



LEETON
SHIRE COUNCIL

ORDINARY COUNCIL MEETING
AGENDA

24 FEBRUARY 2021
7.00PM

TO BE HELD IN THE
COUNCIL CHAMBERS
23-25 CHELMSFORD PLACE
LEETON NSW 2705

Authorised for release: Jackie Kruger General Manager

LEETON SHIRE COUNCIL
AGENDA
ORDINARY COUNCIL MEETING
24 February 2021
7.00PM

1. CIVIC PRAYER
 2. ACKNOWLEDGEMENT OF COUNTRY
 3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS
 4. CONFIRMATION OF MINUTES AND ANY MATTERS ARISING

RECOMMENDATION

THAT the Minutes of the Ordinary Council Meeting held on Wednesday 16 December 2020, as circulated, be taken as read and CONFIRMED.
 5. DISCLOSURES OF INTERESTS
 6. PUBLIC REPRESENTATIONS
 7. MAYORAL MINUTES
 8. REPORTS TO COUNCIL

GENERAL MANAGER'S MATTERS
 - 8.1 COUNCIL MEETING DATES APRIL 2021 TO MARCH 20224
 - 8.2 DELIVERY PROGRAM AND OPERATIONAL PLAN PROGRESS
REPORT FOR QUARTER 2, 2020/217
 - 8.3 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT -
CALL FOR MOTIONS14
 - 8.4 MINUTES OF THE YANCO COMMUNITY HALL COMMITTEE
MEETING - 14 DECEMBER 202036
 - 8.5 MINUTES OF THE WHITTON TOWN IMPROVEMENT
COMMITTEE MEETING - 8 DECEMBER 2020.....41
 - 8.6 INAUGURAL WRITER IN RESIDENCE PROGRAM AT LEETON
MUSEUM AND GALLERY.....45
-

8.7	MINUTES OF THE LEETON MEN'S SHED - ANNUAL GENERAL MEETING OF 9 SEPTEMBER 2020 AND ORDINARY MEETINGS OF 11 NOVEMBER 2020 AND 9 DECEMBER 2020.....	52
8.8	LEETON SHIRE COUNCIL AGEING WELL STRATEGY 2021-2025.....	62
8.9	DRAFT ADVERSE EVENTS PLAN FOR LEETON SHIRE	65
BUSINESS AND INVESTMENT MATTERS		
8.10	2020/21 BUDGET REVIEW FOR THE QUARTER ENDING 31 DECEMBER 2020.....	68
8.11	INVESTMENTS REPORT FOR DECEMBER 2020.....	87
8.12	INVESTMENTS REPORT FOR JANUARY 2021.....	99
8.13	DRAFT LEETON SHIRE HOUSING STRATEGY.....	112
OPERATIONAL MATTERS		
8.14	LEETON SHIRE COUNCIL WEEDS COMMITTEE WEDNESDAY 16 DECEMBER 2020.....	118
8.15	QUARTERLY CAPITAL WORKS UPDATE REPORT - MAJOR PROJECTS	126
9.	NOTICES OF MOTIONS	
10.	COUNCILLOR ACTIVITY REPORTS	
10.1	COUNCILLOR ACTIVITY REPORT.....	137
11.	CONFIDENTIAL MATTERS	
12.	CONCLUSION OF THE MEETING	

Council meetings are now video recorded. Members of the public are advised that their voice and/or image may form part of that recording.

PUBLIC REPRESENTATION

If any member of the public wishes to formally address the Council in relation to a matter in this agenda they are to register to speak for a maximum of three (3) minutes by 12 noon on the Tuesday preceding the meeting.

Contact Regina Butler – 6953 0938

Public Attendance Restrictions

Due to COVID-19 there are limits on numbers of people in the Council Chambers.

Residents and ratepayers wishing to address Council will need to register in advance so that Council has time to arrange presentation schedules and options.

ETHICAL DECISION MAKING AND CONFLICTS OF INTEREST

A GUIDING CHECKLIST FOR COUNCILLORS,
OFFICERS AND COMMUNITY COMMITTEES

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

- A conflict of interest is a clash between private interest and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Division of Local Government and, Non-pecuniary – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Division of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest

IDENTIFYING PROBLEMS

- 1st Do I have private interest affected by a matter I am officially involved in?
- 2nd Is my official role one of influence or perceived influence over the matter?
- 3rd Do my private interest conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and Codes.

Contact	Phone	Email	Website
Leeton Shire Council	6953 0911	council@leeton.nsw.gov.au	www.leeton.nsw.gov.au
ICAC	8281 5999 Toll Free 1800 463 909	icac@icac.nsw.gov.au	www.icac.nsw.gov.au
Office of Local Government	4428 4100	olg@olg.nsw.gov.au	www.olg.nsw.gov.au
NSW Ombudsman	9286 1000 Toll Free 1800 451 524	nswombo@ombo.nsw.gov.au	www.ombo.nsw.gov.au

GENERAL MANAGER'S MATTERS

ITEM 8.1 COUNCIL MEETING DATES APRIL 2021 TO MARCH 2022

RECORD NUMBER	21/8
RELATED FILE NUMBER	EF17/65
AUTHOR/S	Manager IPR and Governance
APPROVER/S	General Manager

SUMMARY/PURPOSE

The purpose of this report is to present to Council a proposed timetable for Council Meetings for the period 1 April 2021 to 31 March 2022.

Council has already set Ordinary Council Meeting dates for 24 February 2021 and 24 March 2021.

RECOMMENDATION

THAT Council adopts the following:

1. That Ordinary Council Meetings be held on the 4th Wednesday of every month excluding January 2022 to allow for school holidays, with the dates being:
 - Wednesday 28 April 2021
 - Wednesday 26 May 2021
 - Wednesday 30 June 2021
 - Wednesday 28 July 2021
 - Wednesday 25 August 2021
 - Wednesday 22 September 2021
 - Wednesday 27 October 2021
 - Wednesday 24 November 2021
 - Wednesday 15 December 2021
 - Wednesday 23 February 2022
 - Wednesday 23 March 2022.
 2. That an Extraordinary Council Meeting be held on Wednesday 12 May 2021 for the purpose of endorsing the Annual Budget and revised Delivery Program and Operational Plan.
 3. That Council Meetings will be held at 7pm.
 4. That in the case of an urgent administrative matter or emergency situation and after consultation with the Mayor the General Manager may alter the date, time and location of a Council Meeting by giving as much notice to the Councillors and the public as is practicable.
-
-

REPORT

(a) Background

Section 365 of the *Local Government Act 1993* requires Council to meet at least ten times per year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a Council is required to meet each year under section 365A.

In the past, Council has held its Ordinary Council meetings at 7pm on the fourth Wednesday of each month, with some variations to avoid school holidays and state or national conferences, where relevant.

(b) Discussion

NSW School terms for 2021 are as follows:

- Term 1 – 27 January 2021 to 1 April 2021
- Term 2 – 19 April 2021 to 25 June 2021
- Term 3 – 2 July 2021 to 17 September 2021
- Term 4 – 5 October 2021 to 17 December 2021

It is proposed that the timetable for Ordinary Council Meetings continue to adhere to the traditional 7pm on the 4th Wednesday of every month except for the months of December and January. The summer school holidays run from 18 December 2021 to 26 January 2022, so it is proposed that the December 2021 meeting be held a week earlier and that no meeting be held in January 2022.

The proposed dates for Ordinary Council Meetings from 1 April 2021 to 31 March 2022 are as follows:

- Wednesday 28 April 2021
- Wednesday 26 May 2021
- Wednesday 30 June 2021¹
- Wednesday 28 July 2021
- Wednesday 25 August 2021
- Wednesday 22 September 2021
- Wednesday 27 October 2021
- Wednesday 24 November 2021
- Wednesday 15 December 2021²
- Wednesday 23 February 2022
- Wednesday 23 March 2022

Note 1: The National General Assembly of Local Government will be held on 20–23 June 2021 in Canberra.

Note 2: The LGNSW Annual Conference will take place from Sunday 28 November to Tuesday 30 November in Sydney.

The timeframe for the development and adoption of the revised Delivery Program and Operational Plan and Budget is tight and we need to allow for the documents to be placed on public exhibition for 28 days prior to adoption. For this reason, it is proposed that an Extraordinary Council Meeting be held on Wednesday 12 May 2021 for the purpose of endorsing the documents for public exhibition.

(c) Options

Council could decide on alternative dates to those recommended if it so desired.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Nil

(b) Policy

Nil

(c) Legislative/Statutory

Section 365 of the *Local Government Act 1993* requires Council to meet at least ten times per year, each time in a difference month.

(d) Risk

Nil

CONSULTATION

(a) External

Council meeting dates will be advertised in the newspaper and on Council's website.

(b) Internal

Senior Management Team (SMT)
Manager Finance

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome Six: STRONG LEADERSHIP within Council's adopted Delivery Program/Operational Plan – 20 - A community that is always on the front foot – 20 d - Strive to deliver the aspirations of the community through effective workforce and technology managements".

ATTACHMENTS

There are no attachments for this report.

**ITEM 8.2 DELIVERY PROGRAM AND OPERATIONAL PLAN PROGRESS REPORT FOR
QUARTER 2, 2020/21**

RECORD NUMBER	21/6
RELATED FILE NUMBER	EF19/34
AUTHOR/S	Corporate and Community Planning Officer
APPROVER/S	Manager IPR and Governance

SUMMARY/PURPOSE

The purpose of this report is to present to Council the Quarter 2 (October to December 2020) update on the progress of implementing the commitments outlined in Leeton Shire Council's Delivery Program and Operational Plan (DPOP), and agrees that the Rural Land Use Study and the feasibility of expanding raw water supply be delayed until 2022/23.

RECOMMENDATION

THAT Council notes for information the Leeton Shire Council Delivery Program and Operational Plan Quarter 2 Progress Report (October to December 2020).

REPORT

(a) Background

Under the Integrated Planning and Reporting framework of the *Local Government Act 1993*, the General Manager must ensure that progress reports are provided to Council with respect to the principal activities detailed in the Delivery Program at least every six months. Reports will be provided to Council on a quarterly basis during the 2021 financial year.

(b) Discussion

The quarterly progress reports sit within a hierarchy of reporting that enables Council's Executive, managers and elected representatives to monitor the progress of implementing key plans, including the Delivery Program and Operational Plan.

The attached report provides the second quarterly update on the progress and performance of Leeton Shire Council in delivering on the commitments articulated in the Delivery Program 2017–2021 and the Operational Plan 2020–2021.

This report includes some trend data (primarily comparing this reporting period's results with the same period of the previous year) which will enable Council to track progress over time, particularly in relation to the desired outcomes.

Each of the actions outlined in the Delivery Program and Operational Plan has been allocated a status:

- Critical Concerns – there are major issues associated with this activity
- On Track – the activity is progressing as expected
- Needs Attention – the activity needs some additional input or focus to get it back on track
- Not Due to Start – the activity is not scheduled to start in this quarter
- Achieved – an action or program has achieved its annual targets (this is applied annually only and is not used for quarterly reports)
- Completed – a project has been completed (this is applied to projects only and is not to be used for other activities).

Leeton Shire Council oversaw a total of 194 actions in Quarter 2.

Status of activity	●	●	●	●	●	●
Number of activities	3	175	15	5	0	1

With the easing of COVID-19 restrictions, there has been a notable increase in the number of visitors to the library, hirers of the Multipurpose Centre rooms and participants in the Leeton After School Care (ASC) and Vacation Care (VC) programs.

● Quarter 2 Actions of Critical Concern

A Quality Built Environment	15b.02	Complete installation of a sewage treatment and effluent discharge service at Wamoon.	Council is currently seeking advice from a consultant regarding alternatives that are within the original budget. A flyer updating the community was distributed to all houses in October 2020.
	17d.10	Plan and prepare for a review of the Leeton Local Environmental Plan (LEP), including preparation of a Rural Land Use Study	<p>The state government is developing an Agricultural Land Use Planning Strategy to address key issues:</p> <ul style="list-style-type: none"> ● minimise the loss of productive capacity ● reduce and manage land use conflict ● support the growth of agricultural and regional economies. <p>It would be prudent to wait until this study has been completed before beginning a Rural Land Use Study.</p> <p>However, the need for a Development Control Plan (DCP) and a revised LEP for the shire is urgent, so these documents will be developed prior to the Rural Land Use Strategy.</p> <p>A budget submission has been prepared</p>

			for the 2021/22 financial year to allow for an LEP review. It is recommended that Council agrees to delay the Leeton Shire Council Land Use Study to 2022/23.
	17d.12	Investigate the feasibility of expanding raw water availability in Leeton Shire through the review of the LEP and development of the DCP	This action needs to be included in a Utilities Servicing Strategy. It is recommended that Council agrees to delay investigating raw water reticulated supply until 2022/23.

● **Quarter 2 Actions Needing Attention**

CSP. Theme	Code	Action	Comment
A Healthy and Caring Community	3b.02	Facilitate youth engagement with Council through youth leadership development initiatives	No meetings were with young people at the schools because of COVID-19 restrictions. Greater efforts will be made to connect with Youth in Quarter 3.
	4a.03	Complete development of a Leeton Community Safety Strategy	No progress was in developing the Leeton Community Safety Strategy. Consultation with stakeholders will commence in Quarter 3. A meeting with the local police is planned for early in the New Year to discuss crime incidence statistics. The strategy will also be an agenda item at the Aboriginal and Multicultural Interagency and LHAC meetings. Additional consultation will be conducted via telephone.
	4c.03	Monitor Leeton Shire's Street Lighting network (including services delivered by Council and Essential Energy)	Delays in the availability of contractors have deferred the installation of the lighting on Seville Street. It is expected that this project will be completed in Quarter 3.
	4g.02	Implement the Footpath and Cycleways Maintenance and Renewal Program	The target for this action is 90% of the 2021/21 Footpath and Cycleways Maintenance and Renewal Program to be completed by the end of the financial year. Currently, the percentage completion is sitting at 30%. The "Needs Attention" status simply acknowledges that greater focus on this activity is needed in Quarter 3 to increase the percentage. It is expected that the adopted program will be delivered in full by year end.

An Active and Enriched Community	8a.03	Support Whitton and Yanco Museums, including building the skills capability of volunteers and conducting a significance assessment for Yanco	No training or marketing activities have been undertaken. The target for volunteer training is one event. The target for promotional activities is two events. There is sufficient time to carry out these activities in Quarters 3 and 4. The significance assessment for Yanco is dependent on funding. No funding has been obtained to date. However, funding has been secured via Western Riverina Arts for a part-time (one day a week) Museums Officer, which will assist with progressing the action.
	8a.04	Undertake activities to support Council's archival responsibilities and develop an action plan to guide this work	There has been no notable progress since Quarter 1. Greater focus will be placed on this activity in Quarter 3. The lease agreement will be negotiated, if it is extended, to ensure capability for open days over the Art Deco Festival.
	8a.07.ii	Operate Henry Lawson Cottage, including holding open days	As the house is being let, no open days have been coordinated.
A thriving economy with good jobs.	13b.01	Convene a tourism leadership group for Leeton Shire and implement the Visitor Economy Activation Plan to develop a local tourism strategy which includes investigation of agritourism opportunities.	This activity has been put on hold the with focus being redirected towards the Murrumbidgee Trails, Fivebough marketing, the Gogeldrie Weir Precinct and a new signed tourism route. Once the new staff structure is implemented there will be more capacity to re-convene this group.
A quality built environment	15b.02	Complete installation of a sewage treatment and effluent discharge service at Wamoon.	Council is currently seeking advice from a consultant regarding alternatives that are within the original budget. A flyer updating the community was distributed to all houses in December 2020.
	17d.06	Develop and commence implementation of Leeton Shire Development Services Plan – informed by the adopted Integrated Water Cycle Management Plan (IWCM)	Work on the Leeton Shire Development Services Plan has not commenced as the IWCM Plan is yet to be finalised. The IWCM is expected to be completed in Quarter 3.

	17d.07	Finalise Engineering Guidelines for Subdivisions and Development Standards for Leeton Shire	The final draft of the Engineering Guidelines is undergoing internal review. Standard drawings are important to the introduction of the guidelines. The plan was to complete these drawings after the Guidelines had been developed but feedback from consultation has indicated that the Guidelines and drawings should be developed simultaneously. As a result, the Guidelines will be slightly delayed. It is anticipated that they will be tabled in Quarter 3.
	17e.01	Implement the Strategic Stormwater Management Plan	To date, only 25% of the adopted Operations Plan has been implemented. It is anticipated that this percentage will increase significantly in Quarters 3 and 4.
Strong Leadership	18b.01	Implement individual training programs for each councillor	Councillors have been offered refresher training in Financial Issues in Local Government and training is also being organised on Effective and Ethical Use of Social Media in Quarter 3.
	20c.02	Number of Council's Strategies, Policies and Plans overdue for review	The target for this activity is to have fewer than 10% of policies overdue for renewal. This is an ambitious target given Council resourcing and the current policy backlog. The current status is closer to 20%. However, good inroads are being made and there will be a greater focus on updating policies in the next two quarters, to the extent that resourcing allows. Note: All "critical" policies are up to date with the exception of Human Resources department policies, which need priority attention in Quarter 3 and Quarter 4.
	20c.09	Prepare and implement Plans of Management (PoM) for Crown Lands properties, and user agreements for sports ovals on Crown Land	The target number of drafted Plans of Management is 24. To date, five have been drafted, one has been completed and two have been approved by the Minister. This activity will therefore require ongoing attention in the coming quarters. Leeton Shire Council remains ahead of most other NSW councils.

	20d.02	Deliver Council's Work Health and Safety program	Despite documented improvements, some of the targets set for Work Health and Safety have not been achieved. The focus over the coming months will be on seeking opportunities for improvement and commencing the development of a workforce ageing strategy.
--	--------	--	--

(c) Options

Nil – this report is for noting only.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Council's adopted and reviewed budget supports the implementation of the adopted Delivery Program.

(b) Policy

The Delivery Program progress report provides Council with an opportunity to determine the effectiveness of each of its activities (services, programs, projects and so on) in achieving the goal at which it is directed.

Trend and comparative data allow Council to consider whether particular activities need to be reconsidered, re-prioritised or differently resourced in order to more effectively achieve the desired outcome.

(c) Legislative/Statutory

The Integrated Planning and Reporting framework of the *Local Government Act 1993*.

(d) Risk

This report provides a tool for Council to monitor the progress and performance of its activities and take corrective action where necessary to address any risks identified through the reporting process.

CONSULTATION

(a) External

Nil


(b) Internal

All responsible officers identified in Council's Delivery Program 2017–2021 and Operational Plan 2020–2021.

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome Six: STRONG LEADERSHIP within Council's adopted Delivery Program/Operational Plan – 19 - A community that speaks up and gets involved - 19 b - Seek input from our community on Council projects and programs - Run an active community engagement program

ATTACHMENTS

1  DPOP Quarterly Progress Report - Quarter 2, 2020/21 - *Attached separately*

ITEM 8.3 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - CALL FOR MOTIONS

RECORD NUMBER	21/32
RELATED FILE NUMBER	EF10/497
AUTHOR/S	Manager IPR and Governance
APPROVER/S	General Manager

SUMMARY/PURPOSE

The purpose of this report is to seek Council's endorsement of draft motions to be submitted to the National General Assembly of Local Government to be considered for inclusion in the Business Papers for the June 2021 Assembly.

RECOMMENDATION

THAT Council endorses the motions for submission to the 2021 National General Assembly of Local Government.

REPORT

(a) Background

The National General Assembly of Local Government will be held on 20–23 June 2021 in Canberra.

Convened annually by the Australian Local Government Association (ALGA), the National General Assembly of Local Government is the peak annual event for Local Government, attracting in excess of 800 Mayors and Councillors each year.

The theme for the 2021 National General Assembly is "Working Together for our Communities". The theme acknowledges the need to come together with other partners, including the Federal Government, to deliver for local communities.

The Assembly is an important opportunity for Leeton Shire Council to influence the national policy agenda and the ALGA is now calling for the submission of Notices of Motion for the National General Assembly 2021. The deadline for motion submissions is 26 March 2021.

To be eligible for inclusion in the National General Assembly Business Papers and subsequent debate on the floor of the National General Assembly, motions must:

1. Be relevant to the work of Local Government nationally.
2. Not be focussed on a specific location or region – unless the project has national implications.

3. Be consistent with the themes of the National General Assembly – the 2021 focus is on partnerships, working together and resilience.
4. Complement or build on the policy objectives of the relevant state and territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome – that is, call on the Australian Government to do something.
7. Not be advanced on behalf of external third parties that may seek to use the National General Assembly to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

(b) Discussion

Six draft motions have been prepared for Council's endorsement, with supporting commentary included, as suggested by the National General Assembly guidelines.

1. Constitutional recognition of local government

This National General Assembly calls on the Australian Government to hold a referendum to amend the Constitution to recognise local government as an important, legitimate and essential element in Australia's system of government.

Summary of key arguments in support of the motion:

- Local government contributes significantly to the nation's economic, social and environmental wellbeing.
- For Federal and Local Government to work effectively in partnership and for funding to flow efficiently between the Federal Government and local councils, local government must be recognised in the Constitution. This can only happen lawfully through amendment to section 96 of the Constitution.
- Federal Governments must be able to directly fund local governments. The recent bushfire emergency demonstrated the frustrating and unnecessary delays and bureaucracy created through the requirement for Federal funding to be distributed via State Governments.

2. National Cabinet

This National General Assembly calls on the Australian Government for permanent local government representation on the National Cabinet.

Objective

Including local government in National Cabinet would demonstrate a strong unity of purpose and a combined commitment to promoting partnerships between all levels of government.

Summary of key arguments in support of the motion:

- The National Cabinet was established on 13 March 2020 to coordinate the national response to the COVID-19 pandemic in Australia. It was decision-making forum composed of the Prime Minister and the premiers and chief ministers of the states and territories. There was no local government representation on National Cabinet when it was established on the basis that its focus was on health.
- On 29 May 2020, Prime Minister Scott Morrison announced that the National Cabinet would replace the Council of Australian Governments (COAG) and would meet monthly once the coronavirus crisis has abated.
- Councils have been represented by the Australian Local Government Association (ALGA) at every COAG meeting since COAG's inception in 1992. Local government representation was included because all parties recognised that Australia has three levels of government and that local government has the most impact on people's daily lives in terms of the provision of local services and infrastructure.
- Decisions about how our Federation works and how it can be improved or reformed require all three levels of government to work together to align their policies and programs.
- National Cabinet is looking towards pro-growth policies to lift investment and grow jobs. Local government is best placed to drive locally led recovery. Councils support economic growth through regional development policies and initiatives, strategic and land use planning, targeted investment attraction, prioritisation of local procurement, and focusing their annual investment on infrastructure that serves the community and the economy.

3. National agricultural strategy

This National General Assembly calls on the Australian Government to support the goals of 2030 Roadmap Australian Agriculture's Plan for a \$100 billion industry but make a principle-based commitment nationally to ensure the plan is realistic, optimises water use and supports existing regional and rural communities and industries by maintaining and promoting agricultural diversity that builds resilience into our economies and helps rural communities thrive. Success cannot only be measured by increased prices at the farm gate.

Objective

The 2030 Roadmap Australian Agriculture's Plan for a \$100 billion industry has been endorsed by the Federal Government and presents some positive initiatives to expand national agricultural growth. However, in the pursuit of this growth plan, we must also acknowledge and support the existing agricultural diversity, industries and infrastructure inherent in rural Australia to ensure the future health and sustainability of our long-established rural communities.

Summary of key arguments in support of the motion:

- Rural and regional communities are committed to working together with all tiers of government and agencies to ensure national growth and the sustainability of our communities and industries.

- Rural communities make a vital contribution to the nation's economy, food security and social fabric.
- Diversity in agricultural production and value-adding industries is our strength, creating job growth and building resilience in our rural communities and economies.
- In the implementation of this plan, actions must be realistic and achievable without adverse impacts on agricultural diversity and associated industries and the prosperity and wellbeing of long-established rural communities.
- In pursuing national agricultural growth initiatives, water efficiency needs to be a key consideration. Every drop of water must be used responsibly and be consistently optimised.
- Striving for a diverse agricultural sector and resilient communities affords greater success overall than blindly assuming that water flowing to the highest value crop is in the nation's best interest.
- Achieving the right balance requires considered, intelligent policy and should not rely solely on market forces.

4. Granting work rights to bridging visa holders

This National General Assembly calls on the Australian Government to revise the visa regime to grant work rights to bridging visa holders to support the needs of businesses and industries in rural and regional Australia.

Objective:

A revision of the visa regime to grant work rights to bridging visa holders would enable willing migrant workers to take up employment opportunities. This would benefit both the migrants themselves and the communities in which they reside. In many cases the migrant workers would fill labour shortages that would otherwise not be filled.

Summary of key arguments in support of the motion:

- in Australia, bridging visas are transitory visas which permit immigrants to remain in Australia for a certain period of time. Generally, bridging visas follow the expiration of a current substantive visa, such as a Student Visa, while waiting for an application for another substantive visa to be processed.
- According to the Department of Home Affairs, there were 336,453 people on bridging visas in Australia on 31 December 2020 and the number is growing. Processing times for visas and the number of migration-related court appeals have increased in recent years. These prompt delays, meaning more people remain on bridging visas.
- There are six classes of bridging visa which have different permissions with regards to travel, work and study. Bridging A and B visas generally have the same work rights as the visa held when the main visa application was lodged and, in some cases, full work rights will apply. On the other hand, bridging C and E visas have no work rights when granted and an application must be made for the granting of work rights. Applicants typically need to demonstrate financial hardship for work rights to be granted in this situation.

- It is estimated that in some local government areas around 20% of temporary migrants are on bridging visas, seldom with attendant work rights. It is a situation that frustrates local recruitment drives, with ready and willing job seekers unable to obtain employment due to work right restrictions.

5. Funding for increased drug and alcohol treatment and rehabilitation

This National General Assembly calls on the Australian Government to dedicate funds to increase drug and alcohol treatment and rehabilitation options in rural and regional areas as a matter of priority.

Objective

The Australian Institute for Health and Welfare recognises that the use of alcohol and other drugs is major health issue in Australia and that the use of such substances is associated with a number of harms, both physical and social. These harms include chronic disease, mental illness, injury, premature death and dependence. There are also significant impacts on families and communities.

Evidence suggests that Australians living in regional and remote areas are significantly more likely to use substances such as methamphetamines and often experience worse health outcomes than those living in metropolitan areas. Despite this evidence, there are far fewer alcohol and other drug treatment agencies in regional and remote areas.

The Australian Government has recognised the inequality in the provision treatment agencies as an issue, identifying the enhancement of “access to evidence-informed, effective and affordable treatment and support services for the whole population” as a priority issue under the 2017–2026 National Drug Strategy (Department of Health 2017). The National Drug Strategy has also identified methamphetamines and other stimulants as priority substances.

Summary of key arguments in support of the motion:

Methamphetamines, amphetamines and MDMA (ecstasy) are a category of synthetic psychostimulant drugs. Crystal methamphetamine (ice) is the purest form of methamphetamine and supplies the most intense high, as well as the most intense comedown. It also has the highest potential for dependence and chronic physical and mental problems. In 2019, 50% of Australian meth/amphetamine users reported that crystal methamphetamine was the main form used in the previous 12 months (National Drug Strategy Household Survey 2019 conducted by the Australian Institute of Health and Welfare (AIHW)).

People in remote and very remote areas are 2.5 times as likely to use amphetamines and methamphetamines as those in major cities. Similarly, cannabis use and the use of pharmaceuticals are higher in remote and very remote areas than in major cities. Mission Australia, one service provider in this field, delivers alcohol and drug services in most states and territories, and helped about 12,000 clients through their 23 alcohol and drug services in 2016–2017. The organisation's submission into the provision of drug rehabilitation services in regional, rural and remote NSW identified

the need “to invest in more drug rehabilitation services, early intervention, detoxification facilities and aftercare supports in regional, rural and remote NSW”.

People living in regional and remote areas face:

- poorer health outcomes than residents of metropolitan areas
- limited access to alcohol and other drug services
- socioeconomic disadvantage
- geographic isolation
- having to leave their family and community support to access residential rehabilitation and withdrawal facilities

The impacts of amphetamine-type stimulants (ATS) use on users and their families, which then impact on their communities, include:

- decline in physical and mental health
- stress
- trauma
- loss of employment and financial strain
- relationship breakdown
- isolation
- homelessness
- involvement with the criminal justice system
- child neglect
- unwanted/unplanned pregnancy
- pressure of additional caring responsibilities (caring for the user or their children)
- exposure to violent behaviour
- financial strain.

6. Weeds Management – Fleabane (*Conyza* spp.)

This National General Assembly calls on the Australian Government to develop and implement a weed management plan to protect agricultural land from incursions of Fleabane (*Conyza* spp.) in order to maintain the productivity of agricultural land and ensure the sustainability of regional communities by acknowledging that:

- ***Fleabane is widespread across agricultural land and is having a negative impact on the productivity of agricultural land***
- ***Fleabane is resistant to standard registered herbicides including Glyphosate***
- ***Limited state and federal funding is provided for the control of Fleabane under the Biosecurity Act 2015 through the General Biosecurity Duty***
- ***the NSW Government Weed Action plan is focused on new and emerging weed varieties, and that Fleabane does not meet this criteria and therefore attracts no state or federal funding for its management as a species.***

Objective

It is vital that productive agricultural land continues to be sustainable and viable for both the interest of the nation and in particularly regional communities. The incursion of weeds species which negatively impacts the productivity and yield of agricultural land, will have a profound effect on the sustainability of regional communities throughout Australia. While state and federal funding is available for the management of new and emerging species of weeds, limited funding is available for the management of weed incursions of species that are widespread and have

impacted the productivity of agricultural land over an extensive period. In ensuring agricultural land productivity is maintained, sufficient Federal and State funding must be provided into both research and the effect management of such well-established and widespread weed species, particularly Fleabane.

Summary of key arguments in support of the motion:

- It is in the nation's interest to ensure agricultural land productivity is maintained and improved.
- Our agricultural producers and farming communities make a vital contribution to producing reliable and affordable food for the nation. If agricultural land was to become less productive with lower yields due to weed incursions, these agricultural and farming communities will become unsustainable for future agricultural output.
- Fleabane (*Conzya* spp.) is difficult to control with available registered herbicides and is more tolerant to glyphosate than most other annual weeds.
- Fleabane does not meet the criteria for either state or federal funding under the NSW Weed Action plan due to it not being in the classification of "new or emerging weed".

(c) Options

If necessary, Council may amend the wording of the proposed draft motions to better reflect their intentions.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Nil

(b) Policy

Relevant local and regional policy positions in relation to the six topic areas have been reflected in the draft motions.

(c) Legislative/Statutory

Not applicable.

(d) Risk

The motions as prepared are intended to address policy gaps that negatively impact on the wellbeing of residents of Leeton Shire, with joint advisory by the national collective of Councils via the ALGA.

CONSULTATION

(a) External

If adopted, the motions will be submitted to ALGA for inclusion in their 2021 National Congress agenda.

(b) Internal

The draft motions were prepared with the guidance of the General Manager and the and Council staff with expertise in the six topic areas.

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome Six: STRONG LEADERSHIP within Council's adopted Delivery Program/Operational Plan – 18 - A community that has politicians who act and listen – 18 c - Develop and maintain strong working relationships at a Federal and State level – Participate in State and national Local Government Associations (LGNSW and ALGA).

ATTACHMENTS

- 1** [↓](#) ALGA Call for Notices of Motion for National General Assembly 2021
- 2** [↓](#) Discussion Paper 2021 regarding criteria for the Notices of Motions to be submitted to the National General Assembly of Local Government 2021



27 November 2020

- 3 DEC 2020

Leeton Shire Council
23-25 Chelmsford Place
LEETON NSW 2705

To the Mayor, Councillors and CEO (please distribute accordingly)

The Australian Local Government Association (ALGA) is now calling for Notices of Motions for National General Assembly 2021 (NGA).

The NGA provides a platform for Local Government to address national issues and advocate to the federal government on critical issues facing our sector.

The theme for the 2021 NGA is *'Working Together for our Communities'*. This theme acknowledges the need to come together and with other partners, including the Federal Government, to deliver for our communities.

ALGA received significant feedback on the motions process and topics from the 2018 and 2019 NGA. In response to the feedback received, ALGA has prepared a discussion paper that explores data that identifies critical areas local government needs to consider now and into the future.

To inform the submission of motions, please read the discussion paper (included with this letter) and ensure motions meet the identified criteria.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be from a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be lodged online at alga.asn.au no later than 11:59pm on Friday 26 March 2021.

Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.

Included with the Discussion Paper is an invitation to register for the 2021 National General Assembly for Local Government, which will be held in Canberra on 20-23 June. The Regional Forum will be held onsite in Canberra on 20 June 2021. At this time it is unclear whether COVID-19 restrictions will still be in force in June 2021, but if this is the case the NGA may also include virtual participation and attendance. Lastly, Stilmark has recently become a major sponsor for the Australian Local Government Association events and we have included a brochure outlining how they wish to partner with Councils to improve the resilience of telecommunications for your community.

Yours sincerely



Adrian Beresford-Wylie
ALGA CEO



Call for Motions

20 - 23 June 2021

National Convention Centre Canberra



KEY DATES

16 November 2020
Opening of Call for Motions

26 March 2021
Acceptance of Motions Close

20 - 23 June 2021
National General Assembly

To submit your motion go to:
alga.asn.au

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

The 2020 NGA “Working Together for Our Communities” was unfortunately cancelled due to COVID-19 but the ALGA Board has decided to retain the theme and emphasise the importance of partnerships to building and maintaining resilience in our councils and our communities.

To assist you to identify motions that address the theme of the 2021 NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships, working together, and resilience so your questions could focus on how local governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising to build back better.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic national importance and should be discussed at a national conference;
3. be consistent with the themes of the NGA;
4. complement or build on the policy objectives of your state and territory local government association;
5. be submitted by a council which is a financial member of their state or territory local government association;
6. propose a clear action and outcome i.e. call on the Australian Government to do something;
7. be a new motion that has not already been debated at an NGA in the preceding two years; and
8. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows: This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

To ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your council. Motions should be received no later than 11:59pm AEST on Friday 26 March 2021.

Please note that for every motion it is important to complete the background section on the form. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. There is a word limit of 150 for the motion and 200 for the national objective and 300 for the key arguments.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government and whether the motions meet all the criteria detailed above.

Please note that motions should not be prescriptive in directing how the matter should be pursued.

With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, the ALGA Secretariat will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local, state or territory issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any council that submits a motion will be present at the National General Assembly to move and speak to the motion.

INTRODUCTION

2020 has been a year like no other. A year that many individuals and organisations, including councils, would wish to forget. While the drought lessened its hold on parts of the country to be replaced by floods, more than 110 local government areas were severely impacted by the Black Summer (2019-20) bushfires - and no one was spared the effects of the battle against COVID-19. The 2020-21 storm and fire season may add to the sense that it was a year of disasters.

Friedrich Nietzsche said: "That which does not kill us, makes us stronger." So how can councils become stronger after 2020? How can we ensure that our communities are stronger and more resilient? How do we work together and with our partners to ensure that we build back better from the series of unprecedented events that have marked 2020?

COUNCIL RESILIENCE

In the first quarter of 2020, state and territory Governments closed facilities where people gathered in numbers to reduce the probability that hospitals would be overwhelmed by a rise in COVID-19 cases. This included a substantial number of council owned and operated revenue generating facilities which had flow-on effects for other revenue-generating enterprises such as paid parking. Major funding gaps rapidly emerged in many councils that typically generated significant amounts of own revenue.

Councils that cannot generate significant amounts of the own revenue are typically dependent on grant funding from other levels of government, including Financial Assistance Grants from the Australian Government. These councils tend to service rural, regional and remote communities that are often large in area but small in terms of population. The capacity of these councils to deliver all their required services and infrastructure can be severely strained at any time.

With local government funding under pressure across the nation, and other levels of government facing fiscal constraints, councils may need to do more with less in the near term and be innovative with both budgeting, service delivery, balancing competing demands and longer term financial planning. Services may need to be scaled down or delivered in innovative ways. Asset management and maintenance programs may need to be varied. Working collaboratively with neighbouring councils or forming alliances may be a way of achieving efficiencies and enhancing service delivery along with fostering innovation, cutting red tape, and working in partnership with third parties may be others.

Digital service delivery and working from home - adopted during the height of the pandemic - may become the new norm. This may increase opportunities for councils to innovate, work together and share resources, and fill long term skill gaps. New challenges may emerge including how staff are supported and how productivity, collaboration and motivation maintained. There may be significant consequences for local democracy and council's ability to engage authentically with their communities. Digital transformation and technology modernisation will be essential for some councils. Even already well-established adopters of digital technology may need to rethink their approach.

Can the Australian Government assist councils with efficiency measures that reduce the cost of services without a major change in service levels experienced by the community?

What opportunities are available to enhance the adaptive capacity of councils and its potential to 'weather the storm' through innovation and creativity? How can the Australian Government assist?

Apart from Financial Assistance Grants, how can the Australian Government assist councils to become more financially sustainable and able to better meet the needs of their communities? Are there new partnership programs or policy changes the Government



COMMUNITY RESILIENCE

Community resilience is the capacity of communities to respond to, withstand, and recover from adverse situations including natural disasters, persistent drought, pandemics, fluctuations in global trade, recession, and a rise in inequality. In some circumstances in response to these pressures and stresses, local communities are not able to recover to their previous state. Instead they need to adapt to cope with long term stresses. But ideally, we want all communities to not only survive but thrive.

Local governments play a critical role in building resilient and sustainable communities and helping to buffer people and places against social, economic, and environmental disruptions and overcome adversity. One critical area is through the provision of resilient infrastructure. Councils' infrastructure should meet the community's current and future demand, be built to contemporary standards, be affordable for both the council and the user, and be reliable with appropriate asset management practices in place to ensure maximum return on investment.

In addition to physical infrastructure, social infrastructure is also vital for resilience. Social infrastructure is broader than just buildings, it includes the individuals and groups, places, and institutions, including councils, that foster community cohesion and social support. Communities and individuals with good social networks and connections demonstrate greater resilience.

The loneliness epidemic is challenging social resilience. Research produced before the coronavirus pandemic revealed that one in four adult Australians are experiencing loneliness with over half the nation reporting they feel lonely for at least one day each week. In addition to its impacts on community resilience, feeling lonely can pose a bigger risk for premature death than smoking or obesity and can be associated with depression, poorer cardiovascular health and, in old age, a faster rate of cognitive decline and dementia.

Communities that are more vulnerable to shocks and disasters are often reliant on only one industry, have minimal redundancy or no backups for essential services and infrastructure such as only one source of water, one powerline or one access road. They also often only have few voluntary or charitable organisations working in the community. Often community leadership is weak or fails to inspire, engage, and unleash the power of other leaders and critical social networks.

Community resilience cannot be built and then left to its own devices. It needs to be strengthened continuously, not just in times of crisis. It involves people getting together to create sustainable links within their community and the community and its leaders having the ability to learn from experience and improve over time.

How can councils work in partnership with the other tiers of government to adopt a community development approach that builds resilience?

What are the best models available to councils to ensure that our communities thrive and focus on prevention and preparation rather than relief and recovery? How can the Australian Government partner with councils to ensure thriving communities?

What actions can councils take, in partnership with others including the Australian Government to promote community resilience and protect against external shocks such as industry closures or natural disasters? Are tools available to assist councils build community resilience or do we need new or different tools?

COLLABORATION AND PARTNERSHIPS

Creating a resilient community and ensuring a resilient and sustainable council requires partners. Councils can work with partners in different ways to find local solutions to local problems. They can partner with a wide range of organisations including other councils, other levels of government, the voluntary and community sector or business and research sector organisations. The aims of these partnerships are typically to improve services and deliver changes to benefit the local area.

Collaboration and partnerships with other councils and public or private organisations can also bring benefit from economies of scale in providing services or purchasing in bulk for example. Procurement partnerships have been a particularly successful example of this. Working in partnership can make a considerable contribution to efficiency improvements, such as through cost savings in back-office functions or sharing of plant and equipment.

Other benefits associated with partnerships and collaboration include opening the way for local communities to share ideas and connect with others. Partnerships enhance the ability of a council to access innovation, enhance skills development, work across council boundaries to address regional issues, and maximise competitive advantage in the delivery of major infrastructure projects.

Strategic collaboration is not just about savings and sharing resources. It is also about maximising capacity in addressing community expectations, or working with members of the community to overcome challenges and seize opportunities. For example, building and maintaining productive partnerships with Aboriginal and Torres Strait Islander people and communities is critical for councils committed to Closing the Gap and involving Aboriginal and Torres Strait Islander communities in decision-making and service development and delivery.

Collaboration and partnerships that work well are underpinned by good governance, an agreed purpose, and mutual benefit.

There is a long history of local government partnering with the Australian Government to deliver projects and programs that benefit local communities, achieve fairness and equity across the nation, and support local delivery of services and infrastructure. In the absence of constitutional change, how do we further build and strengthen this partnership with the Australian Government?

How do we encourage and incentivise councils to embrace partnerships and collaborative arrangements more enthusiastically including those which seek to ensure the development of economic development supporting infrastructure?

What are the obstacles to working in partnership with other councils or organisations? Can the Australian Government help overcome these?

How do councils, together with their communities, work in partnership to build resilience and entrench it into everyday life?



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
8 Geils Court Deakin ACT 2600 PHONE (02) 6122 9400
EMAIL alga@alga.asn.au WEB www.alga.asn.au

**ITEM 8.4 MINUTES OF THE YANCO COMMUNITY HALL COMMITTEE MEETING - 14
DECEMBER 2020**

RECORD NUMBER	21/2
RELATED FILE NUMBER	EF10/165
AUTHOR/S	Corporate and Community Planning Officer
APPROVER/S	Manager IPR and Governance

SUMMARY/PURPOSE

The purpose of this report is to provide Council with the Minutes of the Yanco Community Hall Committee meeting held on Monday 14 December 2020 (**Attachment 1**).

The Minutes are prepared by volunteers who sit on the Committee and are presented as supplied to Council.

RECOMMENDATION

THAT Council receives for information the Minutes of the Yanco Community Hall Committee meeting held on Monday 14 December 2020.

REPORT

(a) Background

The purpose of the Yanco Community Hall Committee is to:

- oversee the day-to-day operations of the Yanco Community Hall as per the delegation issued by Leeton Shire Council
- overview the strategic direction of the Yanco Community Hall
- provide reports and recommendations to the Council as considered appropriate
- promote optimum usage of the hall
- care for and maintain the facility through responsible day-to-day management
- ensure the safety of the patrons of the hall.

To facilitate this purpose, the Committee holds meetings on a monthly basis to discuss issues relating to the upkeep and management of the facility.

(b) Discussion

The Yanco Community Hall Committee met on Monday 14 December 2020 for its Ordinary Meeting. Discussions were held in relation to several matters including:

- Leaks in the ceiling in the main hall and storage room – the leaks have been addressed

- Cleaner position – an advertisement is to be placed on social media
- Horse trough – written correspondence outlining progress in implementing the project has been received from Council
- Yanco Town Improvement Committee – the Yanco Progress Committee, which was folded into the Yanco Community Hall Committee some time ago, is to be re-established as a separate committee called the Yanco Town Improvement Committee to ensure a stronger focus on town improvement
- Agenda for future meetings – to enable committee members to focus more specifically on the issues associated with each of the separate committees, the agenda will be split into separate sections relating to the topics relevant to each of the three different Committees:
 - the Yanco Town Improvement Committee (Council Advisory Committee)
 - Yanco Community Hall Committee (Council Section 355 Committee)
 - Yanco Village Markets Management Committee (community group).

(c) Options

Nil – This report is for information purposes only.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

As the Yanco Community Hall Committee is a Section 355 Committee, any identified maintenance issues are met through Council's annual maintenance program. Any enhancements are required to be funded by the Committee.

(b) Policy

Nil

(c) Legislative/Statutory

Under Section 355 (b) of the *Local Government Act 1993* a council may exercise its functions by a Committee of Council.

(d) Risk

The legislative non-compliance of a Section 355 Committee could have legal, reputational, political and financial impacts. Note that Council is in the process of reviewing all Section 355 Committees to check for legislative compliance.

CONSULTATION

(a) External

Committee members

(b) Internal

Manager Open Space & Recreation
Building Services Coordinator

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome Six: STRONG LEADERSHIP within Council's adopted Delivery Program/Operational Plan – 19 - A community that speaks up and gets involved - 19 c - Provide a framework for inclusive decision-making – Support and report on Council's Section 355 Committees".

ATTACHMENTS

1 [↓](#) Minutes Yanco Hall Management Committee 14 December 2020

MINUTES OF MEETING OF THE YANCO HALL MANAGEMENT COMMITTEE
HELD IN YANCO HALL 14th December 2020

PRESENT: Hugh Milvain, Yvonne Milvain, Melissa Shephard, Mary Stevenson, Pam Bonfield, Bob Hermes, Barb Mansell, Beryl Coeli, Sarah Collis, Kerrie-Anne Hare, Josh Clyne

APOLOGIES: Terry Coeli, Sandra Nardi, Tony and Josie Bagiante,

MEETING OPENED: 1:35pm

1. APPROVAL OF MINUTES FROM LAST MEETING:

Motion: The minutes from the 9TH November 2020 are True and accurate.

Moved: Yvonne

Second: Pam

Approved

2. BUSINESS ARISING FROM LAST MEETING:

- Roof leaks are appearing on the room in the main hall and storage room. **Josh Clyne informed that the roof has been fixed. When it rains, we must look for leaks to ensure they have all be fixed.**
- Heaters in Supper Room to be removed by David Dowling at the Committee's expense. **(awaiting confirmation)**
- Craft ladies – They will be staying with LEETON venue. Pam will talk to the ladies in regard to the cupboard.
- Cleaner – Mel to advertise on Facebook for a cleaner.
Committee will clean until cleaner found.

Moved: Pam

Second: Mary

Approved

3. CORRESPONDENCE:

- Letter received from Leeton Shire Council regarding the Horse Trough and entrance sign.
- Advertising Bill received. We are in credit.

Moved: Beryl

Second: Mary

4. TREASURE REPORT.

Melissa Shephard needs to be added as a signature of the bank account.

Financial Statement	
July, August & September 2020	
Total	\$
<i>Income – Expenses = Balance November</i>	<i>\$7,214.87</i>
<i>Term Deposit</i>	<i>\$32,459.75</i>
<i>Total</i>	<i>\$39,674.62</i>

Transactions for October 2020

Payments - \$101.72

Income - \$834.35

Transactions for November 2020

Payments - \$365.25

Income - \$722.35

Moved: Hugh

Second: Mel

5. GENERAL BUSINESS

- New Gas port near the stage. The committee can organise this if a registered person fits it.
- **Committee** – Sarah Collis (Corporate and Community Planning Officer) and Kerrie Hare (Manager IP&R and Governance) clarified the purpose of the Yanco Hall Management Committee which is:
 - To oversee the day-to-day operations of the Yanco Community Hall as per the delegation issued by Leeton Shire Council
 - To overview the strategic direction of the Yanco Community Hall and provide reports and recommendations to the Council as considered appropriate

It has been noted that previous meetings have been utilised to discuss village improvement matters. Council has suggested that a separate “Yanco Town Improvement Committee” be formed and meet once a month at 12:30pm before the Yanco Hall Management Committee meeting.

- Moving forward monthly meetings will start at:
 - 12:30pm with the Yanco Town Improvement Committee
 - 1pm with the Yanco Hall Management Committee
 - 1:30pm with the Market meeting

Members of the Yanco Hall Management Committee are not required to attend the Yanco Town Improvement Committee. Council will provide membership forms to those you wish to participate at the first meeting. Membership is free.

Moved: Mary

Second: Hugh

Meeting closed at:

Next Meeting is 12:30pm on the 8th February 2020

ITEM 8.5 MINUTES OF THE WHITTON TOWN IMPROVEMENT COMMITTEE MEETING - 8 DECEMBER 2020

RECORD NUMBER	21/4
RELATED FILE NUMBER	EF16/12
AUTHOR/S	Corporate and Community Planning Officer
APPROVER/S	Manager IPR and Governance

SUMMARY/PURPOSE

The purpose of this report is to provide Council with the Minutes of the Whitton Town Improvement Committee meeting held on Tuesday 8 December 2020 (**Attachment 1**).

The Minutes are prepared by volunteers who sit on the Committee and are presented as supplied to Council.

RECOMMENDATION

THAT Council receives for information the Minutes of the Whitton Town Improvement Committee meeting held on Tuesday 8 December 2020.

REPORT

(a) Background

The purpose of the Whitton Town Improvement Committee is to be a forum for engagement between the community of Whitton and Leeton Shire Council. To facilitate this purpose, the Committee holds meetings on a quarterly basis to discuss priorities for the Whitton community, including those identified in the Whitton Town Improvement Plan.

(b) Discussion

The Whitton Town Improvement Committee met on Tuesday 8 December 2020 for its Ordinary Meeting. Discussions were held in relation to several matters including the:

- Completion of the Whitton Waste Transfer Station
 - Completion of the MR539 Bridge on the Whitton–Darlington Point Road
 - Pool being open for the season. The community thanked Council staff for the new garden in the pool carpark
 - Receipt of a Community Strengthening Grant of \$2,000 for a community noticeboard. Further funding will need to be sought to cover the total cost
 - Whitton–Murrumbidgee Public School, Whitton community and Leeton Shire Council hosting of a Christmas craft, building and decorating activity day on 12 December 2020
 - Location of the “Oldest Town in the MIA” sign at the entranceway of Whitton requested. *It was removed in 2018 and is to be gifted to the Whitton Museum*
-

- Mural project, which is underway with a contract being drawn up for the artist.

(c) Options

Nil – This report is for information purposes only.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

As an Advisory Committee, the committee has no financial responsibility.

(b) Policy

Nil

(c) Legislative/Statutory

Under Section 355 (b) of the *Local Government Act 1993* a council may exercise its functions by a Committee of Council.

(d) Risk

The legislative non-compliance of a Section 355 Committee could have legal, reputational, political and financial impacts. Note that Council is in the process of reviewing all Section 355 Committees to check for legislative compliance.

CONSULTATION

(a) External

Committee members

(b) Internal

Manager Open Space & Recreation
Road Safety Officer
Waste & Recycling Coordinator
Events & Cultural Services Coordinator

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome Six: STRONG LEADERSHIP within Council's adopted Delivery Program/Operational Plan – 19 - A community that speaks up and gets involved - 19 c - Provide a framework for inclusive decision-making – Support and report on Council's Section 355 Committees".

ATTACHMENTS

- [1](#) Whitton Town Improvement Committee Minutes 8 December 2020

WHITTON TOWN IMPROVEMENT COMMITTEE

Minutes of Meeting held at Whitton Hall on 8/12/2020

Agenda

1. Apologies
2. Minutes of previous meeting
3. Business arising from those minutes
4. Correspondence inward & outward
5. Update on murals – Sarah Collis
6. Bridge works – Sarah Collis
7. Community Grant Application- community noticeboard – Tracy Catlin
8. \$100 Soldiers Club voucher – Tracy Catlin
9. Other updates (eg Malthouse, swimming pool, transfer station)
10. General Business
11. Date of next meeting

Meeting Commenced at 6.05pm

Present: Tracy Catlin, Lorraine Kefford, Margaret Strong, Cr Paul Smith, Cr Tony Ciccia, Sarah Harris, Kerrie-Anne H.

Apologies: Paul Maytom, Peter Keane, Sue Pearce, Craig Kefford, Barb Smith, Shannon Morriss, Lexi Hone, Andrew Creek, Cathy Kefford, Jackie Kruger, George Weston, Sandra Nardi, Tony Reneker.

Confirmation of Minutes of meeting held 18/02/2020 by L Kefford & T Catlin

Correspondence: LSC Grant application-Plus letter advising grant application success. Registration Leeton Connect, Leeton Soldiers Club \$100 voucher.

Matters Arising & General Business:

- Waste transfer station open. Was operating Wednesday and Saturday, this will change to Wednesday and Sunday in line with community feedback.
- Meeting advised that Leeton Shire Council has a new manager in Planning – Francios Van Der Berg.
- The Bridge on Darlington Point road is now complete, on time and budget. The temporary bridge will be dismantled and removed fully when water levels drop after the irrigation season is over.
- Pool is open for the season. Leeton pool upgrades are still underway and not expected to be ready until end of January. The Council will be trialling a bus service to the pool from Leeton and surrounds.
Andrew Creek has asked to minute his praise of the new pool carpark garden and to thank Justin and team for the works done.
- When Tracy registered the committee with Leeton Connect, we were entered into a draw to win a Soldiers Club voucher of \$100, which we won. Ideas on how to best use the voucher include using it as a prize that can then be use on something for the community benefit.
- Tracy successfully applied for a Community Strengthening Grant of \$2000 to go towards a community notice board. This was identified as something the community wanted during the Peter Kenyon workshops. The noticeboard has been quoted at around \$2600 plus installation. We need

to look at ways to fund the difference. Sarah will look at some gap Grants available. We can also look at community fundraising after the holidays.

- Murals – The contracts are in the process of being drawn up with the successful artist.
- Collection of cars at Benerembah Street property. This is seen to be a fire hazard as well as an eyesore. It has drawn comments from plenty of people. Tracy believes this has already been reported to Council and that the owners have been contacted.
- Whitton Murrumbidgee Public School, The Whitton Community and LSC are hosting a Christmas craft building and decorating activity day on December 12th. Decorations will be based on wreaths made from tyres and trees from pallets. Materials will be supplied, and decorations will be displayed in the main street.
- Tracy asked what happened to the Brown sign on Irrigation way that stated, Whitton oldest town in MIA established?? 300 meters turn left.
- Bill Jansen senior artwork in Reds Butcher shop. – Request renewed for the small piece of artwork, in the now council owned property to be retrieved and given to the museum to display. **Sarah** to see how this can be arranged.

Meeting Closed: Next Meeting Tuesday 2nd March 6pm at Whitton Community Hall

Residencies are incubators for productivity, funding, forging relationships and finding inspiration.

Leeton's original writer in residence was commissioned by the Water Conservation and Irrigation Commission (WC&IC) to write about the Murrumbidgee Irrigation Area (MIA) to attract settlers to the area. Henry Lawson commenced in 1915.

Over the 18 months he resided in Leeton, Henry Lawson produced around 30 poems and 10 prose sketches. Among the most important pieces were "Leeton Town" and "A Letter from Leeton". The latter, published in a book distributed to soldiers at the Front, was credited by a government report as having attracted settlers to the MIA after World War I.

The proposed residencies are intended to continue this artistic legacy.

The Jim Grahame Writer in Residence and the Marion Mahony Griffin Artist in Residence Programs are so named in order to honour the memory and legacy of the significant literary works of Henry Lawson's long-time friend and Leeton Poet Jim Grahame and the connection Marion Mahony Griffin had to Leeton. Her silk screen sketch of Chelmsford Place showing her husband Walter Burley Griffin's plan for Leeton's Central Plaza hangs in the LMAG Boardroom.

For more detail on the contributions of Jim Grahame and Marion Mahony Griffin please see **Attachment 1** and **Attachment 2** to this report.

(b) Discussion

The proposed Writer and Artist in Residence Programs will run from February 2021 to February 2022 and annually thereafter. The selected artists will be based in the upstairs area at the rear of the gallery, an area that is not currently publicly accessible. These areas require a level of refurbishment to be fit for purpose.

The proposed arrangement is for the artists to have free use of the space in return for supporting the growth, development and programming of the Leeton Museum and Gallery and Leeton's arts, cultural and heritage agenda.

Through the writer in residence, a number of collaborative projects will be developed, including contributing significantly to the program of the 2021 Australian Art Deco Festival in July, delivering communications, dramaturg and storytelling skills to the important Henry V project, collaborating on the SunRice Festival, and working with the art and the history societies to assist with story-telling and recording history stories.

Through the artist in residence, a series of workshops and programs will be facilitated to provide local artists (both aspiring and already skilled) with the opportunity to connect with the rich history of Leeton Shire as well as contribute artistic educational awareness and works towards important events such as the Australian Art Deco Festival Leeton.

Likely deliverables of the proposed Writer and Artist in residence Programs include:

- An additional promotional pathway for the Australian Art Deco Festival Leeton.
- Promotion of Leeton Shire's Art Deco Heritage, particularly the artistic heritage of the Shire.
- Increased exchange/collaboration between local writers and artists.
- In-kind writing services in exchange for permanent studio space in the upstairs lab (studio not for public programs).
- Creation of Leeton-specific written pieces and artwork to promote the 2021 Australian Art Deco Festival Leeton.
- Creation of Leeton-specific written work and local artwork to promote the History and tradition of Leeton writers and artists past and present.
- Increased knowledge and awareness of the relationship between Jim Grahame, Henry Lawson and Mary Gilmore – for publication.
- The creation of opportunities to grow participation from the community in pop-up writers and local artists workshops in response to travelling Museum Exhibitions in the Gallery, with a particular focus on intergenerational participation.
- Original creative work in response to the Gallery and Museum collections, written material about the venue and its artists and history and a blog about the experiences of artists and writers involved in the program for publication on the LMAG website. It is anticipated that a book will be born out of this partnership, branded with partners Leeton Museum and Gallery and Leeton Shire Council.
- A range of events hosted by Sarah Tiffen, the inaugural Jim Grahame Writer in Residence, including public readings, book launches and regular community-focussed workshops in the Gallery and Museum.

It is proposed that active media and communications engagement be a part of the residencies, with a regular column in the local newspaper, regular radio interviews and a strong social media presence.

Outside talent will be invited to contribute to retreats and workshops, thus building recognition of the town and its programs and strengthening networks with outside arts and cultural expertise and resources.

Events and public programs associated with the Writer and Artist in Residence will be run in partnership with Council's Events and Cultural Services Team to the extent resourcing allows. Event delivery and public facing operations will be the responsibility of the Writer and Artist in residence.

A report will be provided to Council on key outcomes of this inaugural program when it concludes at the end of February 2022.

Given the initiative is a new one, it is recommended that Council proceed with a writer and artist who have shown a strong desire to be the inaugural residencies. It is recommended that the inaugural 2021 Jim Grahame Leeton Museum and Gallery Writer in Residence be Sarah Tiffen (founder of the Art Deco Writers Collective, which has 35 members) and that the Inaugural Marion Mahony Griffin Artist in Residence be Dorothy Roddy (who is also one of our regular weekly volunteers on the Museum front desk and was our first local artist to exhibit her works in the Leeton Museum and Gallery).

In future, the writers and artists in residence will be recruited via an expression of interest process and determined by a Committee of Council.

(c) Options

1. That Council declines to endorse a Leeton Writer in Residence and Artist in Residence program.
2. That Council endorses a Leeton Writer in Residence and Artist in Residence program and calls for Expressions of Interest in taking up the positions as Writer in Residence and Artist in Residence from the general public.
3. That Council endorses a Writer in Residence and Artist in Residence Program with local writer Sarah Tiffen and local artist Dorothy Roddy as the inaugural residencies. **This is the preferred option as it immediately allows Council to commence the program with experienced local talent.**

IMPLICATIONS TO BE ADDRESSED

(a) Financial

No fees payable to writer or artist

Rent-free use of the nominated space for residency

Use of other meeting rooms will attract fees as adopted by Council

Works Required:

Repair of Ceiling – \$600

Cleaning – \$500

Reverse cycle air-conditioning to Writer's Room (third floor which requires a cherry picker) – \$ 3,500

Building works – \$8,127 for:

- Removal of false wall x 2
- Install new wall x 2 – insulated, gyprock with lockable entry door to Jim Grahame and Marion Mahony Griffin Rooms
- Painting of two walls (exterior) and four walls (interior)
- Installation of one door with a lock (as opposed to existing sliding internal door).

Floor coverings – \$2,210

TOTAL APPROXIMATE COST OF WORKS: \$14,937 which, if approved, can be paid for out of Council's adopted Buildings Renewals budget for 2020/21.

(b) Policy

Nil

(c) Legislative/Statutory

Nil

(d) Risk

Risks associated with relationships, fulfilling outcomes and costs will be managed via a contract with Residency Artists and Writers, which will be prepared by Council staff.

Probity – To ensure no perceptions of favouritism going forwards, after inaugural year, residencies will be selected by a Committee of Council following a public Expression of Interest program.

There is a reputational risk to Council in that currently there is no disability access for artists or writers with disabilities to these areas and this will continue to be the case. In future, plans will need to be made for disabled access when funds allow so that the writer and artist in residence programs are fully accessible to all members of the community.

CONSULTATION

(a) External

Western Riverina Arts
Sarah Tiffen
Dorothy Roddy

(b) Internal

General Manager
Manager Visitor, Cultural and Local Economy
Manager Planning, Building and Health
Building Services Coordinator

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome Two: AN ACTIVE AND ENRICHED COMMUNITY within Council's adopted Delivery Program/Operational Plan – 7 - A community that enjoys arts and culture - 7 b - Enhance artistic and cultural activity across Leeton Shire - Open and operate the Leeton Museum and Art Gallery, and promote the permanent exhibition: Water by design, the Leeton water story".

ATTACHMENTS

1↓ Jim Grahame

2↓ Marion Mahony Griffin

James William Gordon aka Jim Grahame (courtesy of AustLit: Discover Australian Stories)

James William Gordon's father was John Gordon, a station manager who was the son of a Glasgow wine and spirit merchant. After his education at the Public School in Balmoral, Victoria, James Gordon spent the next twenty years working variously in the eastern states as jackeroo, horsebreaker, bullock driver, opal miner and drover. He then became a station manager on the Darling River, New South Wales. He married Celia, the daughter of John McIntyre, a grazier, in 1902. The couple had two sons and three daughters and settled in the Yanco Irrigation Area, New South Wales in 1912 where Gordon was attached to the government field staff as an inspector of orchards, doing his rounds by horse and sulky.

Jim Grahame was a contemporary of Henry Lawson who made an important contribution to Australian poetry with bush ballads such as "After the storm", "Bush fire at night", "The battlers" and "The buck jumpers."

Gordon met Henry Lawson at Bourke in 1892, the year when Lawson said he wrote his best. The two poets renewed their friendship in 1916 and when Lawson went to live at Leeton in 1917 he persuaded Gordon to adopt a different writing name to 'Poor Hawk'. According to an article, 'Poet of the Bush: 80,000 Miles in a "Literary Sulky"' written in 1939 by 'W.J.' [probably Walter Jago, editor of the Lone Hand 1919-1921], Lawson said to Gordon: 'Your poetry is too good for a pen name. Besides, people like to think that one of their favourite poets is a real flesh and blood character with a proper handle to his mug. Cut out the pen name and call yourself "Jim Grahame". It's got a good brothy twist in it, and it isn't so far removed from your own name anyway.' After Lawson published a story in which 'James Grahame' figured as the main character the new name was accepted. In his story Lawson wrote: 'My mate, James Grahame, has a long scraggy neck like mine.'

Gordon had commenced freelance journalism about 1900, with his first verses published in the Sydney Christmas Bulletin in 1902. A.G. Stephens has said that Gordon 'writes in vigorous rhythms what bushmen think and feel and his epithets are as vivid and clear as sunlight.' E. Morris-Miller described him as 'a bush balladist of merit'.

His papers in the State Library of New South Wales include Gordon's correspondence with Mary Gilmore, 1916-1942; Walter Jago, 1929-1941; Bertha Lawson, 1931-1943; and J. K. Moir, 1944-1946. In his contribution to Lawson by his Mates (1931) Gordon described his friendship with Lawson and included a memorial poem, 'The Bush Mourns', which has been printed separately as a souvenir.

Marion Mahony Griffin (information courtesy of Griffin Society Incorporated)

Born and raised in Chicago Marion Lucy Mahony Griffin (1871–1961) worked as an architect in the United States, Australia and India.

Marion Mahony and Walter Burley Griffin married on June 29 1911 in Michigan City, Indiana. The Griffins had a long and productive artistic partnership (1911–1937). Working together, but always as second fiddle by her choice, she made the drawings for a number of Walter Griffin's Chicago commissions. In 1911 the Griffins collaborated on a competition entry for the design of Australia's proposed federal capital in Canberra, helped by Roy Lippincott and George Elge. Marion Mahony prepared the exquisitely rendered drawings and in 1912 their entry was awarded first prize.

Her pursuit of democratic ideals in architecture and community planning in Australia, especially Canberra and Castlecrag and the United States, is significant, and throughout her life she maintained an outspoken position on environmental and planning matters.

In 1914 Marion Mahony and Walter Griffin moved to Australia where they lived for over 20 years. Shortly after arriving in Sydney Marion Mahony published two articles on 'Democratic Architecture' in Sydney's foremost architectural magazine *Building* (June, August 1914). They moved to Melbourne in 1916 where they had some major commissions: Newman College at Melbourne University (1915–1917), Café Australia (1915, now demolished), Capitol House, an office building with theatre (1921), and the Eaglemont community plan (1916–1923). In 1919, working at weekends, they built themselves a small house in the yard of the Lippincott's Eaglemont house using the prefabricated Knitlock building system designed and patented by Griffin in 1918. They outwitted the local council by calling it a doll's house.

Coloured sketches on silk were also prepared for each town, the colouring being done by Marion Mahony, and these were mounted in fine cedar frames for exhibition. The originals of these items are now with the State Records Office of NSW.

For Leeton, Griffin proposed a new town centre around a prominent hill. Two water reservoir towers on top of the hill were to provide the main entrance to the town. A grand central plaza would lead from the towers, complete with ornamental pools and a fountain. The drawings depict large buildings with typical Griffin geometric forms similar to those that grace the Griffin drawings for the national capital.

ITEM 8.7 **MINUTES OF THE LEETON MEN'S SHED - ANNUAL GENERAL MEETING OF 9 SEPTEMBER 2020 AND ORDINARY MEETINGS OF 11 NOVEMBER 2020 AND 9 DECEMBER 2020**

RECORD NUMBER	21/24
RELATED FILE NUMBER	EF10/165
AUTHOR/S	Manager Community Services
APPROVER/S	General Manager

SUMMARY/PURPOSE

The Leeton Men's Shed is a Section 355 Committee of Council.

The purpose of this report is to provide Council with the Minutes of the Leeton Men's Shed meetings held on Wednesday 11 November and 9 December, and the Annual General Meeting held on 9 September 2020 (**Attachments 1, 2 and 3**).

The minutes of the meetings are prepared by volunteers who sit on the Committee and are presented as supplied to Council.

RECOMMENDATION

THAT Council receives for information the Minutes of the Leeton Men's Committee meeting held on Wednesday 11 November and 9 December, and the Annual General Meeting held on 9 September 2020.

REPORT

(a) Background

The purpose of the Leeton Men's Shed Management Committee is to oversee the day-to-day operations of the Leeton Men's Shed as per the delegation issued by Leeton Shire Council:

- To develop the strategic direction of the Leeton Men's Shed
- To provide appropriate reports and recommendations to Council
- To care for and maintain the Men's Shed facility through responsible day-to-day management
- To ensure the safety of the patrons of the shed.

The Leeton Men's Shed Committee holds regular monthly meetings to which all members are invited.

(b) Discussion

The Men's Shed Committee held its Annual General Meeting on 9 September and the following office bearers were elected:

Chairman:		G Reynolds
Vice Chairmen:	1	Vacant
	2	Vacant
Secretary:		L Marsh
Treasurer:		R Hutton
Publicity Officer:		L Marsh
Catering Officer:		B Gordon

Committee: D Carn, J Milne, J Thurgate, J Hamilton, T Knagge

Auditor: B Allen

The Men's Shed Committee met on 11 November and decided to:

- Strongly encourage all members to obtain Working with Children Checks, which are free for volunteers.
- Purchase two new drill sets for the workshop.
- Progress with planning for the Men's Shed Christmas lunch and evening Christmas party.

The Men's Shed Committee met on 9 December and decided to:

- Close the Men's Shed for the holiday period from Thursday 17 December 2020 to 11 January 2021
- Relocate the baker's cart presently housed at the Leeton Men's Shed to the Yanco Museum
- Have the trees on the common fence line with Mr Saffioti's property trimmed back to the fence line
- Inquire whether Council can assist with testing and tagging of electrical equipment
- Finalise planning for Christmas events.

(c) Options

Nil – this report is for noting only.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

The Leeton Men's Shed Committee is a Section 355 Committee. It currently manages its own finances. Any identified minor maintenance issues are met through Council's annual maintenance program. Any major enhancements are to be funded by the Leeton Men's Shed Committee.

(b) Policy

Nil

(c) Legislative/Statutory

Under Section 355 (b) of the *Local Government Act 1993* a council may exercise its functions by a Committee of Council.

The Men's Shed is operated as a Section 355 Committee of Council, which is an unusual situation for Men's Sheds in Australia.

(d) Risk

The legislative non-compliance of a Section 355 Committee could have legal, reputational, political and financial impacts. Note that Council has commenced a review of all Section 355 Committees to check for legislative compliance.

Work Health and Safety – the Men's Shed abides by the Australian Men's Shed Association (AMSA) guidelines. Safety issues are addressed in the general Men's Shed meetings and there is a designated Safety Officer. A safety inspection has been completed by Council's WHS Coordinator 4 September 2020. A defibrillator has been purchased and is available in the shed.

Working with young people – Council has adopted a Child Safe Policy, which has implications for all Council volunteers. Staff have provided the Committee with a comprehensive briefing.

CONSULTATION

(a) External

Nil

(b) Internal

Nil

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome Six: STRONG LEADERSHIP within Council's adopted Delivery Program/Operational Plan – 19 - A community that speaks up and gets involved - 19 c - Provide a framework for inclusive decision-making - Support and report on Council Advisory and Action Groups".

ATTACHMENTS

- 1 [↓](#) Leeton Shire Men's Shed Annual General Meeting Minutes 9 September 2020
- 2 [↓](#) Leeton Men's Shed Minutes 11 November 2020
- 3 [↓](#) Leeton Men's Shed Minutes 9 December 2020

LEETON SHIRE MEN'S SHED

Annual General Meeting Minutes 9th September 2020

Meeting Opened: 9.35 am

Meeting Venue: Leeton Shire Men's Shed

Welcome: R Hutton (Chairman) welcomed members and Leeton Shire Council representatives, Wendell Peacock & Cr Tony Reneker (also Shed Member) to the Men's Shed 2020 AGM.

Apologies: I Errey, T Organ, C Hillier, C Kefford,

Apologies Accepted T Knagge/G Reynolds

Present: D Carn, G Reynolds, T Knagge, D Graham, J Hamilton, J Milne, R Hutton, L Marsh, N White, R Gordon, C Attree, B Salafia, F Kennedy, R Morgan, E Collins, A Thompson, L Flanigan, J Mills, G Goudie, T Reneker,

Previous Minutes: Minutes of the previous AGM held on 11 September 2019 were confirmed as a true and accurate record. Carn/Smith

Business Arising: Nil

Chairman's Report & 2019-20 Shed Annual Report

Chairman R Hutton presented his Annual Report & the Chairman's Report to the meeting. R Hutton/ D Graham

Auditor's Report: (See attached) The Annual Financial Report as audited by B Allen was presented by Chairman R Hutton. Copies were tabled for members' perusal.

Acceptance: R Hutton/J Hamilton

Election of Office Bearers for 2020/21:

At this point the retiring Executive and Committee members' positions declared vacant

F Kennedy assumed the role of returning officer and elections for all executive and committee position were conducted.

The elected office bearers for 2020/21 were elected:

Chairman:		G Reynolds
Vice Chairmen:	1	Remained vacant *
	2	
Secretary:		L Marsh
Treasurer:		R Hutton
Publicity Officer:		L Marsh
Catering Officer:		B Gordon

Committee: D Carn, J Milne, J Thurgate, J Hamilton, T Knagge

Auditor: B Allen

* Vice presidents are to be sought by the committee.

At this point, the new incoming Chair resumed the chair.

General Business: Nil

Next Meeting: 8 September 2021

Meeting closed: 10:10 am.

LEETON SHIRE MEN'S SHED

MINUTES OF MEETING 11 th November 2020

Meeting Date: 11 th November 2020
Time opened 9.30am
Meeting Venue: Leeton Shire Men's Shed
Present: D Carn, C Clifford, G Reynolds, T Knagge, D Pinnottino, D Graham, B Salafia,
J Milne, E Collins, J Hamilton, N White, B Gordon, M Smith, R Hutton,
L Marsh, P Hehir

Apologies: C Hillier,
Apologies accepted: J Hamilton/M Smith

WELCOME: Chairman George Reynolds welcomed our guest speaker & members.

WELCOME NEW MEMBERS: Nil

WELCOME GUEST SPEAKER: Wendell Peacock spoke about LSC Child Safety Policy. Andrew Valenta LSC contact.

PREVIOUS MINUTES Minutes of the meeting held on were read and confirmed as a true and accurate record of proceedings. G Reynolds/ J Hamilton

BUSINESS ARISING FROM PREVIOUS MINUTES

1. Reminder to members to clean up their work area after use.
2. Testing & tagging R Hutton to follow up.
3. Christmas shed party 16th December 13 members indicated attending + partners

TREASURER'S REPORT:

OPENING TOTAL BALANCE	\$ 35773.45
Receipts	\$ 3795.97
Expenditure	\$ 1593.67

CLOSING TOTAL BALANCE	\$ 38475.75
------------------------------	--------------------

Moved/Seconded: That the Treasurer's report be accepted and the accounts as presented be passed for payment and those paid be ratified. R Hutton/D Carne

Accounts Due: Mitre 10, Telstra, Leeton Steel, Leeton Home Improvements, Timberbits, ACM

Accounts Paid: As per treasurer's report

CORRESPONDENCE To be dealt with as read

Inward:

ACM payments received. Balance owed \$0

Mitre 10 gloss paint \$49.99

Starfish florist Remembrance Day wreath, no action

Timberbits account \$45.29

Outward:

Letter of thanks to Alana Demamiel for donation of paint

GENERAL BUSINESS

1. Moved- That all members be strongly encouraged to get Working with children accreditation. D Graham/R Hutton.
2. Two members, Tom & Don hold Working with Children certificates. As members of LMS accreditation free.
3. Moved- That two new drill sets, one wood, one metal & a dremel be purchased for the workshop.
G Reynolds/J Milne. R Hutton to purchase.
4. Christmas party, E Collins & C Attree to discuss catering arrangements with The Hungry Fox for this year's Christmas dinner.
5. Shed Christmas party. Numbers needed for Bobby to order. Sheet will be put on sign on table, please indicate if you are attending & numbers.
6. Small items needed for sale in run up to Christmas.
7. J Hamilton to check up on Leeton Visitor's Centre inventory.
8. Moved- That six sets of brushes & pans be bought for work benches. D Graham/ J Milne.
9. Leeton Shire Council Child safe policy June 2020 tabled.

NEXT MEETING 9th December 2020

MEETING CLOSED 10.25 am

LEETON SHIRE MEN'S SHED

MINUTES OF MEETING 2020

Meeting Date: Wednesday 9th December 2020
Time opened 9.35am
Meeting Venue: Leeton Shire Men's Shed
Present: D Carn, C Kefford, T Knagge, G Reynolds, D Pinottina, E Wardman, J Thurgate, N White, R Hutton, J Hamilton, B Salafia, B Gordon, T Organ,
L Marsh, C Attree, I Errey, E Collins

Apologies: D Graham, J Milne, M Smith
Apologies accepted: G Reynolds, R Hutton

WELCOME: Chairman George Reynolds welcomed all present.

WELCOME NEW MEMBERS:

WELCOME GUEST SPEAKER: W Peacock LSC

PREVIOUS MINUTES Minutes of the meeting held on were read and confirmed as a true and accurate record of proceedings. G Reynolds/ B Salafia

BUSINESS ARISING FROM PREVIOUS MINUTES

1. Reminder to members to clean up their work area after use. Clean up all areas for Christmas party 16th December & close down for Christmas recess.
2. Testing & tagging R Hutton to follow up.
3. Moved- That all members be strongly encouraged to get Working with children accreditation. D Graham/R Hutton.
4. Two members, Tom & Don hold "Working with Children" certificates. As members of LMS accreditation free.
5. Moved- That two new drill sets, one wood, one metal & a dremel be purchased for the workshop. G Reynolds/J Milne. R Hutton to purchase.
6. Christmas party, E Collins & C Attree to discuss catering arrangements with The Hungry Fox for this year's Christmas dinner.
7. Shed Christmas party. Numbers needed for Bobby to order. Sheet will be put on sign on table, please indicate if you are attending & numbers.
8. Small items needed for sale in run up to Christmas.
9. J Hamilton to check up on Leeton Visitor's Centre inventory.
10. Moved- That six sets of brushes & pans be bought for work benches. D Graham/ J Milne.
11. Leeton Shire Council Child safe policy June 2020 tabled.
12. Quote from electrician for lights in paint shed. Follow up in 2021.

TREASURER'S REPORT: to the end of November

OPENING TOTAL BALANCE \$ 38475.75

Receipts \$ 2614.74

Expenditure \$ 1287.61

CLOSING TOTAL BALANCE \$ 39802.88

Moved/Seconded: That the Treasurer's report be accepted and the accounts as presented be passed for payment and those paid be ratified. R Hutton/ D Carn

CORRESPONDENCE To be dealt with as read

1. **Inward:** Tax invoice Home Improvements router bit \$26.65
2. Steel Supplies invoice \$538.90
3. Apology from George Weston Christmas party
4. Beyond Bank Use BSB 325-185 & account number for auto payments.
5. Parkview Public School Due to Covid19 DofE restrictions no invitations to attend Presentation Day 2020.
6. To be streamed on PPS Facebook page.
7. Tax invoice Mitre 10 for hinge \$6.90 Invoice #840022 10/11/20
8. Steel Supplies invoice \$538.90 flat/round bar/angle iron. 30/11/20
9. Beyond Bank to change cheque book facility.
10. Hare & Forbes Machinery invoice #0427800426 \$268.40
11. Christmas card to LSMS from LSC

Outward:

Nil

GENERAL BUSINESS

1. Shed closes Thur 17/12/20 reopens 11/1/21
2. Reverse A/C problem not resolved yet. A/C needs new board. Account to come from Weston & Weston.
3. Motion- That the bakers cart presently housed at the Leeton Men's Shed be moved to Yanco Museum. J Hamilton/ G Reynolds moved.
4. G Reynolds to approach Mr Peacock regarding relocating the cart.
5. Trees on common fence line with Mr Saffioti's property need to be trimmed back to fenceline.
6. Letter to be written to Mr Saffioti to remedy tree problem. L marsh to correspond.
7. George spoke regarding members not using equipment correctly & causing damage. Members reminded to ask if not sure.
8. Shed Christmas party next Wed 16/12/20 at the shed midday.
9. Leeton men's Shed approached to help at community event. Question to Wendell Peacock LSC regarding insurance cover.
10. Testing & tagging. Ron has purchased tags for 1 year & follow up the possibility of borrowing machine.

11. Question to Wendell Peacock regarding LSC testing & tagging procedures.
12. Motion to purchase new drill sets, one wood, one metal. Tom to liaise.
13. Ron ordered new disks for sanders.
14. Items on sale at Op shop. Sold magpies, flowers & a tractor.
15. Lighting for paint shed. L marsh to get extra quote when shed resumes.

NEXT MEETING 13/1/2021

MEETING CLOSED 10.10 am

ITEM 8.8 LEETON SHIRE COUNCIL AGEING WELL STRATEGY 2021-2025

RECORD NUMBER	21/36
RELATED FILE NUMBER	EF13/81
AUTHOR/S	Manager Community Services
APPROVER/S	General Manager

SUMMARY/PURPOSE

The DRAFT Ageing Well Strategy 2020–2025 was tabled at the Council meeting of 28 October 2020 for endorsement. The Strategy was subsequently placed on public exhibition for 28 days. Feedback has been incorporated into the document and the final version, dated 2021–2025, is tabled for adoption.

RECOMMENDATION

THAT Council adopts the Ageing Well Strategy 2021–2025.

REPORT

(a) Background

The DRAFT Ageing Well Strategy 2020–2025 was presented to Council on 28 October 2020. Council endorsed the document for public exhibition.

(b) Discussion

Council used its “Have your say” online forum to invite registered participants to review and comment on the draft Strategy.

The “Have your say” survey elicited nine responses:

- 77.8% “loved” the Ageing Well Strategy
- 22.2% “liked” the Ageing Well Strategy
- No respondents reported that they didn't like the Strategy.

The survey provided an opportunity for respondents to share other feedback on the draft Strategy and this is summarised below with Council staff responses:

Feedback provided	Council's response
As well as identifying additional actions for Council to pursue if funding becomes available, could the Strategy identify how Council might support community members to pursue initiatives (such as a Community Garden)	The last bullet point in the " <i>Outdoor spaces and buildings</i> " content under section 6 of this Strategy makes clear Council's desire to support community members with such an initiative in the future.
Appropriate housing options for older people is a real issue, including housing size (large family home vs villas or units), modern energy efficient options. Could Council work with established social housing providers on a more ambitious housing strategy which creates and manages an appropriate mix of housing	The actions captured in section 3 of the Action Plan within this Strategy confirm Council's commitment to planning and advocating for appropriate housing options for older people in our Shire. Further, the General Manager's Performance Plan includes: "Progress the development of a retirement (lifestyle) village for Leeton by December 2021".
Not sure enough is done to enable older people to remain in their own homes, with support services	Council acknowledges the importance of providing opportunities for people to "age in place" (that is, remain in their own homes), and that this often means increasing use of home support services as people age. These services are provided locally by Pinnacle (Temora Shire Council) and other providers, so we have identified this as an action for other organisations to consider (in section 7 of this Strategy). Where specific gaps are identified, Council can support relevant advocacy.
Request that business owners display street numbers that are visible when driving	Council commits to passing on this request to the Leeton Business Chamber.

This feedback has been included in the final strategy document and an additional item relating to the General Manager's plan to progress the development of a retirement village has been included in the Action Plan.

It should be noted that there may be changes in the coming months to the Responsible Officers identified in the Action Plan as a result of the organisational refresh currently underway.

(c) Options

The feedback has resulted in minimal alterations to the draft document and the final Leeton Shire Council Ageing Well Strategy 2021–2025 can now be adopted.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

The Action Plan contained within the Leeton Shire Council Ageing Well Strategy 2021–2025 has been devised to be achievable within current budgetary provisions. It also identifies any potential funding opportunities.

(b) Policy

Nil

(c) Legislative/Statutory

Nil

(d) Risk

By being a shire that endeavours to cater to the needs of an ageing population, Leeton will maintain and enhance its reputation as a caring and liveable place for older residents.

In adopting an Ageing Well Strategy, Council will need to allocate sufficient resource to ensure it delivers the nominated outcomes.

CONSULTATION

(a) External

Public consultation was predominantly conducted via Council's website and "Have Your Say" community engagement hub. Hardcopies of the draft document were also made available at Council's main office and the Leeton Shire Major Dooley Library.

(b) Internal

Identified responsible officers
Manager IPR and Governance

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome One: A HEALTHY AND CARING COMMUNITY within Council's adopted Delivery Program/Operational Plan – 3 - A community that is friendly and inclusive - 3c - Advance the wellbeing of Leeton Shire's elderly residents and residents living with a disability - Update and implement the Ageing Strategy 2014 – 2024 Action Plan.

ATTACHMENTS

1 ➡ Leeton Shire Council Ageing Well Strategy 2021-2025 - *Attached separately*

ITEM 8.9 DRAFT ADVERSE EVENTS PLAN FOR LEETON SHIRE

RECORD NUMBER	21/37
RELATED FILE NUMBER	EF20/11
AUTHOR/S	Manager WHS, QA and Risk
APPROVER/S	General Manager

SUMMARY/PURPOSE

The development of an Adverse Events Plan for Leeton Shire was a condition for receiving the Federal Government's Drought Funding in 2020. Prepared with support from RAMJO, the DRAFT Leeton Shire Council Adverse Event Plan 2020 is now ready for Council endorsement and community consultation.

RECOMMENDATION

THAT Council:

1. Endorses the DRAFT Leeton Shire Council Adverse Events Plan 2020 and places it on display for a period of at least 28 days for public comment.
 2. Adopts the Leeton Shire Council Adverse Events Plan 2020 on completion of the public exhibition period if no formal submissions requiring substantive changes are received.
-

REPORT

(a) Background

The DRAFT Leeton Shire Council Adverse Events Plan 2020 has been prepared by the Riverina and Murray Joint Organisation in conjunction with Council in response to the requirements of the Federal Government's Drought Communities Program.

The purpose of the Leeton Shire Council Adverse Events Plan 2020 is to provide guidance for Council in relation to recovery from adverse events that directly and indirectly affect Leeton Shire Council and its community. In particular, Local Government plays a critical role in community planning, capacity and resilience building. This document aims to provide a practical approach for how Leeton Shire Council might undertake recovery tasks within their existing responsibilities from a range of adverse events which might affect their community.

(b) Discussion

The DRAFT Adverse Events Plan describes the key strategies and actions that can be taken at a local level to prevent, prepare for, respond to and recover from adverse events. These events may be events for which Leeton Shire Council has full or partial responsibility or events which are the responsibility of another agency (for example the NSW Rural Fire Service or the Murrumbidgee Local Health District) that may involve a commitment from Council.

This Plan needs to be considered in conjunction with other relevant plans and policies including:

- Enterprise Risk Management Policy
- Emergency Management Policy
- Local Disaster Plan (DISPLAN)
- Risk Management Procedures
- Business Continuity Plan.

(c) Options

1. That Council endorses the DRAFT Leeton Shire Council Adverse Events Plan 2020 and places it on display for a period of at least 28 days for public comment. **This is the recommended option.**
2. That Council does not endorse the DRAFT Leeton Shire Council Adverse Events Plan 2020 and suggests amendments.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Nil

(b) Policy

Risk Management Policy
Emergency Management Policy
Local Disaster Plan (DISPLAN)
Risk Management Procedures
Business Continuity Plan

(c) Legislative/Statutory

State Emergency and Rescue Management Act 1989

(d) Risk

The plan supports preparedness to support Council and the community.

CONSULTATION

(a) External

The DRAFT Leeton Shire Council Adverse Events Plan 2020 will be presented to local police and emergency management services for review, as well as being placed on public exhibition for at least 28 days.

Community feedback will be sought through Council's website and "Have Your Say" community engagement hub, social media channels and the local newspaper *The Irrigator*.

Hard copies of the DRAFT Leeton Shire Adverse Events Plan 2020 will be available from Council's main office, the Leeton Shire Major Dooley Library, the Whitton Post Office and the Yanco Shop.

(b) Internal

SMT

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome One: A HEALTHY AND CARING COMMUNITY within Council's adopted Delivery Program/Operational Plan – 4 - A community that is safe to live in and move about - 4 d - Reduce Leeton Shire's risk from natural disasters - Participate in Local Emergency Management Committee".

ATTACHMENTS

1 ➡ Leeton Shire Council DRAFT Adverse Events Plan 2020 - *Attached separately*

BUSINESS AND INVESTMENT MATTERS

**ITEM 8.10 2020/21 BUDGET REVIEW FOR THE QUARTER ENDING 31
DECEMBER 2020**

RECORD NUMBER	21/15
RELATED FILE NUMBER	EF20/2
AUTHOR/S	Manager Finance
APPROVER/S	Director Business and Investment

SUMMARY/PURPOSE

The purpose of this report is for Council to review the budget estimates for the 2020/21 Financial Year as at the second quarter (31 December 2020) and to revise the budget estimates for the Financial Year.

RECOMMENDATION

THAT the review of Council's Budget as at 31 December 2020 be noted and the variations contained in the Quarterly Budget Review Statements (Budgeted Income Statement – Consolidated and Capital Expenditure Funding Source and Asset Classification included as part of **Attachment 1**) be adopted, including the upwards adjustment to the MR539 Bridge tender by \$298,730 following a peer review of the design.

REPORT

(a) Background

The Quarterly Budget Review illustrates the revised budget result in both the Income Statement format (referred to as Operating Result) used in the Annual Financial Statements and by Function. The Quarterly Budget Review also includes a statement on Cash & Investments, which considers movements in cash restrictions.

(b) Discussion

A copy of the detailed Quarterly Budget Review document is attached to this report as **Attachment 1**. The document is in the form required by the Office of Local Government. The Quarterly Budget Review is a primary reporting document required to measure how Council is performing against the Budget for 2020/21.

Consolidated Result

The movement in the Operating Result before Grants and Contributions provided for Capital Purposes over the quarter is shown in the table below:



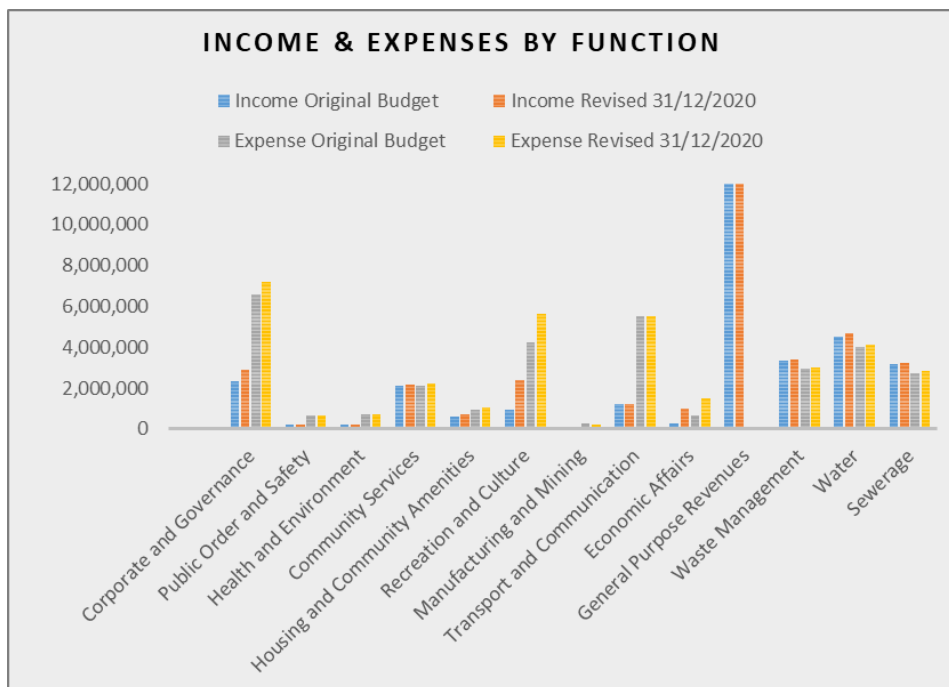
The projected Consolidated Operating result before capital amount has remained the same as the September Quarterly Review being a decline from the Adopted Budget deficit of \$24,569 to a deficit of \$171,819, and no change to that deficit as at 31 December 2020.

The variations are summarised below, with the details outlined in the sections that are following and in **Attachment 1**:

- Increases to income of \$3,380,306 consisting of Operating Grants \$26,135 and Capital Grants \$3,349,734. \$429,930 of the capital grant funds were carried forward from the 2019/2020 financial year for projects that had substantially commenced in that year but had not been completed.
- An increase to budgeted employee costs of \$25,000. This increase is funded by a grant from FRRR for the Multicultural Group.
- An increase to materials and contracts of \$5,572 for the installation of a previously purchased shed at Gossamer Park, that is partly funded by a grant (\$1,135) with \$4,437 coming from the Unfinished Works Reserve and the balance of \$293 from the adopted Community Services budget.

Income & Expenses by Function

The graph below compares the differences between the original operational budgeted income and expense by function against the September 2020 review considering all operational re-votes and carry forwards. The functional areas run along the y-axis of the graph:



The quarterly deficit of \$122,250 shown in the By Function Report is less than that shown in the Income Statement due to the inclusion of budgeted reserve transfers (\$49,569) used to cover some of the operating expenditures. The reserve transfers cover the estimated cost of wages for the new Whitton Transfer Station (\$25,000) and the original budgeted overall deficit of \$24,569.

Capital Budget

There have been some variations to the Capital Budget during the December 2020 Quarter that have increased expenditure by \$2,953,513. The majority of this increase (\$2,718,945) has been funded by grants and \$159,568 by transfers from reserves that were carry forward projects from 2019/20 and \$25,000 from the Swimming Pool Restriction.

The projects being carried out include the Darlington Point Road Bridge (\$2,739,804), the previously adopted works at Gogelderie Weir (\$70,068), the continuation of stormwater drainage projects, the refurbishment of the Leeton Swimming Pool Grandstand and the reallocation of funds from Council Building Renewals to the roof replacement at the Mountford Park Toilets.

Darlington Point Road Bridge Project

Council previously accepted a tender from Murray Constructions Pty Ltd, for the design and build of the Darlington Point Road Bridge (MR539). After the tender was accepted Council was notified by the peer review body, Public Works Advisory (PWA), of an additional cost of \$298,730 over and above the tender price. As this was within the original budget amount Council increased the Purchase Order to Murray Constructions to facilitate the works but did not report the variance to Council at the time it occurred. This was an oversight.

Best practice suggests that where a scope modification and price increase happens on instruction from the design peer review process for a major project, a report should be brought back to Council advising of the changes to the tender. On this occasion it was fortunate that the additional cost was well within the voted budget and the project has in fact been delivered under budget.

Cash and Investments

The December review has seen an increase to the capital works program of \$2,953,513, of which only \$204,568 is to be funded through transfers from reserves. These reserve transfers will have the impact of increasing the reduction to the restricted funds held by Council as at 30 June 2021 by \$204,568.

The graph below demonstrates that Council's Investment Funds are predicted to decrease by \$8,152,172 by 30 June 2021. This is due to the increase of \$2,934,329 to unrestricted funds which are estimated to increase from \$1,175,075 to \$4,109,404 with internally restricted funds estimated to drop by \$1,856,604 and externally restricted funds estimated to drop by \$9,229,897 by 30 June 2021.



Options

1. Adopt the Quarterly Budget Review as recommended.
2. Adopt the Quarterly Budget Review with amendments.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Overall Position

The Responsible Accounting Officer Statement (**Page 2 of Attachment 1**) indicates that Council's budget position at 31 December 2020 is considered satisfactory compared to the original 2020/21 budget which was adopted by Council.

(b) Policy

The Quarterly Budget Review is required in accordance with clause 203 of the Local Government (General) Regulation 2005.

(c) Legislative/Statutory

Specifically, clause 203 of the Local Government (General) Regulation 2005 states the following:

1. Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.
2. A budget review statement must include or be accompanied by:
 - (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and
 - (b) If that position is unsatisfactory, recommendations for remedial action.
3. A budget review statement must also include any information required by the Code to be included in such a statement.

(c) Risk

If Council does not adopt the December 2020 Budget Review Statements, then Leeton Shire Council will not meet its compliance obligations.

Cashflow will need to be monitored to ensure funds are readily available for Council to pay its debts on time, especially given the unprecedented capital works program.

CONSULTATION

(a) External

Nil

(b) Internal

All Officers Responsible for Budget Management.
Senior Management Team (SMT).

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome Six: STRONG LEADERSHIP within Council's adopted Delivery Program/Operational Plan – 20 - A community that is always on the front foot - 20 b - Strive to deliver the aspirations of the community through sound financial and asset management - Investigate and propose Long-Term Financial Plan measures to support Council's ongoing financial sustainability

ATTACHMENTS

1 [↓](#) December 2020 Quarterly Review



Leeton Shire Council
July to December, 2020 Quarterly Budget Review

<u>Page</u>	<u>Contents</u>
1	Responsible Accounting Officer Statement
2-4	Revised Income Statement with Variations
5	Revised Summary by Function
6	Revised Summary by Activity
7-8	Revised Cash and Investments
9	Revised Capital Funding Statement with Variations
10	Contracts Awarded During Quarter
11	Legal and Consultants Expenditure
12	Tradeable Water Sales and Bad Debts

Leeton Shire Council
Operational Plan for year ended 30 June 2021

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2005.

It is my opinion that the Quarterly Budget Review Statement for Leeton Shire Council for the quarter ended 31 December, 2020 indicates that Council's projected financial position at 30 June 2021 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____  _____ Date: 15/2/2021

Jackie Hawkins
Responsible Accounting Officer, Leeton Shire Council

LEETON SHIRE COUNCIL
Budgeted Income Statement - Consolidated
 For Year Ending 30 June 2021

BUDGET REVIEWS FOR 2020/2021

	2020-2021		2020-2021		2020-2021		2020-2021		2020-2021		2020-2021	
	Original Budget Income	Original Budget Expense	Revotes & C/fwds Income	Revotes & C/fwds Expenses	1st Quarter Budget Income	1st Quarter Budget Expense	2nd Quarter Budget Income	2nd Quarter Budget Expense	Revised Budget Income	Revised Budget Expense	Actual Income YTD	Actual Expense YTD
Income from Continuing Operations	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Rates and Annual Charges	13,623,906		-		-				13,623,906		13,189,208	
User Fees and Charges	7,611,646		-		1,500				7,613,146		2,606,945	
Interest and Investment Revenue	859,200		-		-				859,200		98,198	
Grants & Contributions - Operating	5,103,671		-		1,466,264		26,135		6,596,070		3,089,767	
Grants & Contributions - Capital	9,716,702		-		5,299,090		3,349,734		18,365,526		4,323,523	
Other Income	2,651,025		-		30,500				2,681,525		353,772	
Net Gains from Disposal of Assets	614,850		-		-				614,850		79,000	
Transfers from Reserves			1,636,492		-				1,636,492			
Total Income	40,181,000		1,636,492	-	6,797,354		3,375,869		51,990,715		23,740,413	
Expenses from Continuing Operations												
Employee Costs		12,864,010		47,733		319,250		25,000		13,255,993		5,681,038
Borrowing Costs		94,000		-		-		-		94,000		76,614
Materials and Contracts		9,181,103		1,368,905		1,323,264		(3,865)		11,869,407		4,122,703
Depreciation and Amortisation		6,300,500		-		-		-		6,300,500		3,568,696
Other Expenses		2,049,254		219,854		3,000		5,000		2,277,108		1,742,335
Total Expenses		30,488,867		1,636,492		1,645,514		26,135		33,797,008		15,191,386
Operating Result from Continuing Operations												
	9,692,133		-		5,151,840		3,349,734		18,193,707		8,549,027	
Net Operating Result for the Year before Grants and Contributions Provided for Capital Purposes												
	(24,569)		-		(147,250)		-		(171,819)		4,225,504	

Recommended Changes to 2020/21 Original Budget

\$

REVENUE

Reserve Transfers

Transfer from Unfinished Works Reserve	4,437
	<u>4,437</u>

Operating Grants and Contributions - Increases

Multicultural Group Grant	25,000
National Reconciliation Week Grant (2018/19)	1,135
	<u>26,135</u>

Capital Grants and Contributions - Increases

Skatepark Grant Funding	250,000
Darlington Point Road Bridge	2,689,804
Grant funding - CBD Stage 2	400,789
RFS Shed Grant	29,141
Playground Grant Funding	(20,000)
	<u>3,349,734</u>

Total Income Increases **3,380,306**

EXPENDITURE VARIATIONS

Employee Costs

Salaries	25,000
	<u>25,000</u>

Materials and Contracts

Installation of Shed - Gossamer Park	5,572
	<u>5,572</u>

Total Expenditure Increases **30,572**

Net Variations **\$ 3,349,734**

Net Variations excluding Capital Grants **-**

Capital Projects Included

Council Buildings Renewal	(25,000)
RFS Shed	29,141
Gogelderie Weir - Chlorination System	50,000
Gogelderie Weir - House Upgrades	20,068
Leeton Swimming Pool - Grandstand Refurbishment	25,000
Roof Replacement - Mountford Park Toilets	25,000
Stormwater Drainage	89,500
Darlington Point Road Bridge	2,739,804
	<u>\$ 2,953,513</u>

Recommended Changes to 2020/21 Original Budget

\$

Reserve Transfers - for Capital Projects not included in Income Statement

Section 94a Reserve Transfer - For Playground Renewal	20,000
Swimming Pool Restriction - For Grandstand Refurbishment	25,000
Unfinished Works Reserve - C/Fwd Projects	159,568
	<u>\$ 204,568</u>

LEETON SHIRE COUNCIL
Summary by Function - Consolidated
For Year Ending 30 June 2021

BUDGET REVIEWS FOR 2020/2021

	2020-2021		2020-2021		2020-2021		2020-2021		2020-2021	
	Original Budget Income	Original Budget Expense	1st Quarter Budget Income	1st Quarter Budget Expense	2nd Quarter Budget Income	2nd Quarter Budget Expense	Revised Budget Income	Revised Budget Expense	Actual Income YTD	Actual Expense YTD
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Income										
Corporate and Governance	2,353,580		496,473		25,000		2,875,053		185,615	
Public Order and Safety	188,050		4,000				192,050		177,803	
Health and Environment	221,939		-				221,939		160,228	
Community Services	2,101,911		77,544		5,572		2,185,027		989,366	
Housing and Community Amenities	595,650		98,300				693,950		348,862	
Recreation and Culture	927,990		1,443,678				2,371,668		1,360,416	
Manufacturing and Mining	94,230		1,500				95,730		42,371	
Transport and Communication	1,204,302		-				1,204,302		233,946	
Economic Affairs	257,983		722,238				980,221		276,025	
General Purpose Revenues	12,385,950		-				12,385,950		8,819,953	
Waste Management	3,343,609		65,000				3,408,609		2,273,822	
Water	4,534,467		140,910				4,675,377		2,237,944	
Sewerage	3,146,542		105,676				3,252,218		2,310,539	
Total Income	31,356,203		3,155,319		30,572		34,542,094		19,416,890	
Expenses										
Corporate and Governance		6,587,839		562,973		25,000		7,175,812		2,587,844
Public Order and Safety		670,908		4,000				674,908		346,362
Health and Environment		720,275		(7,672)			-	712,603		421,860
Community Services		2,134,950		73,544		5,572		2,214,067		944,196
Housing and Community Amenities		924,925		119,472				1,044,397		457,711
Recreation and Culture		4,213,635		1,437,350				5,650,985		3,371,980
Manufacturing and Mining		241,006		(5,945)			-	235,061		107,719
Transport and Communication		5,522,475		-			-	5,522,475		2,668,516
Economic Affairs		660,260		822,261				1,482,521		365,721
Waste Management		2,924,092		65,000			-	2,989,092		909,420
Water		4,024,988		100,910			-	4,125,898		1,747,632
Sewerage		2,730,850		105,676			-	2,836,526		1,262,425
Total Expenses		31,356,203		3,277,569		30,572		34,664,345		15,191,386
Profit/(loss) on Sale of Assets										-
Consolidated Net Surplus/(deficit):		(0)		(122,250)		-		(122,250)		4,225,504

**Budgeted Summary of Financial Activities
 For Year Ending 30 June 2021**

	2020/2021		2020/2021		2020/2021	
	Original Budget Income	Original Budget Expense	Actual Income	Actual Expense	December QBRS Income	December QBRS Expense
OPERATING SECTION						
A Healthy and Caring Community	2,871,077	3,966,143	1,422,432	1,899,346	768,912	4,013,658
An Active and Enriched Community	812,840	2,569,118	1,302,499	2,436,464	4,373,548	4,035,397
A Healthy Environment	3,391,109	3,030,092	2,323,992	994,004	3,528,360	3,095,092
A Thriving Economy and Good Jobs	258,483	853,060	276,160	469,882	1,076,451	1,675,321
A Quality Built Environment	10,382,941	14,349,951	5,351,821	6,803,846	10,633,597	14,669,064
Strong Leadership	13,770,753	6,718,839	8,739,986	2,587,844	14,161,227	7,175,813
TOTAL OPERATING	31,487,203	31,487,203	19,416,890	15,191,386	34,542,095	34,664,345
				4,225,504		(122,250)
CAPITAL SECTION						
Governance						
A Healthy and Caring Community	742,000	1,098,324	180,181	61,881	882,486	1,238,810
An Active and Enriched Community	5,526,100	5,566,100	2,000,000	2,774,270	10,217,422	10,257,422
A Healthy Environment	305,000	305,000	20,000	193,629	546,355	546,356
A Thriving Economy and Good Jobs	4,000,000	4,010,000	-	49,802	4,070,068	4,080,068
A Quality Built Environment	3,403,857	5,647,152	2,017,341	6,239,161	12,463,449	14,781,744
Strong Leadership	1,175,500	1,964,136	167,000	984,414	2,321,567	3,085,203
TOTAL CAPITAL	15,152,457	18,590,712	4,384,523	10,303,155	30,501,347	33,989,603
Fund Transfers		2,664,894		-		2,664,894
TOTAL OPERATING & CAPITAL	46,639,660	52,742,809	23,801,413	25,494,542	65,043,442	71,318,842
Less Depreciation		(6,300,500)		(3,568,696)		(6,300,500)
Less P & L on Asset Disposal	(197,350)			-	(197,350)	
Estimated EOY Accruals						
Surplus / (Deficit) C/Fwds				1,875,568		(172,250)
GRAND TOTAL	46,442,310	46,442,310	23,801,413	23,801,413	64,846,092	64,846,092

Leeton Shire Council
 Year Ended 30 June 2021
 Cash & Investments

	2020/2021							
	Original Annual Budget	Year End Adjustments & Budget Transactions	Revotes & C/Fwds	Sept Review	Revised Balance	Rec changes for Council Approval	Revised Annual Forecast	Actual YTD
Externally Restricted								
Unexpended Loans		1,281,322		(1,281,322)	-		-	1,281,322
Developer Contributions - General	445,653	13,921		(200,000)	259,574	(20,000)	239,574	478,849
Developer Contributions - Water	22,081	5,870			27,951	-	27,951	27,951
Developer Contributions - Sewer		-			-	-	-	-
Specific Purpose Unexpended Grants		2,469,743	(1,844,279)		625,464		625,464	625,464
Water Supply - carry over works		638,400	(622,990)		15,410	-	15,410	15,410
Water Supply	12,799,814	1,345,416			14,145,230	-	14,145,230	16,592,455
Sewerage Services - carry over works		1,890,632	(1,890,632)		-	-	-	-
Sewerage Services	5,171,669	831,243		(160,000)	5,842,912		5,842,912	9,015,818
Domestic Waste Management	2,664,304	(231,092)	(40,000)	(25,000)	2,368,212		2,368,212	3,226,251
Stormwater Management	265,554	(39,188)			226,366	-	226,366	226,366
Deposits, Bonds & Retentions	309,230	22,644			331,874	-	331,874	331,874
Total Externally Restricted	21,678,305	8,228,911	(4,397,901)	(1,666,322)	23,842,993	(20,000)	23,822,993	31,821,760
Internally Restricted								
Plant & Vehicle Replacement	2,407,120	6,145			2,413,265	-	2,413,265	1,787,214
Computer & Office Equipment	100,000	-			100,000		100,000	50,000
Infrastructure Replacement	1,336,451	535,883		(506,383)	1,365,951		1,365,951	1,365,951
Infrastructure Replacement (Special)	324,000	-			324,000	-	324,000	324,000
Employee Leave Entitlements	2,212,793	(50,000)			2,162,793	-	2,162,793	2,112,793
Fire and Emergency Services	30,000	-			30,000	-	30,000	30,000
Carry Over Works		2,368,223	(1,446,947)		921,276	(159,568)	761,708	-
Community Services	16,050	-			16,050	-	16,050	16,050
Community Grant Schemes		5,775			5,775	-	5,775	5,775
Buildings	885,637	5,000			890,637	-	890,637	675,637
Eventide Homes	101,754	(65,993)			35,761	-	35,761	115,761
Roads General	2,405,437	(25,000)			2,380,437	-	2,380,437	2,280,437
Roxy Theatre	102,345	-			102,345	-	102,345	102,345
Stadium	12,064	-			12,064		12,064	12,064
Land Development	215,119	600,000			815,119		815,119	715,119
Insurance	41,374	-			41,374	-	41,374	41,374
Workers Compensation	396,487	-			396,487	-	396,487	396,487

Leeton Shire Council
 Year Ended 30 June 2021
 Cash & Investments

	2020/2021							
	Original Annual Budget	Year End Adjustments & Budget Transactions	Revotes & C/Fwds	Sept Review	Revised Balance	Rec changes for Council Approval	Revised Annual Forecast	Actual YTD
Renewable Energy Efficiencies	120,000	-			120,000	-	120,000	100,000
Golf Club Committee Donations	15,000	(15,000)			-	-	-	
Aerodrome	115,368	-			115,368	-	115,368	315,368
Swimming Pool	1,018,751	-		(135,000)	883,751	(25,000)	858,751	883,751
Sportsgrounds Improvements	315,147	-			315,147	-	315,147	265,147
Valuation Reserve	60,000	-			60,000	-	60,000	40,000
Election Reserve	150,000	-			150,000	-	150,000	110,000
Childcare Centre	56,105	-			56,105	-	56,105	231,105
Loan Repayment	100,000	-			100,000	-	100,000	
Landfill Remediation	50,000	-			50,000	-	50,000	
Cemetery Expansion	200,000	-			200,000	-	200,000	100,000
Leeton Museum & Art Gallery (WCIC)	249,294	-			249,294	-	249,294	150,000
Total Internally Restricted	13,036,296	3,365,033	(1,446,947)	(641,383)	14,312,999	(184,568)	14,128,431	12,226,378
Total Restricted	34,714,601	11,593,944	(5,844,848)	(2,307,705)	38,155,992	(204,568)	37,951,424	44,048,138
Unrestricted	10,988,284	(7,083,998)	-	-	3,904,286	205,118	4,109,404	3,387
Total Restricted & Unrestricted Cash & Investments	45,702,885	4,509,946	(5,844,848)	(2,307,705)	42,060,278	550	42,060,828	44,051,525
Cash & Investments								
Cash floats	4,070	-			4,070	550	4,620	4,620
Cash floats LELC	400	-			400		400	400
Cash at Bank	723,251	1,462,776			2,186,027		2,186,027	2,061,780
Cash at Bank LELC	520,785	125,690			646,475		646,475	585,080
Investments & Deposits at Call	44,454,379	2,921,480	(5,844,848)	(2,307,705)	39,223,306		39,223,306	41,399,645
	45,702,885	4,509,946	(5,844,848)	(2,307,705)	42,060,278	550	42,060,828	44,051,525

This document forms part of Leeton Shire Council's Quarterly Budget Review Statement for the quarter ended 31/12/2020 and should be read in conjunction with other documents in the QBRs.

LEETON SHIRE COUNCIL
 Capital Expenditure Funding Source and Asset Class
 For Year Ending 30 June 2021

2020/2021						
Original Annual Budget	Revotes & C/Fwd's	Sept Review	Revised	Rec changes for Council Approval	Revised Annual Forecast	Actual YTD
Capital Funding Source						
Rates and other untied funding	-	650,789	1,599,425	(600,789)	998,636	4,446,632
Capital Grants & Contributions	-	5,299,090	15,015,792	3,349,734	18,365,526	5,856,523
Internal Restrictions	733,863	1,972,705	4,864,568	184,568	5,049,136	
External Restrictions						
- Section 94	19,275		19,275	20,000	39,275	
- Unexpended grants & contributions	1,171,894		1,171,894		1,171,894	
- stormwater levy	162,000		162,000		162,000	
- domestic waste management	805,000	150,000	955,000		955,000	
- water supply	1,750,000	522,080	2,272,080		2,272,080	
- sewerage services	500,000	1,784,956	2,444,956		2,444,956	
Loans	2,531,100	-	2,531,100		2,531,100	
Total Capital Funding	18,590,713	4,212,793	8,232,584	2,953,513	33,989,603	10,303,155
Capital Expenditure						
New assets						
- office equipment	158,247		523,747	-	523,747	193,570
- plant & equipment			110,000	-	110,000	10,725
- land & buildings			5,282,500	29,141	5,311,641	55,216
- parks, gardens & recreation	30,000	250,000	381,000		381,000	36,933
- roads, bridges, Stormwater & footpaths			236,500	50,000	286,500	759
- waste	241,355		516,355		516,355	161,511
- water supply	316,990		1,416,990		1,416,990	566,909
- sewerage services	1,349,815	1,500,000	2,849,815		2,849,815	
Renewals (replacements)						
- plant & equipment			1,165,500		1,165,500	477,721
- land & buildings	632,820	450,000	6,688,557	45,068	6,733,625	345,416
- parks, gardens & recreation	642,096	3,816,322	4,608,418		4,608,418	2,822,364
- roads, bridges, Stormwater & footpaths	201,239	2,056,262	5,356,477	2,829,304	8,185,781	5,241,770
- waste						32,118
- water supply	205,090		855,090		855,090	119,278
- sewerage services	435,141	160,000	1,045,141		1,045,141	238,865
Loan repayments (principal)	-		-		-	
Total Capital Expenditure	4,212,793	8,232,584	31,036,090	2,953,513	33,989,603	10,303,155

**Leeton Shire Council
July to December, 2020 Quarterly Budget Review
Contracts**

Contract No	Contractor	Contract detail & purpose	Contract value (excl GST)	Commenced	Duration of contract	Budgeted (Y/N)
LSC2019-111	Milbrae Quarries Pty Ltd	Supply Rock & Gravel Quarried Products	Unit rates dependant on quantity purchased	1/07/2020	1/07/2022	Y
LSC2019-110	EDI Downer	Spray Sealing	>\$1M	1/07/2019	2 years	Y
	EDI Downer	Emulsion	<\$100,000	1/07/2019	3 years	Y
	Omnistruct Building	Leeton Aquatic Centre	\$4,825,000	22/10/2019	Completion of Project	Y
	LG Civil	Intersection - Whitton Ale House	\$245,215	1/08/2020	31/10/2020	Y
	Williams and Boag	Roxy Theatre Redevelopment - Architects	\$355,919	1/07/2019	Completion of Project	Y
	JR & EG Richards	Garbage and Recyclables Collection	\$786,122	1/07/2018	30/11/2022	Y
	DCWC	Roxy Theatre Redevelopment - Project Management	\$152,720	1/07/2019	Completion of Project	Y
	Taggle Systems	Supply and Install Water Meters	\$1,264,738	1/03/2020	Completion of Project	Y
	Boots Construction	Refurbishment of Wade Ave	\$1,478,722	1/03/2020	Completion of Project	Y
	Bill Arnold Pty Ltd	Construction of Grandstand & Amenities Building	\$2,053,558	1/11/2019	Completion of Project	Y
LSC2020-101	Boots Construction	Whitton Transfer Station	\$395,633	11/03/2020	14 Weeks	Y
LSC2020-104	Lowes Petroleum	Bulk Fuel Supply	\$275,000	31/11/19	31/11/2021	Y
LSC2019-108	Murray Construction	Design & Construct Whitton Darlingon Point Road Bridge and road approaches	\$1,861,130	9/12/2019	Completion of Project	Y
	Precision Skate Parks	Construction of Leeton Regional Skate Park extension	\$158,804	1/10/2020	Completion of Project	Y
LSC2020-104	Lowes Petroleum	Bulk Fuel Supply	\$275,000	31/11/19	31/11/2021	Y
	ERM Power Retail	Retail Electricity Agreement	\$576,000	1/01/2020	31/12/2022	Y
	AGL	Retail Electricity Agreement	\$273,000	1/01/2020	31/12/2022	Y
	Origin Energy Electricity	Retail Electricity Agreement	\$576,000	1/01/2020	31/12/2022	Y

The contracts listed above have been entered into or continued during the quarter and have yet to be fully performed.

This document forms part of Leeton Shire Council's Quarterly Budget Review Statement for the quarter ended 31/12/2020 and should be read in conjunction with other documents in the QBRs.

**Leeton Shire Council
 July to December, 2020 Quarterly Budget Review
 Consultancy & Legal Costs**

Company	Details	Expenditure YTD	Budgeted Y/N
Consultancies			
Noel Thompson Architecture	Heritage Advice	\$ 7,300	Y
Building & Environmental Services Today	Planning Proposals 26 Lake Paddock Drive & Acacia Ave	\$ 3,740	Y
NSW Public Works	Integrated Water Cycle Management	\$ 6,781	Y
Active Planning Consultants	Roxy Development DA Process	\$ 28,670	Y
Tails	Leeton Waste Management Strategy and Leeton Landfill Closure Plan	\$ 18,676	Y
Facility Design Group	Leeton Swimming Pool Redevelopment	\$ 50,000	Y
AES	Trade Waste Consulting	\$ 6,400	Y
BRT Consulting Pty Ltd	Building Services Consultants - Roxy Theatre Redevelopment	\$ 17,500	Y
RAMJO	Adverse Event Management Plan	\$ 25,000	Y
Amanda Spalding Consulting	Development of submission to the Rural Health Inquiry	\$ 5,000	Y
Donald Cant Watts Corke	Roxy Theatre Redevelopment	\$ 65,522	Y
WilliamsBoag Pty Ltd	Roxy Theatre Redevelopment	\$ 47,658	Y
McKenzie Group	Roxy Theatre Redevelopment BCA/PCA	\$ 2,000	Y
Lucas Stapilton	Heritage Advice - Roxy Theatre	\$ 7,132	Y
Stephen Grubits & Assoc	Roxy Theatre Redevelopment	\$ 1,870	Y
Australis Asset Advisory	Completion of Roads Asset Valuation	\$ 14,800	Y
Legal Expenses			
General		\$ 46,724	Y
Planning		\$ -	Y
Debt recovery		\$ -	Y

This document forms part of Leeton Shire Council's Quarterly Budget Review Statement for the quarter ended 31/12/2020 and should be read in conjunction with other documents in the QBRs.

**Leeton Shire Council
 July to December, 2020 Quarterly Budget Review
 Water Trading & Bad Debts**

Details	Expenditure YTD	Income Year to Date	Revised Budget
Trade Water Sales			
Sale of Water	\$ 4,458	\$ 185,079	\$ 528,000
Bad Debts Written Off Year to Date			
General	Nil	Nil	\$ 3,600

This document forms part of Leeton Shire Council's Quarterly Budget Review Statement for the quarter ended 31/12/2020 and should be read in conjunction with other documents in the QBRs.

ITEM 8.11 INVESTMENTS REPORT FOR DECEMBER 2020

RECORD NUMBER	21/1
RELATED FILE NUMBER	EF10/137
AUTHOR/S	Finance and Customer Service Coordinator
APPROVER/S	Manager Finance Director Business and Investment

SUMMARY/PURPOSE

The purpose of this report is to provide details to the Councillors on the funds which have been invested during the month of December 2020.

RECOMMENDATION

THAT the information contained in the Investments Report for December 2020 be noted.

REPORT

(a) Background

This report is required to be prepared on a monthly basis and presented to the next available Ordinary Council Meeting in accordance with Clause 212 of the Local Government (General) Regulation 2005.

(b) Discussion

Leeton Shire Council has \$18,028,097 invested with local bank branches and credit unions. This equates to 43.55% of the total investment portfolio as at 31 December 2020. The total current investment portfolio of \$41,399,645 is invested in Approved Deposit Institutions (ADIs) which are regulated by the Australian Prudential Regulatory Authority (APRA).

Attached to this report is a Statement of Bank Reconciliation (**Attachment 1**) and a Summary of Investments (**Attachment 2**) as at 31 December 2020.

The Statement of Bank Reconciliation details what Council has in its bank account at 31 December 2020 (after taking into account unrepresented cheques, unrepresented deposits and unrepresented debits) compared to what Council has in its general ledger as at 31 December 2020.

The Summary of Investments details all the investments held by Leeton Shire Council as at 31 December 2020 (including the on-call accounts). It also details the institutions where the investments are held, how long the investments have been held by amount and percentage and differentiates the investments between current (12 months or less) and non-current (over one year).

The table below details the monthly movements of investments for December 2020.

Opening balance as at 1 December 2020	\$ 42,897,067
Less:	
Maturities (5)	\$ 4,390,000
Subtotal	\$ 38,507,067
Plus:	
Roll-overs (3)	\$ 2,890,000
New Investments (0)	\$ 0
CBA Business Online Saver (BOS) movements	\$ 57
AMP Business Saver Account	\$ 54
AMP 31 Day Notice Account	\$ -1,997,752
Macquarie	\$ 2,000,219
Closing balance as at 31 December	\$ <u>\$41,399,645</u>

During December 2020, Council had five maturities. Three were rolled over with the financial institution they were with, and two were redeemed.

The following table details the investment holdings split between the Banks and Credit Unions.

Banks	\$38,899,645
Credit Unions	\$ 2,500,000
TOTAL	\$41,399,645

The following table details the break-up of investments according to the restrictions which are placed on them.

Total Investments	\$ 41,399,645
<i>Less restrictions</i>	
Water Supply	\$ 16,607,865
Sewerage Services	\$ 9,015,818
Other external restrictions	\$ 6,213,487
Internal restrictions	\$ 9,559,088
Total restrictions	\$ 41,396,258
Net unrestricted investments	\$ 3,387

Externally restricted funds can only be used for the purposes for which they were raised. These include water, sewer, domestic waste operations and unexpended specific purpose grants.

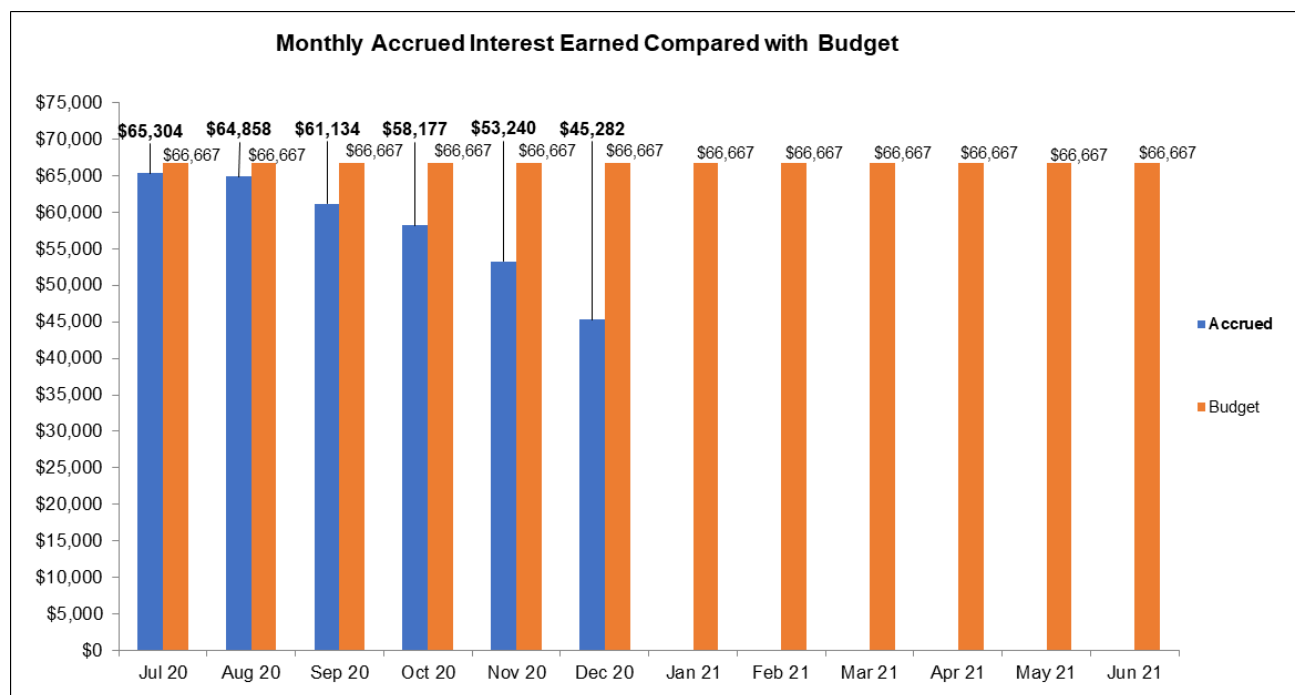
Internal restrictions are funds set aside by a Council resolution, usually through adoption of the Budget or as part of the Quarterly Budget Review process. Internally restricted funds can be set aside to fund specific items such as plant replacement, infrastructure renewal, unplanned building renewal or liabilities such as employee leave entitlements.

Unrestricted cash is used to provide working capital for Council to fund short-term operations and fluctuations in payables and receivables. The level of unrestricted cash can vary depending upon the level of outstanding creditors and debtors at month-end.

With no meeting of the Reserve Bank of Australia in January the cash rate remains unchanged.

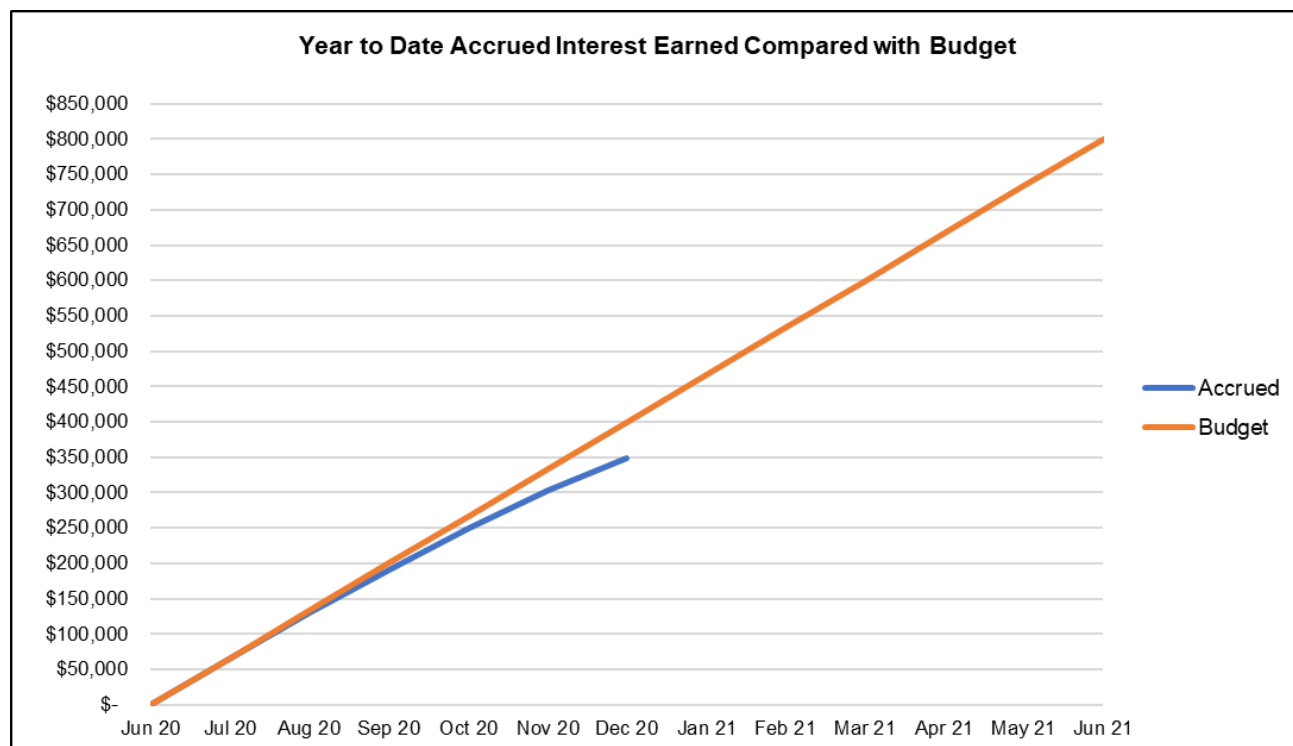
The average yield on Council investments for December 2020 fell to 1.32%, a drop of 0.15% from the 1.47% rate in November 2020.

The following column graph compares monthly accrued interest with the original budgeted interest for each month.



The actual interest accrued for December 2020 of \$45,282 is lower than the budgeted amount of \$66,667 by \$21,385.

The following line graph compares year-to-date interest with the original budgeted interest for the period. This shows that Council's actual investment income is tracking lower than the original budget as at 31 December 2020.



The following tables provide information on investment rates this year compared to last year, as well as a comparison of investment balances from this year to last year.

Performance Measures	This Year	Last Year
Portfolio Average Interest Rate (year to date)	1.53%	2.70%

Investment Balances	This Year	Last Year
Opening Balance as at 1 December	\$42,897,067	\$43,683,118
Current Balance as at 31 December	\$41,339,645	\$43,783,323

Lehman Brothers

Lehman Brothers Australia Dividend Payment Update:

No developments to report for December 2020.

(c) Options

Nil – this report is for information only.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

The rate of return across the portfolio is 1.32% for December 2020. The budgeted percentage for the 2020/21 Financial Year is 2.0%.

The consolidated actual investment income from 1 July 2020 to 31 December 2020 compared to the budgeted annual investment interest from 1 July 2020 to 31 December 2020 is detailed below.

Actual Interest Earned from 1 July 2020 to 31 December 2020	\$347,995
Budgeted Interest – 1 July 2020 to 31 December 2020	\$400,000
Variance - Negative	<u>-\$52,005</u>

(b) Policy

All funds are invested in accordance with Leeton Shire Council's Investment Policy. Investments are to be considered in conjunction with the following key criteria:

- No Institution at any time shall hold more than 45% of Council's total investments. The maximum percentage will be determined by the short-term rating of the institution:
A1+ up to 45%, A1 up to 35%, and A2 up to 30%.
- The *Trustee Act 1925* provides for investments with building societies and credit unions. While they are not rated, they are now covered under Financial Prudential legislative controls.
- The maximum amount of funds invested with a building society/credit union will be 5% of Council's total investments at the time the investment was placed. Not more than 40% of Council's total portfolio should be held with building societies/credit unions at the time of placing each investment.
- Council's investments should be placed in an appropriate mixture of short-term (0–1 year) and medium term (1–5 years) categories according to Council's funding requirements and risk profile at the time of placing each investment.

Council's Portfolio Compliance

Asset Allocation

The majority of the portfolio is directed to Fixed-Term Deposits (74.88%), followed by the cash at call accounts with the Commonwealth Bank of Australia, AMP Bank and Macquarie Bank (12.20%). Floating Rate Notes held, equal 10.51% of the portfolio, and 2.41% is held in Bonds.

Term to Maturity

Overall, the portfolio remains lightly diversified from a maturity perspective with deposits maturing out to 5 years.

Counterparty

At 31 December 2020, Council did not have an overweight position to any single Authorised Deposit Taking Institution. The portfolio is well-diversified across the entire credit spectrum, including the unrated Authorised Deposit Taking Institution.

Credit Quality

The portfolio remains well-diversified from a credit ratings perspective, with the portfolio spread across the entire credit spectrum.

All aggregate ratings categories are within the Investment Policy limits.

The following table details the credit rating of each of the categories in which Council has money invested. All investments are compliant with Council's Investment Policy.

Compliant	Credit Rating	Invested (\$)	Invested %	Max. Limit (%)	Available (\$)
Yes	AA Category	\$10,261,954	24.75%	100.00%	\$31,204,568
Yes	A Category	\$3,020,573	7.28%	100.00%	\$38,445,950
Yes	BBB Category	\$25,683,995	61.94%	100.00%	\$15,782,527
Yes	Unrated ADI's	\$2,500,000	6.03%	40.00%	\$14,086,609
		\$41,466,523	100.00%		

Note: Valuations of Council's senior Floating Rate Notes on the Imperium Markets platform are marked-to-market and priced on a daily basis from an independent third-party provider. Council has recorded its FRNs internally at the purchase price or face value. As such, the total portfolio's balance is likely to differ as at the reporting date.

A **credit rating** is an evaluation of the credit risk of a prospective financial institution predicting their ability to pay back the investment and interest at maturity and an implicit forecast of the likelihood of the institution defaulting.

The credit ratings are an opinion based on the credit-worthiness of the company issuing the security and are assigned by Australian Ratings based on publicly available information at a point in time.

If a company is unrated, it does not necessarily mean that its interest rate securities are high risk, but it does mean that investors will have to turn to other means to evaluate its financial strength or the security's complexity. Council utilises its investment advisors to gather company research data to ensure that due diligence is performed for all of its investments.

(c) Legislative/Statutory

All funds are invested in accordance with Section 625 of the *Local Government Act 1993* and the Ministerial Investment Order.

Clause 212 of the *Local Government (General) Regulation 2005* requires an Investment Report to be prepared monthly and presented to the next available Ordinary Council Meeting.

(d) Risk

The following table provides information on investment types, including a risk assessment and the amount and percentage invested compared to the total investment portfolio.

Investment Type	Risk Assessment		Amount \$'000	% of Portfolio
	Capital	Interest		
Term Deposits	Low	Low	31,000	74.88
Cash/At Call Deposits	Low	Low	5,050	12.20
Bond	Low	Low	1,000	2.41
Floating Rate Notes	Low	Low	4,350	10.51
TOTAL			42,897	100.00

CONSULTATION

(a) External

Council's investment advisors are Amicus Advisory and Imperium Markets. Both investment advisors were contacted by staff for advice during the month of December 2020.

(b) Internal

No additional internal consultation was undertaken.

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome Six: STRONG LEADERSHIP within Council's adopted Delivery Program/Operational Plan – 20 - A community that is always on the front foot – 20b is to "Strive to deliver the aspirations of the community through sound financial and asset management – Maintain Council's financial sustainability through maximising investment returns".

ATTACHMENTS

[1](#) Statement of Bank Reconciliation - 31 December 2020

[2](#) Summary of Investments - 31 December 2020

MONTH END BANK RECONCILIATION REPORT

Prepared by the Finance and Customer Service Coordinator

INTRODUCTION

The purpose of this report is to inform Council of its position in respect of bank balances.

BACKGROUND

This report is prepared monthly and presents movements in the Council's bank account.

BANK RECONCILIATION STATEMENT


as at 31 December 2020

BALANCE AS PER GENERAL LEDGER

Opening Balance:	1/12/2020		\$	3,413,442.58
December Movements:			-\$	1,396,905.57
Closing Balance:	31/12/2020		\$	2,016,537.01
Less Unprocessed Bank Statement Transactions:			\$	45,262.77
Total:			\$	2,061,799.78

BALANCE AS PER BANK STATEMENTS

			\$	2,056,699.21
Less Unpresented Cheques			-\$	5,209.73
Less Unpresented Debits				
Plus Unpresented Deposits			\$	10,310.30
Total			\$	2,061,799.78



 Responsible Accounting Officer
 6 January 2021

Leeton Shire Council

Summary of Term Investments as at: 31/12/2020					BBSW 90: 0.10%	Average Yield: 1.32%					
Inv No	Financial Institution/Broker	Investment	Note	Ref No	Investment Date	Investment Term (months)	Remaining Term (months)	Principal	Yield %	Maturity	Type
10-00	Commonwealth Bank L	CBA Business Online Saver - Cash at Call (Cash flow account)		10206481	12/10/09	134	0	1,028,096.98	0.05%	06/01/21	DAC
20-00	AMP Bank	AMP Business Saver Account - Cash at Call		437864762	10/07/20	5	0	756.61	0.60%	06/01/21	DAC
21-00	AMP Bank	AMP 31 Day Notice Account		971165956	17/07/20	5	0	2,020,572.98	0.70%	06/01/21	DAC
22-00	Macquarie Bank	Macquarie Cash Management Accelerator Account		940367790	07/11/20	1	0	2,000,218.57	0.50%	06/01/21	DAC
18-27	Westpac Leeton	Westpac Bank Treasury		6751801	05/03/18	36	2	1,000,000.00	3.00%	05/03/21	LTD
18-39	Auswide Bank	Auswide Bank		5652782.16	27/06/18	36	5	1,000,000.00	3.16%	27/06/21	LTD
19-11	National Aust Bank	National Aust Bank		97-327-3005	27/09/18	36	8	1,000,000.00	3.03%	27/09/21	LTD
19-29	Curve Securities Pty Ltc	Wangaratta & Wodonga CU		87795124.3	22/02/19	24	1	500,000.00	3.00%	22/02/21	LTD
19-49	National Aust Bank	National Aust Bank		AU3FN00487	19/06/19	60	41	700,000.00	0.93%	19/06/24	FRN
20-04	National Aust Bank	Member Equity Bank		AU3FN00485	18/07/19	36	18	650,000.00	1.08%	18/07/22	FRN
20-08	AMP Bank	AMP Bank		TD13745815	15/08/19	24	7	1,000,000.00	2.20%	15/08/21	LTD
20-11	ANZ Bank	ANZ Bank		AU3FN00497	29/08/19	60	43	1,000,000.00	0.79%	29/08/24	FRN
20-12	Beyond Bank Leeton	Beyond Bank Leeton		123086194	06/09/19	24	8	1,000,000.00	1.95%	06/09/21	LTD
20-15	Auswide Bank	Auswide Bank		5652782	03/10/19	24	9	1,000,000.00	1.72%	05/10/21	LTD
20-16	AMP Bank	AMP Bank		TD86556078	04/10/19	18	3	500,000.00	1.90%	06/04/21	LTD
20-17	Beyond Bank Leeton	Beyond Bank Leeton		123074883	07/10/19	24	9	1,000,000.00	1.80%	07/10/21	LTD
20-31	National Aust Bank	RACQ Bank		AU3FN00531	24/02/20	36	25	1,000,000.00	0.95%	24/02/23	FRN
20-35	Laminar Capital	Auswide Bank		AU3FN00536	17/03/20	35	26	1,000,000.00	1.06%	17/03/23	FRN
20-36	Beyond Bank Leeton	Beyond Bank Leeton		123086423	16/03/20	12	2	1,000,000.00	1.60%	16/03/21	LTD
20-39	Laminar Capital	Macquarie Bank		241977826	24/04/20	12	3	1,000,000.00	1.70%	27/04/21	LTD
20-41	AMP Bank	AMP Bank		TD60160792	29/04/20	17	9	500,000.00	1.85%	29/10/21	LTD
20-42	Beyond Bank Leeton	Beyond Bank Leeton		123092627	11/05/20	9	2	1,000,000.00	1.70%	11/03/21	LTD
20-43	Beyond Bank Leeton	Beyond Bank Leeton		123087332	28/05/20	9	2	1,000,000.00	1.70%	28/03/21	LTD
20-44	Beyond Bank Leeton	Beyond Bank Leeton		174687370	28/05/20	9	2	500,000.00	1.70%	28/03/21	LTD
20-46	AMP Bank	AMP Bank		TD49419356	04/06/20	17	11	1,000,000.00	1.60%	01/12/21	LTD
20-47	Beyond Bank Leeton	Beyond Bank Leeton		123086240	08/06/20	12	5	500,000.00	1.40%	08/06/21	LTD
20-49	Beyond Bank Leeton	Beyond Bank Leeton		123074677	20/06/20	12	5	1,000,000.00	1.40%	20/06/21	LTD
20-50	Beyond Bank Leeton	Beyond Bank Leeton		123087796	21/06/20	8	2	1,000,000.00	1.40%	21/03/21	LTD
20-51	Bank of Queensland	Bank of Queensland		273798	23/06/20	12	5	1,000,000.00	1.15%	23/06/21	LTD
20-52	Beyond Bank Leeton	Beyond Bank Leeton		123080760	23/06/20	12	5	1,000,000.00	1.40%	23/06/21	LTD

Leeton Shire Council

Summary of Term Investments as at: 31/12/2020						BBSW 90: 0.10%	Average Yield: 1.32%				
Inv No	Financial Institution/Broker	Investment	Note	Ref No	Investment Date	Investment Term (months)	Remaining Term (months)	Principal	Yield %	Maturity	Type
20-53	AMP Bank	AMP Bank		TD03847931	30/06/20	6	0	610,000.00	1.40%	27/01/21	LTD
21-01	National Aust Bank	National Aust Bank		10709375	06/07/20	12	6	500,000.00	0.95%	06/07/21	LTD
21-02	Westpac Leeton	Westpac Bank Treasury		8672230	09/07/20	12	6	500,000.00	0.95%	09/07/21	LTD
21-03	St George Bank	St George Bank		357200540	12/07/20	12	6	1,000,000.00	0.97%	12/07/21	LTD
21-04	Westpac Leeton	Westpac Bank Leeton		220298	22/07/20	6	0	1,000,000.00	0.85%	22/01/21	LTD
21-05	Westpac Leeton	Westpac Bank Leeton		220319	24/07/20	6	0	500,000.00	0.85%	24/01/21	LTD
21-06	AMP Bank	AMP Bank		TD52801630	12/08/20	5	1	500,000.00	1.00%	08/02/21	LTD
21-07	Auswide Bank	Auswide Bank		56527819.2	27/08/20	5	1	1,000,000.00	0.80%	25/02/21	LTD
21-08	Westpac Leeton	Westpac Bank Treasury		032-757 22-4	09/09/20	9	6	1,000,000.00	0.77%	08/07/21	LTD
21-09	Elders Narrandera	Rural Bank		302310859	22/09/20	11	8	1,000,000.00	0.90%	21/09/21	LTD
21-10	Northern Territory Treas	Territory Bond		AA-109-3B	14/09/20	38	35	1,000,000.00	1.25%	15/12/23	Bond
21-11	Elders Narrandera	Rural Bank		302312715	22/10/20	11	9	1,000,000.00	0.85%	21/10/21	LTD
21-12	Beyond Bank Leeton	Beyond Bank Leeton		123075182	28/10/20	23	21	1,000,000.00	0.95%	28/10/22	LTD
21-13	Curve Securities Pty Ltc	Wangaratta & Wodonga CU		22130	10/12/20	11	11	1,000,000.00	0.80%	09/12/21	LTD
21-14	AMP Bank	AMP Bank		TD14238487	14/12/20	17	17	890,000.00	0.95%	14/06/22	LTD
21-15	Curve Securities Pty Ltc	Wangaratta & Wodonga CU		9672	18/12/20	11	11	1,000,000.00	0.80%	17/12/21	LTD
Total Investments:								\$ 41,399,645.14			

Leeton Shire Council

Summary of Term Investments as at:

31/12/2020

BBSW 90:

0.10%

Average Yield: 1.32%

Investment by Type		
Investment	Amount	%
Bank of Queensland	1,000,000	2.4%
Westpac Bank Leeton	1,500,000	3.6%
Rural Bank	2,000,000	4.8%
Wangaratta & Wodong	2,500,000	6.0%
Beyond Bank Leeton	10,000,000	24.2%
Member Equity Bank	650,000	1.6%
AMP Bank	5,000,000	12.1%
Westpac Bank Treasury	2,500,000	6.0%
Auswide Bank	4,000,000	9.7%
National Aust Bank	2,200,000	5.3%
St George Bank	1,000,000	2.4%
ANZ Bank	1,000,000	2.4%
Macquarie Bank	1,000,000	2.4%
RACQ Bank	1,000,000	2.4%
Territory Bond	1,000,000	2.4%
CBA Business Online Sa	1,028,097	2.5%
AMP Business Saver Acc	757	0.0%
AMP 31 Day Notice Acc	2,020,573	4.9%
Macquarie Cash Mand	2,000,219	4.8%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
TOTAL	41,399,645	100.0%

Investments by Age		
Age	Amount	%
1. Less than 30 Days	7,159,645	17%
2. 30 to 180 Days	13,500,000	33%
3. 180 to 365 Days	13,500,000	33%
4. 1 to 3 years	5,540,000	13%
5. 3 to 5 years	1,700,000	4%
	0	0%
TOTAL	41,399,645	100%

Investments by Age and Type		
Sum of Principal Ageing ¹	Type	Total
Current	DAC	5,049,645
	LTD	29,110,000
Current Total		34,159,645
Non Current	LTD	1,890,000
	FRN	4,350,000
	Bond	1,000,000
Non Current Total		7,240,000
Grand Total		41,399,645

Index:	
DAC	Deposit at Call
FRN	Floating Rate Note
LTD	Long Term Deposit
STD	Short Term Deposit
Bond	Long Term Bond

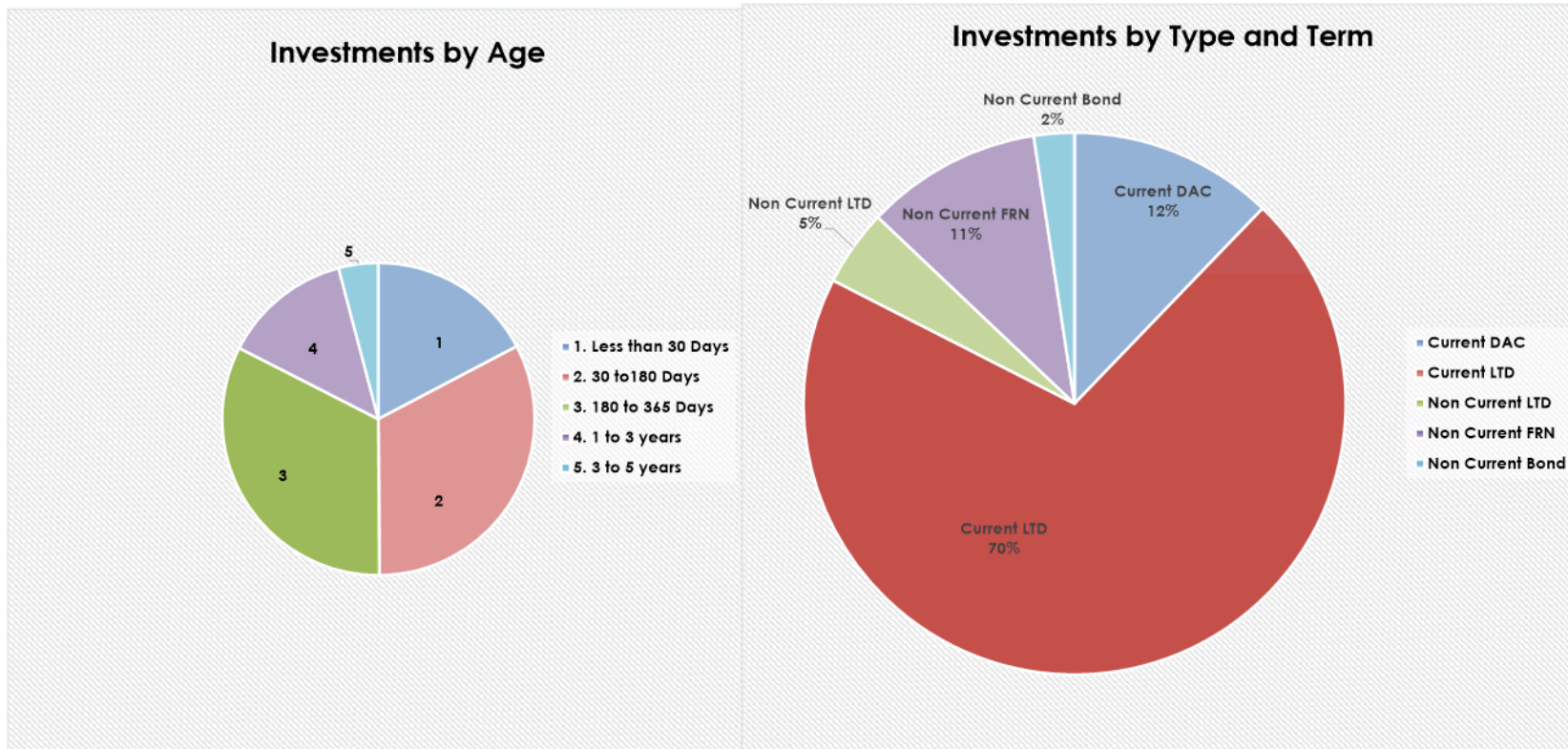
Leeton Shire Council

Summary of Term Investments as at:

31/12/2020


BBSW 90: 0.10%

Average Yield: 1.32%



Explanatory notes:

All investments noted above were made in accordance with the Act, the regulations and Council's Investment Policy


 Responsible Accounting Officer
 6 January, 2021

ITEM 8.12 INVESTMENTS REPORT FOR JANUARY 2021

RECORD NUMBER	21/19
RELATED FILE NUMBER	EF10/137
AUTHOR/S	Finance and Customer Service Coordinator
APPROVER/S	Manager Finance Director Business and Investment

SUMMARY/PURPOSE

The purpose of this report is to provide details to the Councillors on the funds which have been invested during the month of January 2021.

RECOMMENDATION

THAT the information contained in the Investments Report for January 2021 be noted.

REPORT

(a) Background

This report is required to be prepared on a monthly basis and presented to the next available Ordinary Council Meeting in accordance with Clause 212 of the Local Government (General) Regulation 2005.

(b) Discussion

Leeton Shire Council has \$15,528,184 invested with local bank branches and credit unions. This equates to 38.91% of the total investment portfolio as at 31 January 2021. The total current investment portfolio of \$39,901,829 is invested in Approved Deposit Institutions (ADIs) which are regulated by the Australian Prudential Regulatory Authority (APRA).

Attached to this report is a Statement of Bank Reconciliation (**Attachment 1**) and a Summary of Investments (**Attachment 2**) as at 31 January 2021.

The Statement of Bank Reconciliation details what Council has in its bank account at 31 January 2021 (after taking into account unrepresented cheques, unrepresented deposits and unrepresented debits) compared to what Council has in its general ledger as at 31 January 2021.

The Summary of Investments details all the investments held by Leeton Shire Council as at 31 January 2021 (including the on-call accounts). It also details the institutions where the investments are held, how long the investments have been held by amount and percentage and differentiates the investments between current (12 months or less) and non-current (over one year).

The table below details the monthly movements of investments for January 2021.

Opening balance as at 1 January 2021	\$ 41,399,645
Less:	
Maturities (3)	\$ 2,110,000
Subtotal	\$ 39,289,645
Plus:	
Roll-overs (1)	\$ 610,000
New Investments (0)	\$ 0
CBA Business Online Saver (BOS) movements	\$ 87
AMP Business Saver Account	\$ 1,000,121
AMP 31 Day Notice Account	\$ 1,373
Macquarie	\$ -999,397
Closing balance as at 31 January 2021	\$ <u>\$39,901,829</u>

During January 2021, Council had three maturities. One was rolled over with the financial institution it was currently with, and two were redeemed.

The following table details the investment holdings split between the Banks and Credit Unions.

Banks	\$37,401,829
Credit Unions	\$ 2,500,000
TOTAL	\$39,901,829

The following table details the break-up of investments according to the restrictions which are placed on them.

Total Investments	\$ 39,901,829
<i>Less restrictions</i>	
Water Supply	\$ 16,360,765
Sewerage Services	\$ 8,965,888
Other external restrictions	\$ 6,170,126
Internal restrictions	\$ 11,995,273
Total restrictions	\$ 43,492,052
Net unrestricted investments	\$ -3,590,223

Restricted funds are currently overdrawn due to major project expenditure. The balances of the restrictions are actually lower than shown in this report as the physical transfers between reserves don't occur until the end of the year.

Currently Council has \$2,000,000 sitting in the operating account (**Attachment 1**) . This is higher than normal but due to issues in receiving outstanding grant funding the Manager Finance made the decision to hold the extra funds in the operating account to ensure that all expenses could be paid as they fall due.

Externally restricted funds can only be used for the purposes for which they were raised. These include water, sewer, domestic waste operations and unexpended specific purpose grants.

Internal restrictions are funds set aside by a Council resolution, usually through adoption of the Budget or as part of the Quarterly Budget Review process. Internally restricted funds can be set aside to fund specific items such as plant replacement, infrastructure renewal, unplanned building renewal or liabilities such as employee leave entitlements.

Unrestricted cash is used to provide working capital for Council to fund short-term operations and fluctuations in payables and receivables. The level of unrestricted cash can vary depending upon the level of outstanding creditors and debtors at month-end.

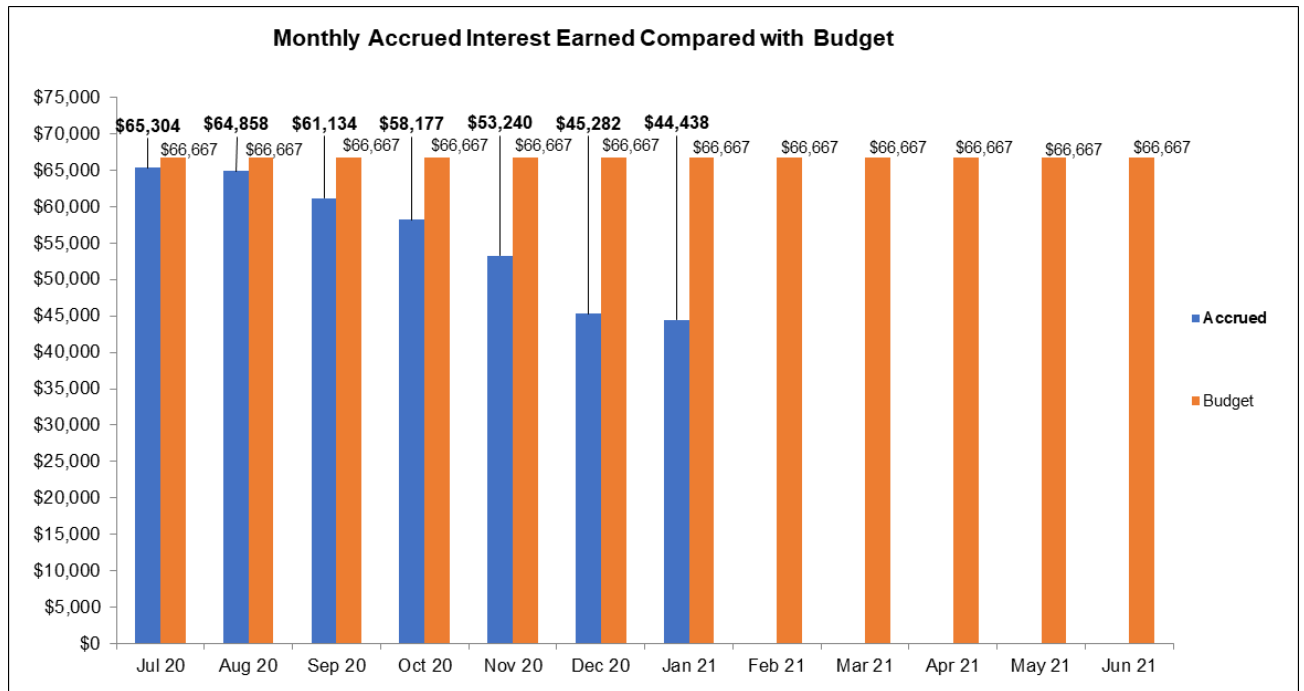
At the meeting of the Reserve Bank of Australia on 2 February, the Board decided to maintain the targets of 10 basis points for the cash rate and the yield on the 3-year Australian Government bond, as well as the parameters of the Term Funding Facility. It also decided to purchase an additional \$100 billion of bonds issued by the Australian Government and states and territories when the current bond purchase program is completed in mid-April.

The pandemic's direct impact on economic activity should lessen throughout the year as mass vaccinations occur and major lockdowns are no longer necessary to contain any virus outbreaks during 2021. However, this scenario is not without risks as the virus is mutating with different variants and the logistics of mass global vaccination (or even mass vaccination in the developed world) remains challenging.

The Reserve Bank of Australia, along with other central bankers globally, will continue to use monetary policy tools to keep interest rates low across the yield curve and inject cash into the economy via quantitative easing to support their respective economic recoveries.

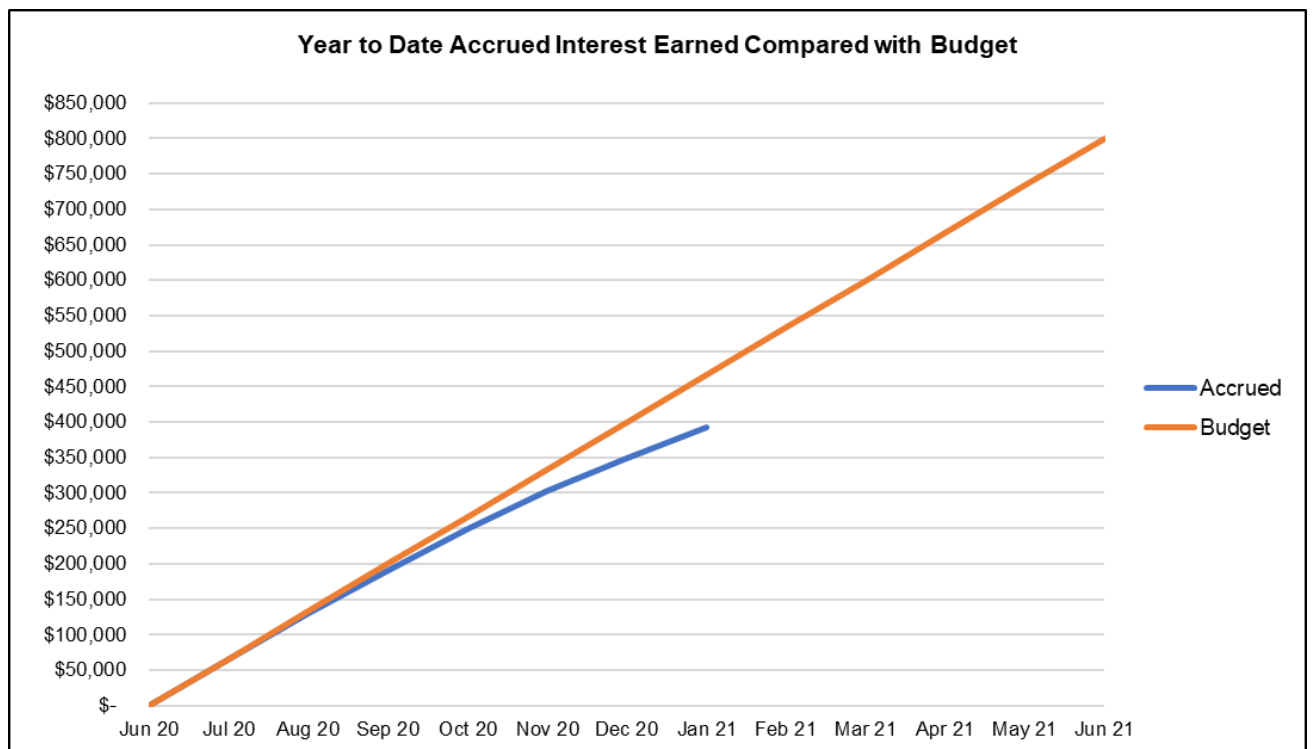
The average yield on Council investments for January 2021 rose slightly to 1.34%, an increase of 0.02% from the 1.32% rate in December 2020. This was due to movement of funds into at call accounts, which currently are showing better returns than Term Deposits.

The following column graph compares monthly accrued interest with the original budgeted interest for each month.



The actual interest accrued for January 2021 of \$44,438 is lower than the budgeted amount of \$66,667 by \$22,229.

The following line graph compares year-to-date interest with the original budgeted interest for the period. This shows that Council's actual investment income is tracking lower than the original budget as at 31 January 2021.



The following tables provide information on investment rates this year compared to last year, as well as a comparison of investment balances from this year to last year.

Performance Measures	This Year	Last Year
Portfolio Average Interest Rate (year to date)	1.50%	2.40%

Investment Balances	This Year	Last Year
Opening Balance as at 1 January	\$41,339,645	\$43,783,323
Current Balance as at 31 January	\$39,901,829	\$44,283,946

Lehman Brothers

Lehman Brothers Australia Dividend Payment Update:

Amicus has reported, after conversations with the Liquidator in January, some progress has been made towards paying the next dividend and finalising the LBA bankruptcy.

In the Liquidator's last update to creditors in September 2017, the Liquidator indicated a high and low case of further recoveries of between \$60 million (15c/\$) and \$45 million (11c/\$). The Liquidator has indicated this range is still valid even after any potential payments to the Australian Taxation Office because most of the issues outstanding in September 2017 have been resolved favourably for Lehman Brothers Australia.

(c) Options

Nil – this report is for information only.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

The rate of return across the portfolio is 1.34% for January 2021. The budgeted percentage for the 2020/21 Financial Year is 2.0%.

The consolidated actual investment income from 1 July 2020 to 31 January 2021 compared to the budgeted annual investment interest from 1 July 2020 to 31 January 2021 is detailed below.

Actual Interest Earned from 1 July 2020 to 31 January 2021	\$392,432
Budgeted Interest – 1 July 2020 to 31 January 2021	\$466,667
Variance - Negative	<u>-\$74,235</u>

(b) Policy

All funds are invested in accordance with Leeton Shire Council's Investment Policy. Investments are to be considered in conjunction with the following key criteria:

- No Institution at any time shall hold more than 45% of Council's total investments. The maximum percentage will be determined by the short-term rating of the institution:
A1+ up to 45%, A1 up to 35%, and A2 up to 30%.
- The *Trustee Act 1925* provides for investments with building societies and credit unions. While they are not rated, they are now covered under Financial Prudential legislative controls.
- The maximum amount of funds invested with a building society/credit union will be 5% of Council's total investments at the time the investment was placed. Not more than 40% of Council's total portfolio should be held with building societies/credit unions at the time of placing each investment.
- Council's investments should be placed in an appropriate mixture of short-term (0–1 year) and medium term (1–5 years) categories according to Council's funding requirements and risk profile at the time of placing each investment.

Council's Portfolio Compliance

Asset Allocation

The majority of the portfolio is directed to Fixed-Term Deposits (73.93%), followed by the cash at call accounts with the Commonwealth Bank of Australia, AMP Bank and Macquarie Bank (12.66%). Floating Rate Notes held, equal 10.90% of the portfolio, and 2.51% is held in Bonds.

Term to Maturity

Overall, the portfolio remains lightly diversified from a maturity perspective with deposits maturing out to 5 years.

Counterparty

At 31 January 2021, Council did not have an overweight position to any single Authorised Deposit Taking Institution. The portfolio is well-diversified across the entire credit spectrum, including the unrated Authorised Deposit Taking Institution.

Credit Quality

The portfolio remains well-diversified from a credit ratings perspective, with the portfolio spread across the entire credit spectrum.

All aggregate ratings categories are within the Investment Policy limits.

The following table details the credit rating of each of the categories in which Council has money invested. All investments are compliant with Council's Investment Policy.

Compliant	Credit Rating	Invested (\$)	Invested %	Max. Limit (%)	Available (\$)
Yes	AA Category	\$8,763,579	21.94%	100.00%	\$31,187,412
Yes	A Category	\$2,000,821	5.00%	100.00%	\$37,950,170
Yes	BBB Category	\$26,686,591	66.80%	100.00%	\$13,264,400
Yes	Unrated ADI's	\$2,500,000	6.26%	40.00%	\$13,480,397
		\$39,950,991	100.00%		

Note: Valuations of Council's senior Floating Rate Notes on the Imperium Markets platform are marked-to-market and priced on a daily basis from an independent third-party provider. Council has recorded its FRNs internally at the purchase price or face value. As such, the total portfolio's balance is likely to differ as at the reporting date.

A **credit rating** is an evaluation of the credit risk of a prospective financial institution predicting their ability to pay back the investment and interest at maturity and an implicit forecast of the likelihood of the institution defaulting.

The credit ratings are an opinion based on the credit-worthiness of the company issuing the security and are assigned by Australian Ratings based on publicly available information at a point in time.

If a company is unrated, it does not necessarily mean that its interest rate securities are high risk, but it does mean that investors will have to turn to other means to evaluate its financial strength or the security's complexity. Council utilises its investment advisors to gather company research data to ensure that due diligence is performed for all of its investments.

(c) Legislative/Statutory

All funds are invested in accordance with Section 625 of the *Local Government Act 1993* and the Ministerial Investment Order.

Clause 212 of the *Local Government (General) Regulation 2005* requires an Investment Report to be prepared monthly and presented to the next available Ordinary Council Meeting.

(d) Risk

The following table provides information on investment types, including a risk assessment and the amount and percentage invested compared to the total investment portfolio.

Investment Type	Risk Assessment		Amount \$'000	% of Portfolio
	Capital	Interest		
Term Deposits	Low	Low	29,500	73.93
Cash/At Call Deposits	Low	Low	5,052	12.66
Bond	Low	Low	1,000	2.51
Floating Rate Notes	Low	Low	4,350	10.90
TOTAL			39,902	100.00

CONSULTATION

(a) External

Council's investment advisors are Amicus Advisory and Imperium Markets. Both investment advisors were contacted by staff for advice during the month of January 2021.

(b) Internal

No additional internal consultation was undertaken.

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome Six: STRONG LEADERSHIP within Council's adopted Delivery Program/Operational Plan – 20 - A community that is always on the front foot – 20b is to "Strive to deliver the aspirations of the community through sound financial and asset management – Maintain Council's financial sustainability through maximising investment returns".

ATTACHMENTS

1 [Statement of Bank Reconciliation - 31 January 2021](#)

2 [Summary of Investments - 31 January 2021](#)

MONTH END BANK RECONCILIATION REPORT

Prepared by the Finance and Customer Service Coordinator

INTRODUCTION

The purpose of this report is to inform Council of its position in respect of bank balances.

BACKGROUND

This report is prepared monthly and presents movements in the Council's bank account.

BANK RECONCILIATION STATEMENT

as at 31 January 2021

BALANCE AS PER GENERAL LEDGER

Opening Balance:	1/01/2021	\$	2,016,537.01
January Movements:		\$	15,889.82
Closing Balance:	31/01/2021	\$	2,032,426.83
Less Unprocessed Bank Statement Transactions:		\$	40,111.26
Total:		\$	<u>2,072,538.09</u>

BALANCE AS PER BANK STATEMENTS

		\$	<u>2,066,649.49</u>
Less Unpresented Cheques		-\$	263.40
Less Unpresented Debits			
Plus Unpresented Deposits		\$	6,152.00
Total		\$	<u>2,072,538.09</u>



Responsible Accounting Officer
8 February 2021

Leeton Shire Council

Summary of Term Investments as at: 31/01/2021					BBSW 90: 0.01%	Average Yield: 1.34%					
Inv No	Financial Institution/Broker	Investment	Note	Ref No	Investment Date	Investment Term (months)	Remaining Term (months)	Principal	Yield %	Maturity	Type
10-00	Commonwealth Bank L	CBA Business Online Saver - Cash at Call (Cash flow account)		10206481	12/10/09	135	0	1,028,184.30	0.05%	08/02/21	DAC
20-00	AMP Bank	AMP Business Saver Account - Cash at Call		437864762	10/07/20	7	0	1,000,877.55	0.60%	08/02/21	DAC
21-00	AMP Bank	AMP 31 Day Notice Account		971165956	17/07/20	6	0	2,021,945.86	0.90%	08/02/21	DAC
22-00	Macquarie Bank	Macquarie Cash Management Accelerator Account		940367790	07/11/20	3	0	1,000,821.37	0.50%	08/02/21	DAC
18-27	Westpac Leeton	Westpac Bank Treasury		6751801	05/03/18	36	1	1,000,000.00	3.00%	05/03/21	LTD
18-39	Auswide Bank	Auswide Bank		5652782.16	27/06/18	36	4	1,000,000.00	3.16%	27/06/21	LTD
19-11	National Aust Bank	National Aust Bank		97-327-3005	27/09/18	36	7	1,000,000.00	3.03%	27/09/21	LTD
19-29	Curve Securities Pty Ltc	Wangaratta & Wodonga CU		87795124.3	22/02/19	24	0	500,000.00	3.00%	22/02/21	LTD
19-49	National Aust Bank	National Aust Bank		AU3FN00487	19/06/19	60	40	700,000.00	0.93%	19/06/24	FRN
20-04	National Aust Bank	Member Equity Bank		AU3FN00485	18/07/19	36	17	650,000.00	0.99%	18/07/22	FRN
20-08	AMP Bank	AMP Bank		TD13745815	15/08/19	24	6	1,000,000.00	2.20%	15/08/21	LTD
20-11	ANZ Bank	ANZ Bank		AU3FN00497	29/08/19	60	42	1,000,000.00	0.79%	29/08/24	FRN
20-12	Beyond Bank Leeton	Beyond Bank Leeton		123086194	06/09/19	24	7	1,000,000.00	1.95%	06/09/21	LTD
20-15	Auswide Bank	Auswide Bank		5652782	03/10/19	24	8	1,000,000.00	1.72%	05/10/21	LTD
20-16	AMP Bank	AMP Bank		TD86556078	04/10/19	18	2	500,000.00	1.90%	06/04/21	LTD
20-17	Beyond Bank Leeton	Beyond Bank Leeton		123074883	07/10/19	24	8	1,000,000.00	1.80%	07/10/21	LTD
20-31	National Aust Bank	RACQ Bank		AU3FN00531	24/02/20	36	24	1,000,000.00	0.95%	24/02/23	FRN
20-35	Laminar Capital	Auswide Bank		AU3FN00536	17/03/20	35	25	1,000,000.00	1.06%	17/03/23	FRN
20-36	Beyond Bank Leeton	Beyond Bank Leeton		123086423	16/03/20	12	1	1,000,000.00	1.60%	16/03/21	LTD
20-39	Laminar Capital	Macquarie Bank		241977826	24/04/20	12	2	1,000,000.00	1.70%	27/04/21	LTD
20-41	AMP Bank	AMP Bank		TD60160792	29/04/20	17	8	500,000.00	1.85%	29/10/21	LTD
20-42	Beyond Bank Leeton	Beyond Bank Leeton		123092627	11/05/20	9	1	1,000,000.00	1.70%	11/03/21	LTD
20-43	Beyond Bank Leeton	Beyond Bank Leeton		123087332	28/05/20	9	1	1,000,000.00	1.70%	28/03/21	LTD
20-44	Beyond Bank Leeton	Beyond Bank Leeton		174687370	28/05/20	9	1	500,000.00	1.70%	28/03/21	LTD
20-46	AMP Bank	AMP Bank		TD49419356	04/06/20	17	9	1,000,000.00	1.60%	01/12/21	LTD
20-47	Beyond Bank Leeton	Beyond Bank Leeton		123086240	08/06/20	12	4	500,000.00	1.40%	08/06/21	LTD
20-49	Beyond Bank Leeton	Beyond Bank Leeton		123074677	20/06/20	12	4	1,000,000.00	1.40%	20/06/21	LTD
20-50	Beyond Bank Leeton	Beyond Bank Leeton		123087796	21/06/20	8	1	1,000,000.00	1.40%	21/03/21	LTD
20-51	Bank of Queensland	Bank of Queensland		273798	23/06/20	12	4	1,000,000.00	1.15%	23/06/21	LTD
20-52	Beyond Bank Leeton	Beyond Bank Leeton		123080760	23/06/20	12	4	1,000,000.00	1.40%	23/06/21	LTD

Leeton Shire Council

Summary of Term Investments as at: 31/01/2021						BBSW 90: 0.01%	Average Yield: 1.34%				
Inv No	Financial Institution/Broker	Investment	Note	Ref No	Investment Date	Investment Term (months)	Remaining Term (months)	Principal	Yield %	Maturity	Type
21-01	National Aust Bank	National Aust Bank		10709375	06/07/20	12	5	500,000.00	0.95%	06/07/21	LTD
21-02	Westpac Leeton	Westpac Bank Treasury		8672230	09/07/20	12	5	500,000.00	0.95%	09/07/21	LTD
21-03	St George Bank	St George Bank		357200540	12/07/20	12	5	1,000,000.00	0.97%	12/07/21	LTD
21-06	AMP Bank	AMP Bank		TD52801630	12/08/20	5	0	500,000.00	1.00%	08/02/21	LTD
21-07	Auswide Bank	Auswide Bank		56527819.2	27/08/20	5	0	1,000,000.00	0.80%	25/02/21	LTD
21-08	Westpac Leeton	Westpac Bank Treasury		032-757 22-€	09/09/20	9	5	1,000,000.00	0.77%	08/07/21	LTD
21-09	Elders Narrandera	Rural Bank		302310859	22/09/20	11	7	1,000,000.00	0.90%	21/09/21	LTD
21-10	Northern Territory Treas	Territory Bond		AA-109-3B	14/09/20	38	34	1,000,000.00	1.25%	15/12/23	Bond
21-11	Elders Narrandera	Rural Bank		302312715	22/10/20	11	8	1,000,000.00	0.85%	21/10/21	LTD
21-12	Beyond Bank Leeton	Beyond Bank Leeton		123075182	28/10/20	23	20	1,000,000.00	0.95%	28/10/22	LTD
21-13	Curve Securities Pty Ltc	Wangaratta & Wodonga CU		22130	10/12/20	11	10	1,000,000.00	0.80%	09/12/21	LTD
21-14	AMP Bank	AMP Bank		TD14238487	14/12/20	17	16	890,000.00	0.95%	14/06/22	LTD
21-15	Curve Securities Pty Ltc	Wangaratta & Wodonga CU		9672	18/12/20	11	10	1,000,000.00	0.80%	17/12/21	LTD
21-16	AMP Bank	AMP Bank		TD03847931	27/01/21	17	17	610,000.00	0.95%	27/07/22	LTD
Total Investments:								\$ 39,901,829.08			

Leeton Shire Council

Summary of Term Investments as at:

31/01/2021

BBSW 90:

0.01%

Average Yield:

1.34%

Investment by Type		
Investment	Amount	%
Bank of Queensland	1,000,000	2.5%
Rural Bank	2,000,000	5.0%
Wangaratta & Wodong	2,500,000	6.3%
Beyond Bank Leeton	10,000,000	25.1%
Member Equity Bank	650,000	1.6%
AMP Bank	5,000,000	12.5%
Westpac Bank Treasury	2,500,000	6.3%
Auswide Bank	4,000,000	10.0%
National Aust Bank	2,200,000	5.5%
St George Bank	1,000,000	2.5%
ANZ Bank	1,000,000	2.5%
Macquarie Bank	1,000,000	2.5%
RACQ Bank	1,000,000	2.5%
Territory Bond	1,000,000	2.5%
CBA Business Online Sa	1,028,184	2.6%
AMP Business Saver Acc	1,000,878	2.5%
AMP 31 Day Notice Acc	2,021,946	5.1%
Macquarie Cash Mand	1,000,821	2.5%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
	0	0.0%
TOTAL	39,901,829	100.0%

Investments by Age		
Age	Amount	%
1. Less than 30 Days	7,661,829	19%
2. 30 to 180 Days	14,500,000	36%
3. 180 to 365 Days	10,500,000	26%
4. 1 to 3 years	5,540,000	14%
5. 3 to 5 years	1,700,000	4%
	0	0%
TOTAL	39,901,829	100%

Investments by Age and Type		
Sum of Principal Ageing ¹	Type	Total
Current	DAC	5,051,829
	LTD	27,610,000
Current Total		32,661,829
Non Current	LTD	1,890,000
	FRN	4,350,000
	Bond	1,000,000
Non Current Total		7,240,000
Grand Total		39,901,829

Index:

DAC	Deposit at Call
FRN	Floating Rate Note
LTD	Long Term Deposit
STD	Short Term Deposit
Bond	Long Term Bond

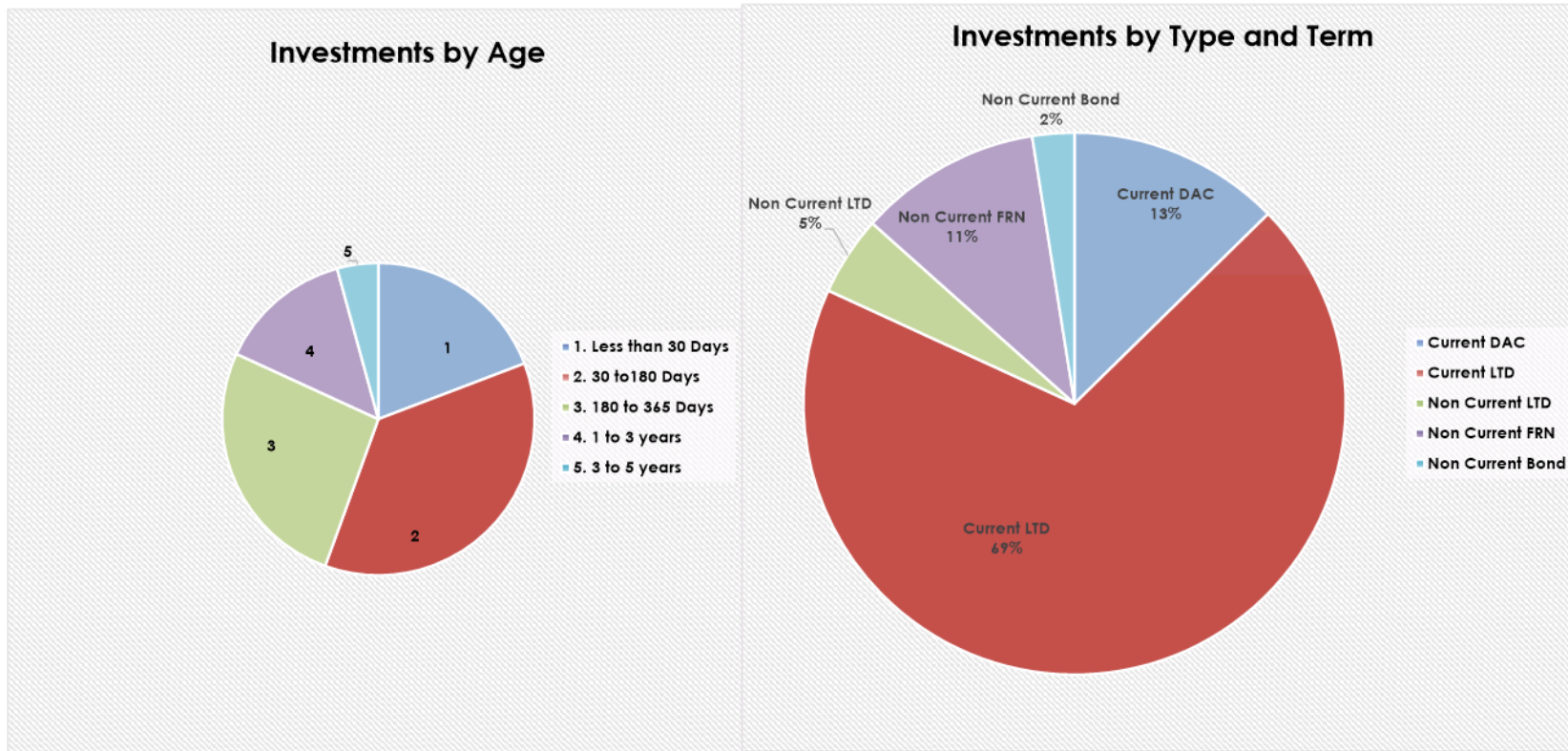
Leeton Shire Council

Summary of Term Investments as at:

31/01/2021

BBSW 90: 0.01%

Average Yield: 1.34%



Explanatory notes:

All investments noted above were made in accordance with the Act, the regulations and Council's Investment Policy

Responsible Accounting Officer
 8 February, 2021

ITEM 8.13 DRAFT LEETON SHIRE HOUSING STRATEGY

RECORD NUMBER	21/23
RELATED FILE NUMBER	EF10/451
AUTHOR/S	Director Business and Investment
APPROVER/S	General Manager

SUMMARY/PURPOSE

The purpose of this report is to present the DRAFT Leeton Shire Housing Strategy to Council for endorsement. This is the first Housing Strategy prepared for Leeton Shire.

RECOMMENDATION

THAT Council:

1. Endorses the DRAFT Leeton Shire Housing Strategy for placement on public exhibition for a period of at least 28 days.
 2. Adopts the Leeton Shire Housing Strategy on completion of the public exhibition period if no formal submissions requiring substantive changes are received.
-

REPORT

(a) Background

A local housing strategy establishes Council's vision for providing housing in a local government area. It includes consideration of demographic factors, local housing supply and demand, and local land use opportunities and constraints.

With housing an identified constraint for attracting workforce to the region, a housing strategy will provide guidance to close this gap, support Council to undertake necessary interventions, give developers increased confidence and attract government investment into enabling infrastructure.

(b) Discussion

The DRAFT Leeton Shire Housing Strategy (**Attachment 1**) is a key plank in Council's aspirations for the ongoing social and economic development of Leeton Shire.

An effective housing strategy meets fundamental human needs for shelter, grows the working age population to better support local business, thereby fostering the growth of a larger local market to be serviced by those businesses. In this way, providing for the immediate needs of the local community as residents also promotes the interests of local businesses and workers.

The structure of the document reflects that:

1. Growing the population and housing stock of Leeton Shire is consistent with a wide range of state, regional and local strategic priorities.
2. Both recent demand for housing and longer-term forecasts imply that there will be a significant increase in housing demand over time.
3. The diversity in types of dwelling needs to increase over time to account for a broader range of housing requirements.
4. Issues such as housing affordability and sectors such as community housing, retirement living and accommodation for the aged and disabled deserve special attention to ensure the local market caters to a broad range of needs.
5. Five strategic themes, which are outlined later in this report, are intended to guide Council's actions to ensure supply matches the needs of the Shire as closely as possible.

Local Conditions and Needs

The DRAFT Leeton Shire Housing Strategy considers region-wide demands for housing to provide Leeton Shire residents with the best balance of living, working and recreational opportunities available. Special focus is placed on Griffith and Leeton because they are the major jobs and services hubs and are the localities projected to see population growth over time.

Demand for housing is rising both in Leeton Shire and in the broader Western Riverina.

Official NSW Government forecasts project that Leeton will become home to an extra 1,300 people over the next 20 years. The projected increase in population implies a significant need for additional dwellings over time.

Leeton's housing market serves not only the immediate locality, but also is closely linked to the broader community and economy of the Western Riverina.

Geographically, the Leeton local government area sits at the centre of three localities separated by about 90 kilometres along Irrigation Way. This means demands in the Leeton market closely reflect the demands and pressures from across the broader Western Riverina, especially those relating to Griffith and Narrandera.

The degree of economic and social integration between Leeton, Griffith and Narrandera can be seen in Census "journey to work" data:

- More than 10% of Leeton's labour force works in either Griffith or Narrandera, with most of these workers heading west to Griffith.
- Almost 20% of Narrandera's labour force works in either Griffith or Leeton, with the majority of these workers working in Leeton.

Living in one location and working in another can be the result of conflicts between household structure and job or education opportunities. For example, one or more household members may find their best job or education prospects outside the community in which they live.

Any conflicts between where people reside and where they work are best managed by the affected households. However, an effective housing strategy can increase the choices available to residents by addressing inadequacies in the housing market to better match residential locations with working opportunities.

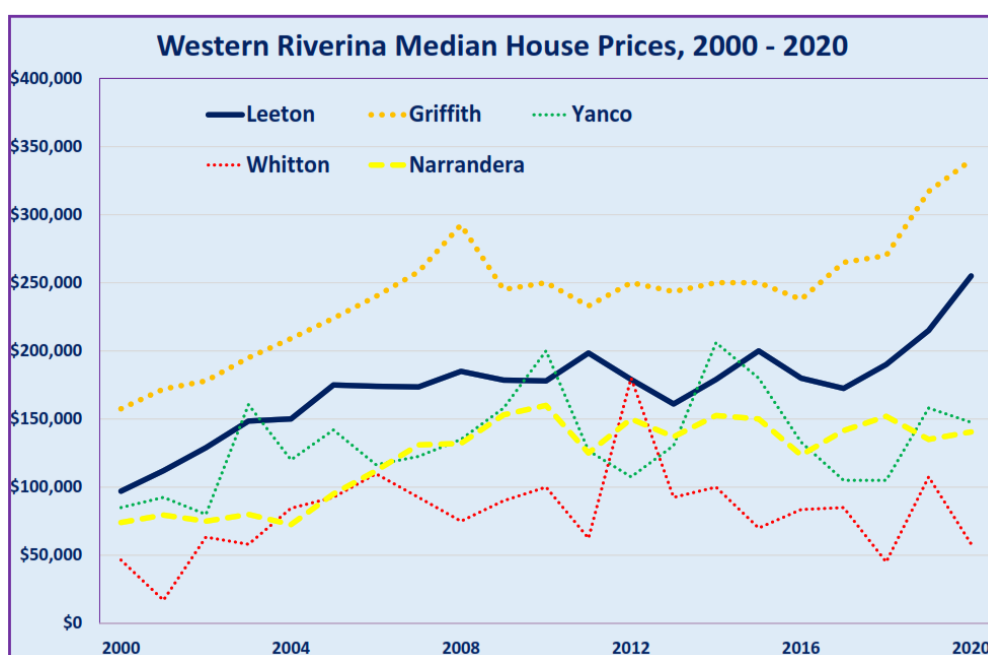
Recent House Price Trends

Figure 1 reflects the movements in median house prices across Leeton, Griffith, Narrandera, Yanco and Whitton over time.

While all markets in the Western Riverina tend to move together to some degree, there are also some distinct trends:

- Leeton and Griffith have seen relatively sharp rises in demand in recent years. These two major population centres also appear to have become less closely related to the other sub-markets than has been the case historically. This could reflect greater emphasis from buyers on locations that provide a wider range of jobs, amenities and services.
- Yanco and Whitton have relatively small volumes of sales annually and so reflect substantial volatility in median prices over time. Prices in Yanco and Whitton also appear to move more in keeping with prices in Narrandera than Leeton, suggesting these locations are more direct housing alternatives to one another than to the larger centres.

Figure 1. Graph of Median House Prices in the Western Riverina Region 2000–2020



Trends in house prices also suggest the Council should view Yanco as a key opportunity to increase housing supply and affordability, given its close proximity to services in Leeton and the current differential in pricing relative to Leeton.

Strategic Directions

There are five strategic directions proposed in the Housing Strategy. Each of the directions reflects the intent of better meeting Council's broader objectives to:

- Accommodate its growing population.
- Better support its businesses and those they employ by growing the local market for population services.
- Improve housing affordability and increase dwelling options so residents enjoy a better quality of life.

The key strategic directions proposed in the Strategy are to:

1. Facilitate new sources of housing supply to accommodate population growth.
2. Enhance planning for essential infrastructure and services that enable housing supply.
3. Increase diversity and choice in types of dwelling to better meet community needs.
4. Develop a holistic approach to increasing housing affordability in Leeton Shire.
5. Adopt a "Precincts and Places" approach to planning new housing and community spaces.

(c) Options

1. Endorse the DRAFT Leeton Shire Housing Strategy as recommended.
2. Endorse the DRAFT Leeton Shire Housing Strategy with suggested amendments.
3. Another resolution as determined by Council.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Nil direction implications. Future investment decisions will be considered during future budget processes.

(b) Policy

Leeton Local Strategic Planning Statement

(c) Legislative/Statutory

Environmental Planning and Assessment Act 1979
Environmental Planning and Assessment Regulation 2000

(d) Risk

In the absence of a Housing Strategy, Council's approach to housing issues is likely to prove markedly less coherent than would otherwise be the case.

The development of the Strategy addresses the risk of uncoordinated actions. It should also increase the confidence of local businesses that Council is taking a more coherent approach to development and allow them to invest in their businesses, operations and people with greater confidence.

Without a Housing Strategy, council will have reduced opportunity to attract government funding for enabling infrastructure.

CONSULTATION

(a) External

Preparation of DRAFT

20 January 2021 – met face to face individually with Wendy Middleton and Carolyn Doherty from Argyle Housing, Gino Amato from Amato Real Estate, Luke Santolin from Leeton Real Estate, Carl King from Breed and Hutchinson Real Estate, Glenn Preston from Glenn Preston Real Estate and Rachal Broadbent from Murrumbidgee Investment Services.

27 January 2021 – met face to face with local property developers Bill Arnold, Alan Pham and Frank Porcu.

10 February 2021 – met face to face individually with Site Managers of Assumption Villa and Alf Herrmann Lodge.

Consultation on DRAFT

Copies of the DRAFT Leeton Shire Housing Strategy will be emailed directly to these key stakeholders for their constructive feedback during the 28-day consultation period.

Community feedback will be sought through Council's website and "Have Your Say" community engagement hub, social media channels and the local newspaper *The Irrigator*.

Hard copies of the DRAFT Leeton Shire Housing Strategy will be available from Council's main office, the Leeton Shire Major Dooley Library, the Whitton Post Office and the Yanco Shop.

(b) Internal

General Manager
Manager Planning, Building and Health
Manager Visitor, Cultural and Local Economy

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome Six: STRONG LEADERSHIP within Council's adopted Delivery Program/Operational Plan – 19 - A community that speaks up and gets involved – 19 b - Seek input from our community on Council projects and programs – Run an active community engagement program.

ATTACHMENTS

Leeton Shire Council Housing Strategy will be forwarded separately.

OPERATIONAL MATTERS

ITEM 8.14 LEETON SHIRE COUNCIL WEEDS COMMITTEE WEDNESDAY 16 DECEMBER 2020

RECORD NUMBER	21/7
RELATED FILE NUMBER	EF10/316
AUTHOR/S	Regulatory Services Co-ordinator
APPROVER/S	Manager Planning, Building and Health Director Operations

SUMMARY/PURPOSE

This report provides Council with the minutes from the Leeton Shire Council Weeds Committee meeting held on 16 December 2020.

The minutes are provided to Councillors for information purposes. Minutes are prepared by the Regulatory Services Coordinator.

RECOMMENDATION

THAT Council notes for information the Minutes of the Weeds Committee held on 16 December 2020.

REPORT

(a) Background

The purpose of the Weeds Committee is to receive information in relation to Council's weed management strategic direction, Weed Action Plan (WAP) and its execution and recommendations to the Council. The Committee also considers updates in relation to nuisance weeds in towns and villages.

To facilitate this purpose, the Committee holds meetings on a six-monthly basis to discuss progress and issues relating to the Weed Action Plan.

(b) Discussion

A copy of the Agenda and Minutes of the meeting held on 16 December 2020 are included as attachments to this report (**Attachments 1 and 2**).

The meeting addressed the following matters:

- Overview of weeds responsibilities at Leeton Shire Council
 - Roadside weed control
 - General urban weed control
-

- Grant funding.

Weed Action Plan (WAP) Update

- Council has entered into a new 5 year WAP agreement with NSW DPI 2020 to 2021 with an increase in grant funds received from \$41k to \$50k this year. These funds were approved in December 2020.
- The Weeds Contractor is on track and compliant with Council's contract, achieving all targets year to date.
- All new weeds incursions this year have been effectively dealt with removed/suppressed and/or contained include the likes of Mexican Feather Grass, Kidney Leaf Mud Plantain and St Johns Wort (contractor).
- Approximately \$8,000 in additional grant funding was obtained from the NSW Department of Primary Industries for chemical purchases to combat Kidney Leaf Mud Plantain incursion (contractor).
- Council is involved with the Irrigation Research and Extension Committee undertaking trials and genetic sampling for Flea Bane control.
- Ongoing Prickly Pear and Boxthorn control at Corbie Hill, Cudgel and Whitton Common funded by Crown Lands.
- Council's application for \$184,000 in grant funding under the Federal Government's Communities Combating Pests and Weed Impacts During Drought Program to combat Silverleaf Nightshade was unsuccessful.
- Effective ongoing suppression and containment of Spiny Burr Grass at Cudgel (contractor).
- Effective Boxthorn control at Yanco Landfill site (contractor).
- Identified Prickly Pear infestations in two Karri Road properties (written voluntary compliance requests sent to landowners to be followed up with enforceable biosecurity directions if voluntary compliance is not achieved).

Future Projects

- Ongoing liaison with Crown Lands for further funding for weed control on Crown Lands.
- Ongoing liaison with Murrumbidgee Landcare for grant funding opportunities.

(c) Options

Nil – this report is for noting only.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Currently \$105,000 is allocated to Council's Weed Management Program for the financial year 2020/21 budget period. Council has also received additional funding of approximately \$8,000 from DPI for chemical purchases to address the incursion of Kidney Leaf Mud Plantain.

(b) Policy

Council's Weeds Policy

(c) Legislative/Statutory

Biosecurity Act 2015 No 4

(d) Risk

Weeds pose a serious threat to our environment and farming industries. They can harm native plants and animals, natural landscapes, water catchments and agriculture and can impact the economy, human health and recreational activities.

The Weeds Action Plan seeks to mitigate and manage these risks.

CONSULTATION

(a) External

Robert Ferguson – Weed Contractor
Jeremy Crocker – Weed Contractor

(b) Internal

Weeds Committee Members

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area Outcome Three: A HEALTHY NATURAL ENVIRONMENT within Council's adopted Delivery Program/Operational Plan – 9 - A community that respects the natural environment – 9 b - Minimise the economic, environmental and social impact of weeds across Leeton Shire – Identify and manage high risk weeds in accordance with Council's Weed Action Plan, Minimise nuisance weeds on urban Council land and roads, Manage roadside vegetation on Council road reserves to increase road safety, Coordinate the Weeds Committee and engage with relevant stakeholders".

ATTACHMENTS

[1](#) Leeton Shire Council Weeds Committee Meeting Agenda - Wednesday, 16 December 2020

- 2** [↓](#) Leeton Shire Council Weeds Committee Meeting Minutes - Wednesday, 16 December 2020

AGENDA

**LEETON SHIRE COUNCIL WEEDS COMMITTEE
16 DECEMBER 2020
10.00AM**

- 1 PRESENT**
- 2 APOLOGIES**
- 3 YTD update on WAP activities**
- 4 2020 to 2025 new WAP**
- 5 WAP Funding increase from last year from \$41k to \$50k**
- 6 LSC involvement in program for feal bane and rye grass research**
- 7 KLMP in rice crop**
- 8 Mexican Feather Grass**
- 9 DPI possibility of more work re boxthorn at Whitton Common**
- 10 General questions from Councillors and discussion**
- 11 NEXT MEETING**
TBA

**MINUTES OF THE LEETON SHIRE COUNCIL WEEDS COMMITTEE MEETING HELD
IN THE BOARD ROOM ON WEDNESDAY 16 DECEMBER 2020**

Meeting opened 10am

1. Present .

Mayor Cr Paul Maytom
Cr Tony Ciccia
Chris Lashbrook (Manager Roads and Drainage)
Josh Clyne (Manager Open Space and Recreation)
Robert Ferguson (Weed contractor)
Jeremy Crocker (Weed Contractor)
Peter Skarlis (Regulatory Services Coordinator).

2. Apologies.

Cr Peter Davidson.

3. Confirmation of Minutes of previous meeting – 19 December 2019

4. General Business

Overview of weeds responsibilities at Leeton Shire Council.
The Weed Action program includes a total expenditure of \$50,000 in grant funds (this year's allocation an increase of \$9,000) from last year and \$55,000 from Council's Weeds Budget.

Roadside weed control is funded from Councils roads department with funds from RMS and RFS.

General urban weeds control is funded from Council's Open Space and recreation section.

NSW DPI is the head agency for the Weeds Action Program and allocates the grant funds to the regions.

Riverina Local Land Services is the supervisory /lead agency for the Riverina Region Councils and allocates the grant amounts to each Council.

Riverina LLS receives a share of the regional grant funding allocation for administration and supervision of the project.

Council's Weed Action Plan update

- Council has entered into a new 5 year WAP agreement with NSW DPI 2020 to 2021 with an increase in grant funds received from \$41k to \$50k this year funds approved December 2020.
- Weeds Contactor on track and compliant with Council's contract achieving all targets year to date.
- All new weeds incursions this year have been effectively dealt with removed/suppressed and or contained include Mexican Feather Grass, Kidney leaf Mud Plantain and St Johns Wort. (Contractor)
- Extra grant funds obtained from DPI approx. \$8,000 from Kidney Leaf Mud Plantain incursion for chemical purchases.(Contractor)
- Council involved with the Irrigation Research and Extension Committee (Jeremy and Peter are committee members) undertaking trials and genetic sampling for Flea Bane control.
- Ongoing Prickly pear and box thorn control at Corbie Hill, Cudgel and Whitton Common funded by Crown Lands.
- Council grant application for Silverleaf night grant for \$184,000 under the HUBS was unsuccessful.
- Effective ongoing suppression and containment of spiny burr grass at Cudgel.(Contractor)
- Effective Boxthorn control at Yanco Landfill site.(Contractor)
- Identified Prickly pear infestations to 2 Karri Road properties (Written voluntary compliance requests sent to land owners to be followed up with enforceable Biosecurity directions if voluntary compliance is not achieved).

Future projects

- Ongoing liaison with Crown Lands for further funding for weed control on Crown Lands.
- Ongoing Liaison with Murrumbidgee Land care for grant funding opportunities.

Cr Ciccia enquired how much funding did Local Land Services receive from the regional grant funds?

Response by Jeremy Crocker -LLS receive approximately \$115k from the \$870k allocated for the region this year.

Cr Ciccio enquired what is Council doing about the prickly pear infestations on Karri Road properties?

Response by Peter Skarlis- Council has written the to two relevant property owners sending a Voluntary compliance request with a 30 day time frame
If voluntary compliance is not achieved an enforceable Bio security directions will be issued to land owners.

Cr Maytom moved a motion– that there is a need for more Government funding for widespread weed control for weeds like silverleaf night shade and flea bane.

Motion seconded by Cr Ciccio.

Resolved that Council take the matter of more weeds funding from Government to RAMJO for further discussion and support.

5. Next Meeting.

To be advised.

Meeting Closed 10.30 am.

ITEM 8.15 QUARTERLY CAPITAL WORKS UPDATE REPORT - MAJOR PROJECTS

RECORD NUMBER	21/30
RELATED FILE NUMBER	EF10/416
AUTHOR/S	Manager Special Projects
APPROVER/S	Director Operations

SUMMARY/PURPOSE

The purpose of this report is to furnish Councillors with an update on the progress of the capital works projects that Leeton Shire Council is currently undertaking. The details of each project include information on budget, scope, project schedule and stakeholders and is presented in a tabulated format appended to this document as **Attachment 1**.

RECOMMENDATION

THAT Council receives for information the December 2020 Quarterly Capital Works Update Report and notes the information contained therein.

REPORT

(a) Background

Based upon the success of recent grant applications, Leeton Shire Council has an extensive program of project delivery. In light of this program of works to be executed, Council has requested that a formal quarterly update report be provided.

(b) Discussion

The major capital projects which are contained in the tabulated report in the attachments section of this document include:

- Roxy Theatre Redevelopment
- Leeton Aquatic Centre
- Wamoon Sewerage Project
- CBD Enhancement Phase 1 and Phase 2
- Main Road (MR) 539 Bridge
- Leeton Showground Grandstand
- CBD Enhancement Phase 3 Chelmsford Place – to be included in next Quarterly Report

See the Quarterly Capital Works Update Report (**Attachment 1**) for full information on the progress of these projects.

IMPLICATIONS TO BE ADDRESSED

(a) Financial

Project Update:

- Roxy Theatre Redevelopment Stage 1 Budget – \$5,076,000. This amount includes \$3,945,000 in NSW Regional Cultural Fund funding and a Council co-contribution of \$500,000. Funds are being sought for Stage 2, being \$2,700,000 if it is completed at the same time as Stage 1. As resolved on 24 June 2020, if Stage 2 funding is not secured then Council will fund a further \$631,000 from loan funding over 20 years.
- Leeton Aquatic Centre Budget – \$5,194,000. This amount Includes a NSW Department of Planning Industry and Environment amount of \$3,000,000 and a Council co-contribution of \$2,194,000. Additional funds totalling \$135,000 are required.
- Leeton Showground Grandstand Budget – \$1,996,000. This amount is made up of multiple co-contributors including a \$496,000 grant from the Federal Government, \$100,000 from the Australian Football League a \$800,000 NSW Stronger Country Communities grant, a \$400,000 NSW Crown Lands grant, and \$200,000 in Council loan funding.
- MR539 Bridge Budget – \$2,976,000. This amount Includes a Restart NSW funding amount of \$2,726,000, a Council co-contribution of \$50,000, a Murrumbidgee Irrigation amount of \$50,000 and \$150,000 from the NSW Regional Roads Repair Program.
- Wamoon Sewer Budget – \$3,000,000. This amount is made up of a Restart NSW funding amount of \$1,500,000 and a Council co-contribution of \$1,500,000.
- CBD Enhancement Phase 1 Budget – \$1,224,586. This amount Includes a NSW Stronger Country Communities amount of \$1,024,586 and a Council contribution of \$200,000. Additional funds totalling \$200,000 are required.
- CBD Enhancement Phase 2 Budget – \$598,193. This is entirely funded by NSW Stronger Country Communities grant.
- CBD Phase 3 – Phase 3 is in the planning stage and will be included in the next Quarterly Report.

(b) Policy

Leeton Shire Council Procurement Manual

(c) Legislative/Statutory

Local Government Act 1993

Environmental Planning and Assessment Act 1979 (development levies)

(d) Risk

See the attached September 2020 Quarterly Capital Works Update Report for risks and mitigating measures.

CONSULTATION

(a) External

Roxy Theatre Redevelopment – Roxy Redevelopment Committee Chairperson.

Leeton Aquatic Centre – Omnistruct (Builder), Facility Design Group (Architect).

Leeton Showground Grandstand – Bill Arnold Pty Ltd (Builder), Steven Murray (Architect).

MR539 Bridge – Murray Constructions (Builder).

Wamoon Sewerage – DGP Water (Consultant).

CBD Enhancement Phases 1 & 2 – GHD (Consultant), LG Civil (Consultant).

(b) Internal

Roxy Theatre Redevelopment – Peter Keane (Director Operations), Brent Lawrence (Manager Visitor, Cultural and Local Economy), Sam Webber (Roxy Theatre Coordinator)

Leeton Aquatic Centre – Josh Clyne (Manager Open Space & Recreation)

Leeton Showground Grandstand – Josh Clyne (Manager Open Space & Recreation)

MR539 Bridge – Chris Lashbrook (Manager Roads & Drainage)

Wamoon Sewerage – Ram Murugabubati (Interim Manager Water & Waste)

CBD Enhancement Phases 1 & 2 – Peter Keane (Director Operations), Cr George Western (CBD Chairman), Josh Clyne (Manager Open Space & Recreation), Chris Lashbrook (Manager Roads & Drainage), Greg Richards (Manager Water & Waste).

LINK/S TO THE DELIVERY PROGRAM/OPERATIONAL PLAN (DPOP)

Under the Key Priority Area THEME 2 - "AN ACTIVE AND ENRICHED COMMUNITY" within Council's adopted Delivery Program/Operational Plan – 07 - A community that enjoys arts and culture – 7a is to "Provide a local theatre for performing and cinematic arts and events – Refurbish the Roxy Theatre both internally and externally.

Under the Key Priority Area THEME 2 - "AN ACTIVE AND ENRICHED COMMUNITY" within Council's adopted Delivery Program/Operational Plan – 14 – A community that enjoys a vibrant town centre – 14a – is to Maintain and improve the overall

appearance and functionality of the main streets – Continue to implement key recommendations of the Leeton CBD Enhancement Plan.

Under the Key Priority Area THEME 5 – A QUALITY BUILT ENVIRONMENT within Council's adopted Delivery Program/Operation Plan – 15 – A community that has reliable water and sewerage services in towns – 15b is to Complete installation of a sewage treatment and effluent discharge service at Wamoon.

Under the Key Priority Area THEME 5 – A QUALITY BUILT ENVIRONMENT within Council's adopted Delivery Program/Operational Plan – 16c is to Provide an efficient road network for the movement of people and freight – Improve the Shire's road network in accordance with Council's Road Asset Management Plan.

Under the Key Priority Area THEME 6 – AN ACTIVE AND ENRICHED COMMUNITY within Council's adopted Delivery Program/Operation Plan – 6 – A community that participates in sports and active leisure – 6a is to Offer access to a range of quality sporting facilities – Enhance and upgrade facilities at Leeton Swimming Pool.

ATTACHMENTS

1 [↓](#) LSC Project Report - Quarterly Update December 2020



LEETON
SHIRE COUNCIL

Special Projects Report – Quarterly Update
December 2020



Project Status – Roxy Redevelopment

Keys to Project Success	Previous	Current	Comments and information
1 Stakeholders are committed.			KH currently seeking additional funding from Fed Govt, design team now finalising drawings.
2 Schedule is on track.			DA submitted in early Dec 2020, currently being processed and planning to release to JRPP in March 2021 for approval. Planning being undertaken to go to market for building contractors in March 2021 with a view to a pursuing a select tender process.
3 Scope is realistic & managed.			Scope is being carefully managed by the LSC Project Team in conjunction with the Design Team.
4 Budget is controlled.			Project Stage 1 Budget is \$4,445,000 . Includes a LSC co-contribution of \$500k . Total Expended to date - \$377,292
5 Risks reviewed and mitigated.			Project funding for Stage 2 is a risk. Additional Fed Govt funding being sort.

Summary : Project remains on track with funding milestones, however project is behind baseline project plan. Stakeholders are fully engaged. Currently completing design prior to moving onto EOI, also awaiting DA approval.



Project Status – Leeton Aquatic Centre

Keys to Project Success		Previous	Current	Comments and information
1	Schedule is on track.			50m Pool and Learn to Swim (LTS) pool opened to the public on 13 th Feb 2021, with the water slide flumes not due in country until later March 2021 with completion of the facility in June 2021.
2	Scope is realistic & managed.			Scope is realistic and carefully managed between the LSC and Design Facility Group – Architect for the project.
3	Budget is controlled.			Budget is \$5,194,000 , includes co-contribution from LSC of \$2,194,000 . Total expended to date - \$4,466,891
4	Risks reviewed and mitigated.			WHS and financial risk being mitigated, currently awaiting the water slide flumes to leave India for a mid April 2021 arrival on site.
Summary : 50m pool and LTS delivered two months past original date with overall project completion due in June 2021.				



Project Status – Leeton Showground Grandstand

Keys to Project Success		Previous	Current	Comments and information
1	Schedule is on track.			Project completed December 2020, official opening 19 th Dec 2020.
2	Scope is realistic & managed.			Scope has been achieved.
3	Budget is controlled.			Budget is \$1,996,000 – Contributions are \$496k Fed Govt, \$100k AFL, \$800k LSC (Stronger Country Communities), \$400k Crown Lands, \$200k LSC Loan Funds. Total expended to date \$1,917,896 (budget surplus of \$78k)
4	Risks reviewed and mitigated.			All risks mitigated.
Summary : Project completed December 2020.				



Project Status – 539 Bridge

Keys to Project Success		Previous	Current	Comments and information
1	Schedule is on track.			New bridge is now lined marked and opened to traffic. Bypass bridge deck now removed, approaches have been remediated.
2	Scope is realistic & managed.			Scope carefully managed by LSC project team.
3	Budget is controlled.			Budget is being controlled. Budget is \$2,976,000 , includes a co-contribution of \$50k from LSC and \$50k from MI and \$150k from RRRP. Total expended to date \$2,087,321
4	Risks reviewed and mitigated.			Risks have been mitigated, LSC satisfied with our contractors WHS management.
Summary : Proposed official opening of the bridge set down for March 2021.				



Project Status – Wamoon Sewer

Keys to Project Success		Previous	Current	Comments and information
1	Schedule is on track.			Delivery schedule is off track due to consideration of newer technologies which has changed the planned design for this project.
2	Scope is realistic & managed.			Scope being carefully managed with funding body, design consultant proposal for new design being reviewed by project team.
3	Budget is controlled.			Completed EOI indicated a project cost of \$5.2MIL - \$5.7MIL. Funding requirement to be communicated to potential funders. Project Budget is \$3,000,000 including a contribution from LSC of \$1,500,000 . Total expended to date - \$309,244 (2017-2020)
4	Risks reviewed and mitigated.			Risks being mitigated.
5	Stakeholders are committed.			Previous communication with community took place in Oct 2020. Community update to be undertaken in late Feb 2021
<p>Summary : Completing new design with DGP Consultants by April 2021 with a view to releasing to a select tender panel in April 2021.</p>				



Project Status – CBD Enhancement Phase 1 & 2

Keys to Project Success		Previous	Current	Comments and information
1	Schedule is on track.			Phase 1 project now all but complete, awaiting connection of electricity to street lighting by Essential Energy. Phase 2 milestone variation approved by funding body, works to be completed by 30th April 2021 – includes post office corner and Roxy Theatre forecourt.
2	Scope is realistic & managed.			Scope is realistic and being managed by LSC.
3	Budget is controlled.			Phase 1 – Stage 1 & 2 Budget \$1,224,586 includes a LSC contribution of \$200k / Phase 2 Budget - \$598,193 . Total expended to date \$1,543,039
4	Risks reviewed and mitigated.			Risk are being mitigated with all contractors.
5	Stakeholders are committed.			Boots Construction are contracted to deliver the project, with LG Civil assisting LSC on project delivery. Community liaison – Dep Mayor George Western and Director Peter Keane.
Summary : LSC anticipate delivery for Phase 2 of the CBD Enhancement by end of March 2021.				

COUNCILLOR ACTIVITY REPORTS

ITEM 10.1 COUNCILLOR ACTIVITY REPORT

RECORD NUMBER	21/25
RELATED FILE NUMBER	10/130
AUTHOR	Executive Assistant to the General Manager and Mayor

RECOMMENDATION

THAT Council notes the Councillor Activity Reports for 17 December 2020 to 24 February 2021.

Cr Paul Maytom

17 December 2020	Meeting with local member Helen Dalton MP and Leeton Connect Board Meeting and Dinner
19 December 2020	Official Opening of Showground Grandstand
21 December 2020	Murray Darling Association Board Meeting 405
10 January 2021	Meeting with Rice Growers' Association and Minister Clayton Barr MP
13 January 2021	Sporting Walk of Fame Meeting
14 January 2021	Leeton Connect Board Meeting
20 January 2021	Murrumbidgee Regional Water Strategy Briefing and Councillor Workshop
25 January 2021	Australia Day Ambassador Dinner
26 January 2021	Australia Day Ceremony, Celebrations and Ambassador Lunch
28 January 2021	WaterNSW Customer Advisory Group Engagement Meeting and Leeton Multicultural Support Group Meeting
3 February 2021	Gogeldrie Weir Recreational Facility Committee Meeting
4 February 2021	Australia Day Debrief, Wattle Hill Community Centre Meeting and Leeton Connect Board Meeting
7 February 2021	Henry V Launch
8 February 2021	Yanco Town Improvement Committee Meeting
9 February 2021	Multicultural Interagency Networking Meeting and Meeting with Telstra and NBN
10 February 2021	Councillor Workshop
11 February 2021	Meeting with Leeton Connect and Lake Coolah Meeting
17 February 2021	Murray Darling Association Region 9 Meeting, WaterNSW Customer Advisory Engagement Meeting and Leeton Connect Board Meeting
18 February 2021	Traffic Committee Meeting
22 February 2021	Murray Darling Association Board Meeting 406
23 February 2021	Fivebough Tuckerbil Wetlands Agency Meeting
24 February 2021	Sporting Walk of Fame Meeting and Ordinary Council Meeting

Cr George Weston

19 December 2020	Official Opening of Showground Grandstand
6 January 2021	Meeting with Australia Day Ambassador
20 January 2021	Australia Day Meeting and Councillor Workshop
25 January 2021	Radio Interview regarding Australia Day Program and Australia Day Ambassador Dinner
26 January 2021	Australia Day Ceremony, Celebrations and Ambassador Lunch
3 February 2021	Gogeldrie Weir Recreational Facility Committee Meeting
4 February 2021	Australia Day Debrief
5 February 2021	Leeton Chamber of Commerce Meeting and Breakfast
10 February 2021	Councillor Workshop
18 February 2021	Heritage Advisory Meeting
24 February 2021	Ordinary Council Meeting

Cr Paul Smith

20 January 2021	Councillor Workshop
26 January 2021	Murrami Australia Day Breakfast
3 February 2021	Gogeldrie Weir Recreational Facility Committee Meeting
10 February 2021	Councillor Workshop
24 February 2021	Ordinary Council Meeting

Cr Sandra Nardi

17 January 2021	Leeton Regional Swimming Pool site visit
20 January 2021	Councillor Workshop
26 January 2021	Australia Day Ceremony and Celebrations
8 February 2021	Yanco Town Improvement Committee Meeting
10 February 2021	Councillor Workshop
24 February 2021	Ordinary Council Meeting

Cr Tony Ciccia

20 January 2021	Councillor Workshop
25 January 2021	Australia Day Ambassador Dinner
26 January 2021	Murrami Australia Day Breakfast and Leeton Australia Day Ceremony and Celebrations
10 February 2021	Councillor Workshop
24 February 2021	Ordinary Council Meeting