Shire Council area being rendered a full service.

6. Landfill Access Charge

That Council make a Landfill Access Charge under section 501 of the Local Government Act 1993 of \$58.30 (GST Inclusive) to all parcels of land not having access to the Domestic Waste Collection Service under section 496 and Waste Collection Services under section 501 of the Local Government Act 1993.

That Council make a Landfill Access Charge under section 501 of the Local Government Act 1993 of \$58.30 (GST Inclusive) for each parcel of rateable land for which the service is available and is unoccupied.

7. Recycling Service Charge

That Council make a Recycling Service Charge under section 501 of the Local Government Act 1993 of \$144 on all parcels of land for which there is a full Domestic Waste Collection Service.

Recycling Services for non-residential and non-rateable properties will be optional and those properties wishing to use the service will be charged at the rate of \$144 per annum.

8. Water Charges

That Council make the following water charges:

a) Access Charges

Meter Size	2021/2022
20mm	294.00
25mm	294.00
32mm	750.00
40mm	1,170.00
50mm	1,826.00
65mm	3,087.00
80mm	4,677.00
100mm	7,200.00
150mm	12,275.00

b) Consumption Charges – Residential

- for the first 300 kilolitres (kl) = \$1.18 per kl
- from 301 kilolitres to 600 kilolitres = \$1.70 per kl

- thereafter = \$2.99 per kl

Strata Properties with single meter \$1.86 per kl for all consumption.

c) Consumption Charges – Non Residential

- for the first 300 kilolitres (kl) = \$1.18 per kl

- thereafter = \$1.70 per kl

9. Stormwater Management Charge

That Council make a Stormwater Management Charge under section 496A of the *Local Government Act 1993* of \$25 for developed residential properties, \$12.50 for each residential strata unit and \$25 for eligible properties within the Ordinary Business Rating category area and \$12.50 for each business strata title unit.

10. On-site Sewerage Management Service Fee

That Council make an annual Administration Service Fee under Section 608 (2) of the *Local Government Act 1993* of \$10 per annum for an approval to operate a system of sewerage management.

11. Fees and Charges

That Council make the Fees and Charges for the 2021/22 financial year as per the adopted 2021/22 Operational Plan and 2021/22 Revenue Policy (including the 2021/22 Fees and Charges).

(Moved Cr Kidd, seconded Cr Davidson)

Item 8.10 INVESTMENTS REPORT FOR MAY 2021

21/078

Resolved

THAT Council notes the information contained in the Investments Report for May 2021.

(Moved Cr Morris, seconded Cr Kidd)

Item 8.11 QUARTERLY CAPITAL WORKS UPDATE REPORT - MAJOR PROJECTS

21/079

Resolved

THAT Council notes for information the Quarterly Capital Works Update Report for the period April to June 2021.

(Moved Cr Smith, seconded Cr Kidd)

OPERATIONAL MATTERS

Item 8.12 EXTENSION TO WASTE AND RECYCLING KERBSIDE COLLECTION CONTRACT

21/080

Resolved

THAT Council approves the extension of the current waste and recycling kerbside collection contract with JR Richards to 30 June 2024.

(Moved Cr Reneker, seconded Cr Davidson)

ACTIVATION MATTERS

Item 8.13 MINUTES OF THE LEETON SHIRE COUNCIL WEEDS COMMITTEE MEETING - 16 JUNE 2021

21/081

Resolved

THAT Council notes for information the Minutes of the Weeds Committee held on 16 June 2021.

(Moved Cr Ciccio, seconded Cr Davidson)

Item 8.14 SUBMISSION IN SUPPORT OF THE RICE INDUSTRY

21/082

Resolved

THAT Leeton Shire Council submit a letter of support for the continuation of vesting of all rice produced in NSW in the Rice Marketing Board.

(Moved Cr Kidd, seconded Cr Davidson)

9. NOTICES OF MOTION

10. COUNCILLOR ACTIVITY REPORTS

Item 10.1 COUNCILLOR ACTIVITY REPORT

21/083

Resolved

THAT Council notes the Councillor Activity Reports for the period 27 May 2021 to 30 June 2021.

(Moved Cr Kidd, seconded Cr Weston)

11. CONCLUSION OF THE MEETING

There being no further business the meeting closed at 9.03pm.

..... signed by
the Chairman of the meeting held on
28 Jul 2021 at which meeting the
signature hereon was subscribed.